

**Mount Lawley SHS Music Support Committee**  
**Minutes of the Meeting Held on 21 November 2013 at 7:00pm**  
**MLSHS Music Department, Woodsome Street, Mt Lawley**

**1. Attendance**

Tony Reed, Michelle deRozario, , Alan Kop, Gillian Werner, Sue Faranda, Luana Kilcullen, Niall Kilcullen, David Simonette

**2. Apologies**

Sonja Davidson, Neil Rollond, Kay Maccione, Shirley McMurdo, Brian McMurdo

**3. Minutes of the Meeting held on 24 October accepted**

Moved: Sue Faranda                      Seconded: Michelle deRozario                      **CARRIED**

**4. Business Arising from Meeting 24 October 2013**

**4.1 Admin Support Position**

A letter has been sent to the Principal (and a copy provided to the Business Manager) requesting his assistance in getting the Music Support Committee funded Admin Support position in place for the start of next year. No response has been received, however, Michelle is meeting with Mr Johnston on Monday 25 November and expects to discuss this with him.

☺ Michelle to relay info to the Committee.

**4.2 Purchase of Ensemble Photographs**

Chris has purchased the photographs.

☺ Chris to provide receipts to Sue for reimbursement.

**4.3 Music Tour**

This has been put on hold for next year. Strategies to assist Tour planning, including utilising school staff experienced with dealing with duty of care issues and a variety of tour options were discussed.

Michelle also reported on plans for the Music Camp which is expected to be held in mid-June. At the moment Advent Park in High Wycombe is the likely venue, although possibilities down south have been investigated.

**5. Treasurer's Report**

The Financial position as at 16 November 2013 was tabled (Attachment A) and changes since the last meeting highlighted.

The action items (as per list on the bottom of the Treasurers Report) were reviewed.

1. Motion 15 had an outstanding allocation for powerboards. This is no longer required and no further expenditure against this motion will be taken.
2. Festival photographs. ☺ Chris to provide receipts.
3. Motion 10 Apple Logic purchase – Action on this is expected next week.
4. Art Auction funds are still outstanding. The SVAPA Committee audit has held up the transfer.  
☺ Sonja to follow up
5. Motion 31 allocated \$615.00 for the purchase of a range of equipment. Receipts have only been received for \$150.00 worth of equipment. No further expenditure is to be made against this motion.
6. Motion 32 allocated \$225 for the purchase of Semester 2 Music Concert thank you gifts. Michelle incurred \$264.95 in expenses.

**Motion 33: To allocate an additional \$39.95 for Semester 2 Music Concert thank you gifts.**

Moved: Sue Faranda                      Seconded: Tony Reed                      **CARRIED**

Additional points of note:

- Sue has received an invoice from the school for this year's cost for the Admin Support position.
- The text books funded under Motion 30 have been ordered, however, haven't arrived as yet.
- The term deposit matured on the 3 November and the best available rate at that time was for a four month term. \$50,000 has been deposited until 3 March 2014.
- \$5,000 in parent donations from the beginning of the year are still to come through from the school.
- The amount of available funds is showing as a negative (\$1,111.59), however, over \$3,000 in committee funds is for the Admin Support position next year and there are substantial amounts due for receipt.

The Treasurers report was accepted.

Moved: Tony Reed

Seconded:

Niall Kilcullen

**CARRIED**

## 6. Music Department Report

Michelle advised on plans to refurbish the Music Building over the school holidays. The building will be modified to accommodate two classrooms for Senior School music students.

Michelle will be seeking assistance to store/relocate the current contents of the Music Department

☺ Michelle to email parents with a request for assistance when she has further details.

## 7. General Business

### 7.1 Carols on the Lawn

The arrangements for the Chaplain's event are all in hand. Three local primary schools will be participating this year.

### 7.2 Busy Bee

This has been surpassed by the plans to refurbish the Music Building.

### 7.3 Music Uniform – Black Pant

Michelle showed two options provided by the School Uniform Shop and members were asked to express their preference. The pant is to be an alternative option to the skirt and will be made available through the School Uniform Shop.

### 7.4 Music Soiree

Michelle advised that the event will not be held in conjunction with Languages next year, in order to give parents of music students a greater opportunity to interact with the SIMS/Music teachers. The Soiree is held early in the year and planning for this event will need to be actioned at the Committee's first meeting.

