

MLSHS LPSG meeting 18th February 2014

ITEM	DISCUSSION	ACTION	RESPONSIBILITY
ATTENDANCE	Karen De Lore, Luana Kilcullen, Niall Kilcullen, Jocelyn Edmonds, Gillian Werner, Yaolan Liem, Jaeik Jeong, Grace Costa. Chair: Niall Minutes recorder: Jocelyn		
APOLOGIES	Anna Harmer, Rosa Munro, Ann Magee, Amanda Coall.		
MEETING COMMENCED	7:30pm		
	The meeting and AGM scheduled for 11 February did not occur due to insufficient members attending. The general meeting was rescheduled for 18 th February. The Annual General Meeting will be on 18 th March 2014.		
Student Exchange Programme	Japanese students x20 are arriving on 23 March. Host families are required for 9 of them. Families who could billet please contact Jaeik. Grace outlined opportunities for Year 10/11 students to join student exchange programmes via language teachers' associations.		
Treasurer Report	Bank Balance = \$2 835.60. The treasurer recommended transferring the 2 signatories for the Languages account from P&C executive to LPSG committee if possible. Would require a change to our Terms of Reference.	Propose the change at our AGM if feasible	Jocelyn
Teaching Report	French Assistant (1 year) and Japanese Assistant have commenced working with students on spoken language – Department of Education programme in conjunction with DFAT. Both are qualified teachers. New teaching staff have commenced, and the Languages Department is seeking a French teacher. Japanese will be available to Year 7s in 2015.		

<p>Languages Parent Soiree</p>	<p>6:30-7:30 Fri 7 March. Expect 40-50 people <u>Aims</u> : parents meet teachers and each other; parents can join this group; students attend. <u>Entertainment</u>: Presentations from recent student exchanges (China and Italy); Travel Agent proposition for Italy Tour 2014 at about 7/7:30. <u>Planning/Budget</u>: <u>Drinks</u>-Liquor licence \$100, Alcohol, soft drinks, glasses-\$300. Sell wine \$4/glass. Affogato – buy a second machine-\$50. Ingredients- \$50. <u>Food</u>- request parents to bring a plate. <u>Setup</u>- committee. Karen will start early in day. Grace to advise us of venue. <u>Invitations</u>-Languages Dept.</p>		<p>Karen, Niall Jaeik, Jocelyn Karen, Jocelyn Grace</p>
<p>Languages Week</p>	<p>2014 to be similar to 2013 with Languages Expo on the last day, primary schools involved. We would prefer a weatherproof venue such as the Gym. More advance planning: Grace would like a number of parents to co-ordinate parts such as cooking demonstrations, looking after vendors, vouchers for entry and food, communication with primary schools (years 6&7) - a number of parents agreed that they could communicate with the primary schools that their younger children attend, leaving fewer schools for the teaching staff to cover.</p>	<p>Allocate primary schools from Grace's master list to parents within our group</p>	
<p>Membership</p>	<p>The group would like to include other parents to support Language studies. Parents were reminded that the Language Parents' Support Committee is part of MLSHS P&C, so P&C rules apply including that participants are current members of the P&C. It was noted that parts of the Terms of Reference, eg rules of Quorum, should be reviewed with a view to clarification or amendment.</p>	<p>Parent invitations to join LPSG before AGM.</p>	<p>Jocelyn</p>
<p>Dates of meetings 2014</p>	<p>18 March with Annual General Meeting 13 May 17 June 12 August 2 Sep 28 Oct 25 Nov</p>		
<p>MEETING CONCLUDED</p>	<p>9:00</p>		
<p>NEXT MEETING</p>	<p>18th March, 2014. The Annual General Meeting will be held at 7:30pm, followed immediately by the General Meeting.</p>		