

1 MINUTES

Mt Lawley Senior High School P&C Association, Inc.

Minutes of General Meeting held

Monday 25th March 2002

2 ATTENDANCE

Christine Richardson (President), Christine Allbeury, Charmian St John, Sandra Couch, Bruce Watt, June Ure, Peter Wilkins, Ken Rose, Sue Webb (Skowron), Ros Marsland, Liz Dempsey-Kees, Laurie Faraone, Bill Woods, Peter Tilley (Dept Housing & Works)(left 8:30), Julie Peachey, Bev Burnside (arrived 8:30), Ian Murray(Principal),

3 APOLOGIES

Glenn Winter, Jane Baker, Dobrina Ferialdi

4 Minutes Of The Previous Meeting

Members present endorsed the Minutes of the Annual General Meeting of February 25th 2002, moved Christine Allbeury seconded Ken Rose and the Committee Meeting of November 26th, 2001, moved Christine Allbeury and seconded Ros Marsland.

5 Business Arising From The Minutes

Nil

5.1 MLSHS Redevelopment Project

Mr Peter Tilley, Contract Manager overseeing the Architects addressed the meeting on the building redevelopment to date and future progress. Mr Tilley spoke of consideration given by the Architects to the physical and theoretical links between MLSHS and ECU. Design has placed year 8 & 9 furtherest away from ECU on the site to reflect the progression of students through learning toward higher education. Also discussed was the 'main street' effect of the layout and the gymnasium. Points of note included:

- Construction would be staged to ensure minimum disruption to students learning
- Addressing traffic issues in Woodsome St
- There will no longer be thoroughfare between MLSHS and ECU
- City of Stirling has required that parking for teachers, students and visitors be accommodated on site.

- First stage of the Recreation Centre will go to tender on 13th May 2002. Completion date is anticipated for end of term one 2003.
- Middle school will be completed by the middle of 2003.

Mr Tilley was commended by the meeting for his significant contribution to the redevelopment project. Mr Tilley commended P&C members and the Education department on their commitment to the project in relation to educational change and the concept of Pastoral care.

The meeting discussed recent developments in the project including:

- the colour scheme
- further modifications to classroom design
- the conduct of a value management workshop on March 21st

Major issues that the P&C need to consider during the next few months include

- ensuring continued support for educational change;
- the development of educational links with Edith Cowan University;
- the amount of air conditioning to be provided in the new buildings;
- the development of the Management Agreement for the operation of the Recreation Centre;
- the staging of the building works to minimize disruption to current students and
- the need for a commitment for Stage 3 funding to finish the project.

Air-conditioning of the school was discussed at length. It was noted that some rooms would be air-conditioned. It was suggested that clarification be sought on costs involved with air conditioning the new school buildings while under construction in comparison to installing air-conditioning at a later date. The possibility of sponsorship was discussed. Alinta Gas could be approached to discuss an environmentally friendly option for air conditioning/cooling.

It was recognised that ongoing lobbying must occur to ensure that funding is made available for funding Stage 3 of the project.

ACTION: Write to the local members seeking funding for Stage 3 and invite local members to attend the May meeting of the P&C.

5.2 First Click

Christine Richardson spoke on the planning of the First Click project and informed the meeting that the selection committee had recommended the appointment of Brett Martin-Smith to the position of coordinator. A planning session was held on March 19th and the coordinator is currently developing an operational plan for the project by week commencing March 25th. The project will include the design of the P&C web page which will be linked to the school web page. It is also anticipated that it will encourage email contact between parents and teachers and the creation of chat rooms for parents on school

issues impacting on their children.

5.3 Professional Development Activities and Possible Early close for School Year

At the last meeting of the Committee, the Principal had indicated a proposal to manage the additional professional development for staff through a school finish date 2 days earlier than scheduled. This relates to the \$80,000 in funding provided by the Department of Education to support educational change within the school. Discussion was postponed to this meeting. Bev Burnside spoke on the Professional Development planned for 2002. Following discussion the following formal resolution was made:

Resolution: The P&C support the closure of the school two days early in the last term of 2002 to enable professional development of teaching staff to occur.

