

Mount Lawley SHS Music Support Committee

Minutes of the Meeting Held on 1 August 2013 at 7:00pm

MLSHS Music Department, Woodsome Street, Mt Lawley

1. Attendance

Tony Reed, Michelle deRozario, Sonja Davidson, Maria Nicoli, Kay Maccione, Alan Kop, Gillian Werner, Sue Faranda, Luana Kilcullen

2. Apologies

Melanie Wood, Nerissa Berry

3. Minutes of the Meeting held on 13 June 2013 accepted

Moved: Tony Reed Seconded: Michelle deRozario **CARRIED**

4. Extraordinary Electronic Meetings

4.1 Minutes of the Extraordinary Electronic Meeting (1) held on 4 July 2013

4.2 Minutes of the Extraordinary Electronic Meeting (2) held on 4 July 2013

Moved: Michelle deRozario Seconded: Tony Reed **CARRIED**

5. Business Arising from Meeting 13 June 2013 & Extraordinary Electronic Meetings of 4 July 2013

5.1 Performance Acoustic Options

Alan reported that a sound specialist has been recommended and that he is developing a proposal for assessing the school's acoustic requirements. Alan will distribute the proposal, which will include a cost estimate for his services, to the Committee when it becomes available. The sound engineer has flagged that he will need access to building plans in order to complete the assessment.

5.2 Music Tour

Kay reported that she was now looking at Sunday July 13 2014 to Tuesday 22 July 2014 as dates for the Music Tour. This will mean that students may miss two days of school.

While she is still working on a Sydney/Canberra program, she is no longer looking at the school participating in the International Music Competition. This has been based on feedback from students who attended the previous Music Tour who reported that while performing at the Opera House was exciting, the small audiences were disappointing.

Kay is looking at the school possibly undertaking the following performances whilst on Tour:

- Darling Harbour
- Manley Amphitheatre
- One other Sydney performance
- Parliament House, Canberra

The Committee was supportive of the School undertaking more performances in less formal venues. Concerns were expressed regarding attempts to incorporate a 'snow day'.

The current estimated cost is \$2,300. As 90 students could possibly attend, bookings will need to be made shortly.

5.3 Office Administration Support

Kay confirmed that she now has a contract with the school. There is still some confusion regarding the School receiving reimbursement from the Music Committee, as they have also contracted her to undertake some Administration duties for the Music Department (Chris).

Her perception is that she is working 6 hours/week on behalf of the Music Committee and a similar amount for the School/Music Department.

- ☉ Kay is to provide details of rate of pay/hours etc to Sue so that formal processes can be put in place to reimburse the School.

5.4 Music Performances

Music Concert

Feedback from the last concert was very positive. The following was discussed in relation to the next concert, which is to be held on 11 September.

- Having the stage set up before the musicians came on would be desirable.
- Holding rooms should be utilised more to limit students being in the foyer.
- The seating plans for the various ensembles and groups were being improved and would utilise a consistent key.
- The Lion King piece was perceived as a highlight. There was a discussion regarding the number of jazz solos.

Choir School Festival Performance

Michelle requested that an Accompanist be contracted for the Choir's upcoming School Festival performance. She would like to engage an Accompanist to attend one rehearsal in addition to the Schools Festival.

Motion 18: **To allocate up to \$600 from Music Support Committee funds to employ an Accompanist for the Choir.**

Moved: Sue Faranda Seconded: Tony Reed **CARRIED**

Lunch Time Performances

Fortnightly lunch time performances by interested students will commence from the 16 August.

Other Performances

It is planned that the MLSHS Performance Group will attend Mount Hawthorn Primary School, at a date still to be determined, to perform the two Lion King pieces. Bullsbrook Primary School are also looking at attending MLSHS to see the Performance Group.

6. Treasurer's Report

The Financial position as at 1 August 2013 was tabled (Attachment A) and the changes since the last meeting reviewed.

In particular the committee noted the \$40,000 Term Deposit and the outstanding expenditure items.

☺ **Kay to follow up on outstanding invoices.**

Kay and Michelle advised that they had received a request from the SIMS Program Coordinator for Contemporary Guitar and Jazz Studies, to purchase additional amps. The amps are required to ensure that guitar students are able to effectively perform in ensembles. Currently there are a number of guitar students who are not performing in an ensemble.

Motion 19: **To purchase three guitar amps @ \$300 each from Music Support Committee funds.**

Moved: Sue Faranda Seconded: Tony Reed **CARRIED**

7. Music Department Report

Recent activities and issues were discussed under other items as Michelle was required to leave the meeting early.

8. General Business

8.1 Uniform Shop

The Uniform Shop are getting in a sample of a girl's black pant for consideration as a skirt alternative.

8.2 Festival Photos

The School will be performing at the upcoming ABODA festival and the bands and orchestras will be photographed as part of this. It was agreed that the Committee should purchase a photo of each of the groups for display at the school.

Motion 20: To allocate up to \$250 from Music Support Committee Funds to purchase photographs of the MLSHS bands, ensembles and choir.

Moved: Tony Reed

Seconded: Sue Faranda

CARRIED

8.3 Art Auction

Sonja briefed the Committee on the highly successful Art Auction (Attachment B). It is estimated that the Music Committee will receive over \$11,000 from this event. The suggestions for next year's planning were noted.

