



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

President: Suzie Barnes Secretary: Debora Colvin

Mount Lawley SHS Parents & Citizens Association Inc. Annual General Meeting Minutes 22 February 2010

Open 19:35, Conference Room, 1st Floor Admin Building, MLSHS

1. Attendance

S. Spice, M. Camilleri, S. Barnes, S. Tate, G. D. Rose, J Pryor, L. Ogenis, , J. Cloake, C. Bates, C. Nicolson, D. Colvin , S. Faranda, J. Furness, S. Cockroft, D. Hawkes, C. Albillos, R. Pearce, M. Joseph, J. Kernutt, J. Stimson, P. Scott

2. Apologies

D. Bates, D. Davidson , M. Sutherland

3. Minutes of Previous Meeting

Move acceptance of November 09 minutes: J Furness

Seconded: S. Faranda

Passed: unanimous.

4. Matters arising:

4.1 *Mt Hawthorn Bus petition*

Catchment parents have been notified and many responses were received. A letter was sent by Mr Butcher requesting a service due to the support for this but Transperth refused to provide this service. The P and C will try and put some parents wanting this service in contact to assist car-pooling arrangements.

5.0 Reports

5.1 *P and C Presidents Report for 2009 year* - This was tabled and is appended to these minutes.

5.2 *P and C Treasurer's Report*

Audit of 2008 complete- accuracy of record for P and C President to comment, auditors comments on controls in particular- no evidence year end stock take verified/ at that time low liquidity in uniform shop with low bank account and many debts/ significant closing stock balance/ P and C president certification required.

- the auditors report/comments in detail were tabled

Accounts/financials for 2009 are being prepared in readiness to hand to the auditor.

As of 21/2/2010 accounts are tabled below :

Notes - Uniform shop debts are now all paid and with the shop now being run by Uniform Concepts there will be no more outlays, just the profit share cheques to receive.

- Term Deposits for SVAPA \$5823.00 to Dec 28th 2009 and Music \$8000.00.

Invoice for MLSHS presented for \$4000.00, this was previously proposed and passed but is not obvious in the minutes.

- Re-Propose \$4000 be spent on the website upgrade: P Scott, 2nd S. Tate, Passed Unan.



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Account	Balance	After funds committed
General	\$10,913.06	(Reading room 1500.00, Chill out 2200.00, benches 2500.00) \$5175
Library	\$ 1,117.60	\$ 1,117
SVAPA	\$15,059.69	Less \$3000 invoices \$12059
Uniform Shop	\$18909.36	Less 16216.20 invoices \$2693
Music	\$19830.15	\$19830
Language	\$20.00	\$20.00
TOTAL	\$65829.86	\$40847

5.3 Principal's Report- Mr. Steven Spice

Mr Spice introduced himself, he has settled in to the school well.

Aims- Motivate and inspire teachers

Have teamwork

Focus on data analysis ,for forward planning, and the academic year

PD that supports teachers

School Focus areas

- 1) Whole School Literacy Strategy- including NAPLAN (myschools website)
- 2) Extend the school year for Yr 10's and 11's who will sit exams early 4th term and then start years 11 and 12 respectively.
- 3) ICT
- 4) Teaching and Learning

This is in line with the DET focus areas of Literacy and Numeracy, Improving student attitude and behaviour, Teacher Support and Greater Flexibility for schools.

Other News

- Graduate resident teachers program- 4 in the school teamed with 4 of our teachers
- Very pleasing year 12 results the school would like to replicate. Also need to try improve results of those at the lower end. Detailed analysis of results presented.

5.4 Uniform Shop Report

Uniform Concepts/Nell Gray have made the first payment for sales in the mid Nov-end Dec 2009 period of \$13000.00.



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5.5 ***Election of Office Bearers and other Representatives MLSHS P and C Executive Committee***

All positions declared vacant

President: **S. Barnes** Nominated J. Cloake, 2nd J. Furness, Passed Unanimously

Vice President: **J. Furness** Nominated S. Barnes, 2nd P. Scott, Passed Unanimously

Treasurer: **G. D. Rose** Nominated P. Scott, 2nd Jo Furness, Passed Unanimously

Secretary- no nominations, carry to next meeting

Minutes Secretary: **C. Nicolson** Nominated S. Tate, 2nd D. Hawkes, Passed Unanimously

Committee Members: **J. Cloake, J. Kernutt, J. Pryor, S. Tate, S. Faranda**

Delegate to School Finance Committee- carry over

Delegate to School Health Committee- **D. Davidson**

Delegate to School Council- **J. Cloake**

Delegate to School E Learning- not currently running

Endorse Music Support Committee

Convenor **P. Scott**

Secretary **S. Faranda**

Treasurer **G.D. Rose** Nom P. Scott, 2nd S. Cockroft Passed Unan.