## 8. Next Meeting

Next meeting - Thursday 13 February 2014 at 7:00pm in the MLSHS Music Department.

Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Map can be found at [http://www.mlshspc.org.au/index.html#school\\_map](http://www.mlshspc.org.au/index.html#school_map)

Meeting Closed 20:15

## ATTACHMENT A

**Mount Lawley Senior High School**  
**Music Support Group**

Meeting 21 November 2013

Opening Bank Balance as at 10 October 2013

\$ 19,412.64*Plus Deposits:*

Motion No.

Semester 2 concert supper revenue		41.85
Credit interest - November		0.61
Interest from Term Deposit		498.26

Total Income\$ 540.72*Less:*

Chq No.

Microphones and stands	123	245.46
Pencil microphones for orchestra	121	454.55
Condensor microphones for choir	122	472.73
Gift vouchers for semester 2 music concert	124	100.00
Transfer to term deposit		10,000.00

Total Paid Expenses11,272.74

Balance as per bank statement 4 November 2013

\$ 8,680.62*Less: committed funds*

Motion No.

Apple logic program and licences	10	500.00
Festival photographs	20	134.05
Powerboards	15	318.16
Admin Support 21/6/2013 to end of T3 2013 then T1 to end of T2 2014	21	7000.00
The 'Enjoyment of Music' textbooks	30	1000.00
Felts, sleeves, drum pedal, mic and stand	31	615.00
Semester 2 concert gifts	32	225.00

Total committed expenses9,792.21

Available funds

\$ (1,111.59)

Term Deposit due - 3 March 2014

29

50,000.00

50,000.00

Total funds

\$48,888.41**Treasurer: Sue Faranda**

## Action required:

1. Are powerboards still required?
2. Festival Photographs - \$115.95 invoiced (2 x Band and 2 x Orchestra) - what about other ensembles?
3. Apple logic program and licences still required?
4. Art Auction funds outstanding due to audit - approx \$11,500 Audit still in progress.
5. Invoice required from MLSHS for Motion 31 - \$615.00 purchase of felts, sleeves, a base drum pedal, microphone stand and multi pattern microphone
6. Receipt from Michelle for Motion 32 - \$225.00 reimbursement for purchase of Semester 2 Music Concert thank you gifts

**Commonwealth**Bank**MUSIC**

06 6118 1021 8602

 Balance  
**+ \$8,680.62**

 Available  
**+ \$8,680.62**

<b>Date</b>	<b>Transaction details</b>	<b>Amount</b>	<b>Total</b>
04 Nov 2013	Chq 000124 presented	- \$100.00	+ \$8,680.62
04 Nov 2013	Transfer Out Branch Mount Lawley	- \$10,000.00	+ \$8,780.62
03 Nov 2013	Credit Interest Redirection REDIRECTED FROM 066-118 50100609	+ \$498.26	+ \$18,780.62
01 Nov 2013	Credit Interest	+ \$0.61	+ \$18,282.36
31 Oct 2013	Chq 000122 presented Mount Lawley	- \$472.73	+ \$18,281.75
31 Oct 2013	Chq 000121 presented Mount Lawley	- \$454.55	+ \$18,754.48
31 Oct 2013	Chq 000123 presented Mount Lawley	- \$245.46	+ \$19,209.03
31 Oct 2013	Cash Dep Branch Mount Lawley	+ \$41.85	+ \$19,454.49
10 Oct 2013	Chq 000112 presented M&F Perth	- \$212.00	+ \$19,412.64
10 Oct 2013	Chq 000115 presented M&F Perth	- \$38.00	+ \$19,624.64
01 Oct 2013	Credit Interest	+ \$0.55	+ \$19,662.64
27 Sep 2013	Chq 000119 presented Mount Lawley	- \$97.20	+ \$19,662.09
25 Sep 2013	Cash Dep Branch Mount Lawley	+ \$165.00	+ \$19,759.29
12 Sep 2013	Chq 000116 presented 06 6700	- \$1,024.00	+ \$19,594.29
12 Sep 2013	Direct Credit 141000 TRYBOOKING TRYBOOKING PAYMENT	+ \$3,253.64	+ \$20,618.29
11 Sep 2013	Chq 000114 presented	- \$115.95	+ \$17,364.65
10 Sep 2013	Chq 000117 presented Mount Lawley	- \$931.60	+ \$17,480.60
05 Sep 2013	Chq 000113 presented	- \$500.00	+ \$18,412.20