

ITEM	DISCUSSION	ACTION	RESPONSIBILITY
ATTENDANCE	Karen De Lore, Luana Kilcullen, Niall Kilcullen, Jocelyn Edmonds, Wayne Houlton, Anne Magee, Bee Tee, Anita Chong Chair: Niall Kilcullen Minutes recorder: Jocelyn Edmonds		
APOLOGIES	Jaeik Jeong, Grace Costa		
MEETING COMMENCED	7:30pm		
MINUTES OF PREVIOUS MEETING	No notes from October 28 meeting as only Niall and Wayne were present; they organised wine fundraiser.		
MATTERS ARISING FROM PREVIOUS MEETING	<p>Extending membership of the group Anne made recommendations to improve the attractiveness of the language parents support group to other parents. Agreed actions:</p> <ol style="list-style-type: none"> 1. Send updates for our sections of P&C website to John P. 2. New parent letter email to all P&C parents via John P. 3. Request LPSG news to go on school App.via Ann.T. 4. TOR with "GATE" removed to be uploaded to P&C and website 5. Remove unused LPSG email address. 6. Distribute flyers directly to parents at Year7/8Orientation –New parent letter with soiree and First Meeting 2015 dates. 7. New parent letter to all Year 7/8 parents from school staff <p>School App and Facebook have had little activity.</p>		<p>1, 2,3,5.Anne</p> <p>4.Jocelyn to check 6.Luana</p> <p>7.Grace</p>
	<p>Acquisition of resources for Language students The staff have nominated a variety of board games for student use in and out of class. <u>Italian</u> and <u>French</u> :P&C has allocated funds for a significant collection. <u>Chinese</u>..Anita informed us that a gift of 4 games has just been received from MLSHS's Sister School. <u>Korean</u> and <u>Japanese</u>: Grace has advised us that sponsorship has been arranged. The meeting acknowledged the considerable efforts of many in achieving this, and is committed to assisting staff in ensuring that a large number of students of all 5 languages improve their language skills and cultural appreciation through the use of this collection.</p>		
	<p>Fundraising Wine fundraiser set to make a substantial profit, but it was disappointing that the opportunity was not opened up to the whole school community – communication channels were discussed.</p>		
Treasurer Report	Bank balance= \$2545.85 Funds that were committed for Languages Week, if still required, should be claimed by 10 th December.		

New Business	Soiree Planning for early in Term 1. Karen, Luana and Wayne will organise it with school staff and the assistance of other parents.	Date to be advised and sent to Karen in time for invitations out 8/12	Jocelyn
	Cultural Tours planned for 2015 China, Japan and France. Also student exchange programs.		
	Meetings Grace has suggested 5 meeting dates. The group prefers 2 per term, in the week prior to P&C meetings. (Note: while the P&C website indicates that we meet in weeks 2 and 7, the TOR states we meet monthly, before P&C meetings, which would be the 3 rd Tuesday of each month that fall within school terms.) AGM to be first meeting after the Soiree.	Update website about pattern when meeting dates are set.	secretary
MEETING CONCLUDED	9:00pm		