



Mount Lawley Senior High School

Parents and Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 Ph: (08) 9471 0300, Fax (08) 9271 1126

President: Suzie Barnes

Secretary: Debora Colvin

Mount Lawley SHS Parents & Citizens Association Inc.

General Meeting

Minutes 30th July 2007

Open 19:30, Conference Room, 1st Floor Admin Building, MLSHS

1 Attendance

Suzie Barnes, Terry Boland, Michael Camilleri, Dennis & Claudine Bates, Nic Beames, Debora Colvin, Georgia Coulter, John Cloake, Lety Ognesis, G. David Rose, Julie Kernutt, David Hawkes, Craig Heath, Clemency Nicholson, Shauna Gaebler

2 Apologies

Jeff and Catherine Smith, Jo Furness, Ina Ivanoff

3 Minutes of Previous Meeting



Move acceptance of minutes: David Hawkes
Seconded: Dennis Bates
Passed ... unanimous.

4 Matters arising:

4.1 Fundraising Letter

Went out, a little late after some unexpected delays. Even so, a good response to date and seems that sending envelope is the way to go. Next year will start process earlier.

4.2 Uniform Shop – Insurance

Discussion on Workers Compensation and whether the P&C and / or Sharpforce have or should have it. Given the nature of contracts and the rather inexpensive rates of insurance it was felt prudent we take out some cover.



Move that we allow Deb Colvin to arrange a spend of up to \$200 to put in place W.C.
Insurance to cover Cheryl in the uniform shop: Georgia
Seconded: Jo Furness
Passed ... unanimous.



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4.3 Heavy Bags

We have a "question on notice" on the WACSSO agenda ... well done to John Cloake.

...

We then embarked on a discussion about the issue, the facts about heavy bags and what could be done

- Contents of a typical bag, folders for each subject or one folder for all subjects ; text books ; lunch & water bottle etc. Very easy to get to an unreasonable weight.
- Approach varies from quick win of educating kids on what is needed, and better ways to manage their files ; school copies of text books (done)



Move that a committee is established to determine an approach¹, within the next 2 P&C meetings, to solving the heavy bag issue. Representation to be school admin (Terry Boland), school council (Christine Richardson), P&C (David Hawkes) and upper school admin (Ian Johnson): David Hawkes

Seconded: Nic Beames

...

We then embarked on another similar about what could be done, and why this time was any different to last time... and the time before



Move that we put aside discussion and vote on original motion...: David Hawkes

This re-focussed the group.

Original motion voted on and passed ... majority.

5 Reports

5.1 Principals

Terry presented a report, the following are the highlights ...

- Staffing: recent press has highlighted teacher shortage. MLSHS has avoided the issue, but it is likely some short-term vacancies may occur. Strategies are in place should this occur.
- Links to Hedland SHS: TEE revision courses were run with some MLSHS students attending with Hedland students. The academic and social mixing seems to have been very beneficial, and more interaction is planned (funded by BHP)
- Demand for enrolment: increasing demand (including Years 10, 11 and 12) and it is likely that only "in boundary" students will be admitted.

5.2 Treasurers

Balances (approx):

- General \$2,734, Term Deposit \$16,000 (approx)
- Library \$3,239
- SVAPA \$32,072, Term Deposit \$5,000
- Music \$15,461
- Uniform \$18,561

Each committee is moving to standardised financial reports.

Uniform Shop – have good sales (~\$150k), stock sits at \$93k. Now looking at management of stock and funds required, eg carry 20% stock level with ramp up for busy times.

¹ The approach could be as simple as an update/amendment to existing policy, and then enforcement measures



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5.3 Middle School Parent Group

No meeting.

5.4 Uniform Shop

The first year is nearly complete, some thoughts shared with the P&C:

- Look to have uniform needs for incoming Year 8's identified in October... hand-out to be available on Orientation Day.
- Do some initial trend analysis of shop turn-over to improve management of stock and funds required.

5.5 MLSHS Committees

5.5.1 Finance

Major topics for discussion will be the 2008 contributions/fees/charges. Hint to ensure Music fee (that got lost last year) is included. Noted also that last month there was mention of a small funding shortfall (generally temporary teaching staff costs) in MLSHS budget, the Education Dept. has picked this up.

5.5.2 eLearning

Laptops and notebooks are now operational in upper school, with Library resources due this week or next. There has been some supply problems with regards the middle school equipment ... now promised for mid August.

5.5.3 Health

No meeting

5.6 School Council

No meeting

5.7 P&C Standing Committees

5.7.1 SVAPA

Outstanding report provided showing a profit of \$16,835 to be shared between SVAPA and Music.

Committee is now working on a plan to utilise funds (?? China Trip or Music Camp ??) raised, with presentation to next P&C meeting.

5.7.2 Music Support Committee

Meeting due on 9th

5.7.3 Uniform

Covered by previous discussion...

6 General Business

6.1 Bank Account Fees

E'mail received questioning the use of CommBank given its fees, where other banks are cheaper. It was noted that whilst some fees do exist there are other benefits, eg reduced EFTPOS machine and merchant fees across all accounts



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6.2 *Tension within Student Community*

It has been noted that there is some tension, even separation/isolation within the school student group. Discussion had as to the reasons why, and approach to take

- Students new to the school are more likely to form small groups and become isolated,
- Idea for school to have “theme weeks, or days”, eg harmony week next year, food events, that encourages learning / appreciation across the schools diverse population



Discuss further at October P&C meeting to provide a framework of ideas for Harmony Week (March '08)

6.3 *\$15k Grant*

Question raised as to how grant monies were being utilised. Use to improve links between MLSHS and Edith Cowin... small hiatus whilst Education Director position gets sorted.

7 Correspondence:

Fundraising item

United Service Station (cnr Lord and Walcott) offering to run fundraiser based on parent patronage, and subsequent kick-backs for volume

WACSSO State Councillor ... is Deb Marsh

WACSSO Conference, on 19th August: MLSHS Senior Band is to perform

8 Date of Next Meeting

27th August 2007.

Closed 21:10