6 5 CORRESPONDENCE

6.1 IN

From WACSSO – P&C Voice February 2002, Advice regarding State Council Elections

Various fund raising promotions

6.2 OUT

NIL

7 Reports

7.1 Treasurer's report

Christine Allbeury tabled the Treasurer's report covering current balances in the cheque, library fund and SVAPA account. Note that the net profit from the Canteen's 2001 trading has been transferred to the P&C General Account. The audited accounts were tabled for 2001.

The Treasurer also provided an estimate of funds that the P&C expects to make available during 2002. The Treasurer sought discussion on:

- The level of funding to be provided for applications to the Finance Committee
- Whether funds should be held over to support the set-up of the new school buildings, or conversely spent on the current population
- Whether funds should be directed in part, towards supporting educational change in the School

Previously, the P&C Committee has discussed allocation of funding and has developed the following guidelines (April 1999) by which it will make financial decisions. The guidelines were previously agreed as follows:

1. expenditure is expected to directly or indirectly benefit a significant group of students enrolled at this school
2. preference for expenditure that provides an enduring benefit rather than a short term impact
3. preference that funds raised will be expended on the current school population
4. preference for expenditure on items deemed a high priority by the P&C and where the school has limited capacity to fund
5. P&C Executive Committee will determine the level of funds available to the MLSHS Finance Committee for allocation, and those funds to be retained for other expenditure by the P&C
6. P&C delegates on the Finance Committee are charged with the responsibility of representing the wishes of the P&C and its broad priorities
7. Funds raised through voluntary contribution to the MLSHS Library Fund will be expended on eligible items, as defined by the Tax Act.

The Treasurer recommended that the P&C hold \$10,000 for the P&C and new school initiatives as the new school develops. This leaves a \$13,000 balance available to the Finance Committee for consideration of expenditure requests by teachers. The meeting discussed the proposal and the following recommendation was endorsed:

P&C endorsed the recommendation that \$10,000 be held over at this time and that \$13, 000 be made available to the Finance Committee.

A proposal that the P&C voluntary contribution be \$50 and letters seeking voluntary contributions from parents be posted in mid May was passed by all present.

7.2 Reports from Canteen Committee

The Treasurer reported on

- profit and loss and balance sheet statements for the Canteen (February 2002)
- final audit report for Canteen Operations in 2001

The P&C Canteen account report and the General Account report were moved as accepted as a true and correct record by Sue Skowron and seconded by Ros Marsland.

The P&C has received the following advice from WACSSO regarding student volunteers in the Canteen:

Approval must be obtained from the P&C to allow students to work in the canteen on a voluntary basis. This can be done by resolution at a general meeting of the P&C.

The Canteen Convenor will advise members of the duties undertaken by student volunteers in the Canteen.

Recommendation: The meeting endorsed the use of post secondary student volunteers in the School Canteen. Moved Sandra Couch, seconded Christine Allbeury.

7.3 Reports from School Principal

Ian Murray reflected on the negative aspects of change within the school, particularly in relation to the disruption to Sport and Physical Education within the school. Mr Murray noted the ill health of several teachers including Mr Standen who has retired from teaching due to ongoing illness. Also noted was the low level of school fees received by the school this year to date.

7.4 Report from Finance Committee

NIL

7.5 Special Visual and Performing Arts Program (SVAPA)

Peter Wilkins advised that a Wine Tasting fund raising event is to be held at the school on Saturday night and all are welcome to attend.

7.6 Reports from School Development Council

Nil report

7.7 Reports from Mt Lawley Music Parents Support Group Inc

Sue Skowron noted that the Film Night had raised \$730 and the Belmon WA Salvage sausage sizzle raised \$640. An interstate travel meeting is to be held shortly.

8 GENERAL BUSINESS

8.1 Other Activities for 2002

Members were asked to identify other activities for the P&C or additional information that they would like presented at P&C meetings or information sessions. Members requested that at future meetings the building project be placed at the end of the agenda to ensure adequate time provided for parents to raise other issues of concern.

ACTION: The building project be the last item o the agenda at future meetings.

A year 8 parent asked for an explanation of the 'maths streams' in year 8. Mr Watt responded with an explanation of the streams.

9 NEXT MEETING

7 NEXT MEETING

The next meeting will be held on Monday May 27th, 2002.

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