

Mount Lawley SHS Music Support Committee

Minutes of the Meeting Held on 28 May 2015 at 7:00pm

MLSHS Music Department, Woodsome Street, Mt Lawley

1. Attendance

David Rose, Alan Kop, Tony Reed, Michael Forster, Melinda McEwan, Jessica Goodland, Jon Mayhew, Tam Tran, Ali Colvin, Sharyn Kerr, Michelle DeRozario, Kristie Metcalf, Chris & Maria Nicoli

Apologies

2. Minutes of the Previous Meetings

2.1 Minutes of 19 March 2015 accepted

Moved: Alan Kop

Seconded:

Michelle DeRozario

CARRIED

3. Business Arising

3.1 Music Camp

Have 100% attendance, and included Senior String, Junior and Senior Band. Next year focus will be ensembles. Held Advent Park, Maida Vale.

3.2 First Concert for 2015

To be held June 25th.

In WAAPA Geoff Gibbs Theatre (**not** the Music Auditorium). Change of venue to accommodate all parents and friends. Stage area will also facilitate setup.

Need extra volunteers to move chairs, stands, piano etc.

Bring a plate.

Need to arrange transport from leadership camp to Concert.

Publicity, to include change of venue.

REMINDER: bring your uniforms.

ACTION : Tony to setup TryBooking for the event.

Second concert to be Term 4, week 2.

3.3 Art Auction

Flyers and posters printed and ready for promotion

Catalogue is being proofed

Organisation and preparation tracking well, with request for music ensembles and student art

Sponsorship, the team has done really well this year with 40 sponsors contributing some \$50,000 towards the evening

4. Treasurer's Report

The Financial position as at 28th May was tabled. In summary we have \$19,000 in the bank and after cheques and committed spend we are \$9,000 over-spent. This is offset against TD of \$50,000. There is a prior motion to move \$10,000 from the TD to the bank account.

Mount Lawley Senior High School			
Music Support Group			
End of Year Statement			
Opening Bank Balance as at 30 April 2015			\$ 21,764.19
<i>Plus: Deposits:</i>	Motion No.		
Credit Interest		\$ 0.73	
Music Soiree sales		\$ 135.30	
Total Income			\$ 136.03
<i>Less: Presented chqs</i>	Motion No.	Chq No	
Repair small upright piano	64	238	\$ 735.00
Purchase 34 headphone sets	67	236	\$ 916.30
Repair grand piano	64	237	\$ 767.50
Total Paid Expenses			2,418.80
Balance as per bank statement 28 May 2015			\$ 19,481.42
<i>Less: Unpresented chqs</i>	Motion No.	Chq No	
Auction : Return entry fee		153	\$ 10.00
Auction : Artist Commission		172,186	\$ 552.00
Purchase drinks for Soiree	61	239,240	\$ 135.70
Purchase small upright piano	65	241	\$ 5,445.45
Total Paid Expenses			6,143.15
<i>Less: Committed funds</i>	Motion No.		
Baggage Trolley	38		300.00
Art Festival - Band	39		400.00
Art Festival - Junkadelic	40		600.00
Admin assistant to end 2014	48		3000.00
Catalogue Case	57		200.00
2 x bass stools	58		700.00
Admin assistant for Term 1&2 2015	60		3500.00
Additional admin support for Term 1 2015	62		1500.00
Music for ensembles	66		2000.00
Keyboards (34)	68		5100.00
Art Festival	69		2000.00
Art Auction bank account	70		600.00
Dealing with Anxiety' workshop	73		300.00
Music Camp	74		1500.00
Hook up audio equipment in Music Room	76		770.00
Total committed expenses			22,470.00
Available funds			\$ (9,131.73)
Music Committee Balance			\$ (9,131.73)
Art Auction 2014 (accrual)			
Term Deposit due - June 2015		50,000.00	50,000.00
Total (Music) funds			\$40,868.27
<i>Treasurer: Michael Forster</i>			
Action required:			
1. All committed funds are either pending invoices or to be spent in Term 1 2015.			
2. Motions 39 and 40 to be reviewed at the end of Term 2, to validate if they are still required			
3. Term deposit matures on 3 June, do we want to call on \$10,000 to cover expenses?			
4. Invoice for Music Assistant to end of 2014 (Motion 48) for \$4124.76 is in excess of \$3000 committed. Do we approve additional expense?			
5. Invoice received for percussion items for \$1,177.22. Appears to be for Motion 56 which has already been invoiced for \$10,000 committed. Do we			

Clarification is required for the cost of the Admin Assistant as invoice is greater than the approved motion.

There was discussion about clearing some of the outstanding committed funds.

Motion (77) : Amend motion 38 to provide funds of up to \$1,000.

Moved: Alan Kop

Seconded: Tony Reed

CARRIED

Motion (78) : Cancel motions 39, 40 and 57 as this spend is no longer required.

Moved: Michael Forster

Seconded: Alan Kop

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5. Music Department Report

Finished the written exams.

Please nag your kids to wear their uniforms.

Motion (79) : Provide funds to the value of \$1,020 to purchase 3 Roland Amps.

Moved: Tony Reed

Seconded: Michelle DeRozario **CARRIED**

6. General Business

6.1 Nil

7. Next Meeting

Next meeting - Thursday 30th July 2015 at 7:00pm in the MLSHS Music Department.

Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Meeting Closed 20:19.