9. Next Meeting

Next meeting - Thursday 29 August 2013 at 7:00pm in the MLSHS Music Department.
Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Map can be found at http://www.mlshspc.org.au/index.html#school_map

Meeting Closed 20:55

ATTACHMENT A

**Mount Lawley Senior High School
Music Support Group**

Meeting 1 August 2013

Opening Bank Balance as at 5 June 2013

\$ 3,120.14

<i>Plus Deposits:</i>	Motion No.		
Trybooking confirmation payment		0.26	
Trybooking second confirmation payment		0.53	
Credit interest - July		0.03	
Trybooking payment - Semester 1 concert		3,740.34	
Term Deposit proceeds	14	11,070.63	
Semester 1 concert supper revenue		54.25	
Semester 1 concert door sales		455.00	
Total Income			\$ 18,441.18
<i>Less:</i>	Chq No.		
Soiree liquor licence fee	108	50.00	
Total Paid Expenses			50.00

Balance as per bank statement 19 July 2013

\$ 18,391.18

<i>Less: committed funds</i>	Motion No.		
Apple Logic Program and Licences	10	500.00	
Concert expenditure	11	500.00	
Vibraphone plaque and engraving	12	60.00	
Condenser and pencil microphones, headphones, powerboards, microphone leads and stands	13	2000.00	
Student camp food	15	269.91	
Music scores	16	500.00	
Semester 1 concert thank you gifts	17	212.00	
Total committed expenses			4,041.91
Available funds			\$ 14,349.27
Term Deposit due - 3 November 2013	14	40,000.00	40,000.00
Total funds			\$54,349.27

Treasurer: Sue Faranda

Action required:

1. Purchase of Apple Logic Program and Licences progress.
2. Office Administration Support funding requirement.
3. Semester 1 concert expenses - WAAPA
4. Purchase of Vibraphone plaque and engraving.
5. Purchase of audio equipment.
6. Purchase of music scores.
7. Art Auction funds outstanding - approx \$11,500 with one painting to go auction in September 2013.
8. Term Deposit to be considered before 3 November 2013



MUSIC

06 6118 1021 8602

Balance
+ \$18,391.18

Available
+ \$18,391.18

Date	Transaction details	Amount	Total
19 Jul 2013	<u>Chq 000108 presented</u>	- \$50.00	+ \$18,391.18
03 Jul 2013	Cash Dep Branch Mount Lawley	+ \$455.00	+ \$18,441.18
03 Jul 2013	Cash Dep Branch Mount Lawley	+ \$54.25	+ \$17,986.18
03 Jul 2013	CBA Term Deposit Proceeds	+ \$11,070.63	+ \$17,931.93
01 Jul 2013	Direct Credit 141000 TRYBOOKING TRYBOOKING PAYMENT	+ \$3,740.34	+ \$6,861.30
01 Jul 2013	Credit Interest	+ \$0.03	+ \$3,120.96
28 Jun 2013	Direct Credit 141000 TRYBOOKING TRYBOOKING PAYMENT	+ \$0.53	+ \$3,120.93
28 Jun 2013	Direct Credit 141000 TRYBOOKING TRYBOOKING PAYMENT	+ \$0.26	+ \$3,120.40
05 Jun 2013	<u>Chq 000110 presented 06 6700</u>	- \$99.90	+ \$3,120.14
01 Jun 2013	Credit Interest	+ \$0.03	+ \$3,220.04
01 May 2013	Credit Interest	+ \$0.03	+ \$3,220.01
30 Apr 2013	<u>Chq 000109 presented 06 6700</u>	- \$995.00	+ \$3,219.98
26 Apr 2013	<u>Chq 000107 presented</u>	- \$32.56	+ \$4,214.98
11 Apr 2013	<u>Chq Dep Branch Mount Lawley</u>	+ \$17.94	+ \$4,247.54
01 Apr 2013	Credit Interest	+ \$0.04	+ \$4,229.60
25 Mar 2013	<u>Chq 000106 presented</u>	- \$73.87	+ \$4,229.56
25 Mar 2013	<u>Chq 000105 presented</u>	- \$254.93	+ \$4,303.43

40 transactions found, displaying 1-40

Show more transactions

ATTACHMENT B

Music Parent Support Meeting
1 August 2013
Lawley Art Auction wrap-up

Thank you to all involved in the Art Auction, Saturday 15 June.
It was great night, the atmosphere was fun and lively, old hands reported that it was one the high attendances. We sold over 75% of the artwork. The treasurer is still working on preliminary figures, but last tally artwork sales were \$52,323, and approx \$22, 501 return to MLSHS. This includes Student Artwork \$576. Thank you to Ms Packham and Mr Charles for their extra time and encouragement they gave the students to get work completed so fabulously for the auction.

We had around 40 volunteers come in over the week end, they way everyone works together is why people continue to be involved, its brilliant. I think we finished all set up and pack up earlier than scheduled because of this generous support. Maybe this indicates that the arty farty bbq was a success?

Dr Irving, Ms Packham, Mr Charles kept the fabulous student volunteers focused and on track.

Mr Manning, Ms Dorazio and Ms Gallagher together with the music students provided top notch entertainment.

The students are an incredible asset, the music students are well received by all, and set the mood for the evening. It is valuable for all attending to see the wonderful students we are fund raising for.

We will continue to use the excellent timeline that has been handed down from previous committees as this kept us on track beautifully. As with all school committees there is turnover. The committee would like to speak and possibly present a slide show of the art auction at the 2014 music soiree, we would like parents to consider joining the committee, or becoming a sponsor, volunteer or buyer.

So, we will continue as a committee to wrap up, thank wonderful sponsors and supporters.

Sonja Davidson
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