Committee Members S. Cockroft, J. Kernutt, V. Andrews-Taylor, Sunita McWhinney, D. Venn

Endorse SVAPA Support Committee- next meeting

Endorse Languages Support Committee- next meeting

Other P and C Appointments

WASCO Conference Delegate – no nominations yet

Uniform Shop Committee – not needed now, S. Barnes can liaise with Nell Gray. Pass motion to disband committee Proposed: J. Pryor, 2nd S. Cockroft, Passed Unan

Website Co-ordinator – J. Pryor

Contributors to 'Lawley Update' – Convenors of sub-committees to each send information for the newsletter to Anne Tumak.

Auditors Appointment – Ms. Fauziah Antonio, CPA Proposed R. Pearce, 2nd P. Scott, Passed unanimously

Bank Account Signitries – GD. Rose, S. Barnes, J. Kernutt

6 **General Business**

6.1 **Managing Invoices**

From now on invoices for items paid for by P and C committees need to be signed off by the convenor of the group, on the actual invoice that arrives, before payment is made.

6.2 **Approval of Terms of Reference for SVAPA Support Committee**

These were tabled and acceptance of these terms was proposed J. Cloake, 2nd J. Stimson, Passed Unanimously.

6.3 **Coffee Club**

Andrew Paul is running Coffee Club for parents on Friday mornings of even weeks of the term week 2, 4 etc with guest school personalities in the school café 8. 50am ish!



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6.4 School Zone Sign

This sign on Stanhope St is down. M. Camilleri will call City of Stirling to attend to this.

6.5 Mytutor

This online tutoring service is available via the City of Stirling website and can be accessed using a city of Stirling Library card.

7 Correspondence

WASCA –P and C Voice Newsletter sent

State School Teachers Union- sent advice of their campaign to stop school league tables

8 Next Meeting and subsequent meetings for the year

Monday 22nd March

Monday 24th May

Monday 28th June

Monday 26th July

Monday 23rd August

Monday 25th October

Monday 22nd November

Meeting Closed 21.35



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Mount Lawley Senior High School P&C Association President's Report for 2009 presented at AGM 22nd Feb 2010.

It was another busy year for Mount Lawley SHS P&C through 2009. The sub committees and support groups worked tirelessly raising funds, to enable the teachers to provide the special touches and extras which make our programs so desirable. There were many cups of coffee made at performances – especially with the Panic production and music concerts. The 2009 Annual Community Art Auction was the most successful yet, raising over \$20,000 for our SVAPA and Music students. This amazing result was due to many hours of hard work by the team of volunteers involved. The Health committee helped with the organising of an excellent Healthy Lifestyle Forum and the Language Support parents provided some wonderful delicacies and entertainment every day of Languages Week.

Many of the familiar faces at P&C meetings and on our committees are ready to say “Goodbye” this year as their children have graduated; Deb Colvin and Catherine Smith are two people who must be thanked for their work and huge contribution to Mount Lawley P&C.

We have worked on several different ideas throughout 2009; the lack of a bus service to the more western suburbs in our catchment is still an issue which we are working on and will continue in 2010. The establishment of a Building Fund has meant that the air conditioning of the school has been able to start. In 2010 it is hoped that the P&C will be able to contribute towards this important project.

One of the main areas of work for the P&C was the outsourcing of the Uniform Shop, late last year. The contracts were carefully negotiated and the reins were passed on to Nell Gray, allowing the P&C to concentrate on matters at school and not on running a business. To date this has been a relatively smooth transition and Dawn Pekin (our shop manager) is to be congratulated on how she has coped and worked through this sometimes stressful time! Thanks must go to everyone who worked on the group which negotiated this change over.

2009 saw us trial the addition of a voluntary payment to the P&C on the fees and charges at the school. This proved to be a very successful move and produced a much greater result than the fundraising letter which had been sent out midyear in the past. Thanks to the donations of parents, we were able to fund a reading area for Community two, new table tennis tables for the middle school communities, we have allocated funds for more outdoor tables and benches to be purchased and also contributed over \$4000 towards the new website to be developed. The P&C purchased 12 African drums for use with the “Drumbeat” program which has been established at the school and also contributed \$13,000 towards the outdoor fitness equipment and the Proactive Keep Active Program. This equipment is proving to be very popular at lunchtimes and during phys ed classes.

I have thoroughly enjoyed working with such a dedicated group of parents throughout the past year. The support and appreciation shown to us from Milton Butcher and the staff has been excellent and very much appreciated. The impressive year 12 results in 2009, (many of our top students had parents involved in school committees) show that the efforts and support of parents working with the school in partnership can only be of benefit to our students. 2010 promises to be another exciting year under the guidance of Stephen Spice during the extended absence of Mr Butcher. I look forward to getting to know the new parents and developing my friendships with the old!