



Mount Lawley Senior High School Parents & Citizens Association, Inc

65 Woodsome Street, Mount Lawley, WA, 6050 - Ph (08) 9471 0300 Fax (08) 9271 1126

Web Site: www.mlshspc.org.au

MINUTES OF GENERAL MEETING

Held on Monday, 23 March 2015 at 7.15pm

In the Warren Daniel Conference room of the Main Administration building

1. ATTENDANCE

Jo Furness, Belinda Derby, David Soufi Nejad, Mark Westera, Randal Wells, Angelito Gabriel, Annie Lyn Gabriel, Mark Williams, Chris Nicoli, Sonja Davidson, Surende Singh, Darryl Ferguson, Sue Faranda, Catherine Lee, Michelle Deiley, Elizabeth Walters, Desi Voss, Lisa Crofts, Niall Kilcullen, Sharon Cockroft, Garim Gulati, Kapil Deu Gulati, Milton Butcher, Daryn Voss

2. APOLOGIES

Ian Coggin, Eunice Loh, Ron Pearce, Michael Camilleri

3. MINUTES OF THE PREVIOUS MEETING

Motion: That the minutes be accepted as tabled with no amendments.

Moved: Mark Westera

Seconded: Darryl Ferguson

Carried

4. MATTERS ARISING FROM LAST MEETING

Nil

5. REPORTS

5.1. President's Report

- What a wonderful turn out last P&C meeting and at the SVAPA & Music sub-committee meetings.
- Thank you to everyone who accepted a position on the P&C committee or as a delegate to a school committee. It was fabulous to have so many volunteers.
- I look forward to working with such an enthusiastic group of parents over the next year.

5.2. Principal's Report

- New Business manager appointed - Anne Gilchrist
- Online Literacy and Numeracy Assessment (OLNA) for Year 10/11 concluded. Now a requirement for Graduation unless Band 8 is gained during NAPLAN testing. There are six opportunities to pass OLNA during Years 10 – 12.
- Interim reporting has concluded and the school acknowledges the challenges for parents with only 5 minute appointments and 3 hours of access to teachers. The school will look at a half day for both interim and end of semester reporting in 2016.
- Heavy bags issue raised by parents is being addressed during Middle School induction.
- The reason for no lockers at the school was outlined. Installing them is no longer an option.
- School events included the opening of the David Helfgott Music Practice Room, the inter-house swimming carnival (Hackett victorious), inter-school swimming carnival (7th out of 8 and will return to "B" Division next year), SVAPA camp, the school ball, GAT Club (thanks to the Languages Parent Support Group for afternoon tea) and the high achievers breakfast addressed by Mr Richard Goyder, AO. **P&C Committee has suggested writing a letter to thank Mr Richard Goyder for his contribution during the high achievers breakfast - Secretary to follow up.**
- There is an issue with some students seeing the school ball as just the 'entrée' to the afters party and the challenges if these are unsupervised. Not endorsed by the school.
- The school is reviewing ideas to re-invigorate the relationship with Mount Hawthorn PS to increase the numbers of Year 7's from this school.
- There will be some executive changes for Term 2 with Michael White on LSL and Acting Principal at Ashdale SC for Semester 2 and Ian Johnston Acting Principal at Yanchep DHS. Looking to seek experienced deputies to replace them for Term 2.



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5.3. P&C Treasurer's Report

- Thank you to Jo Furness for preparing and handing over all the spreadsheets.
- All committee treasurer's reports show the P&C is in a good position.
- Arts Department has confirmed that the funding to deliver & assemble the etching press is less than anticipated.
- Funding for the Achievement Centre for 2014 is less than anticipated
- The funding allocated for the Emergency lockers in August 2013 will be spent, an invoice will be sent to the Treasurer.
- Term deposit to mature soon
Motion: To roll over the term deposit of \$50,000.00 for a further period of 3 months at the going interest rate at that time.
Moved: Mark Westera Seconded: Michelle Deiley **Carried**
- **Motion:** To destroy all financial records for 2009 as there is no taxation or WACSSO requirement for keeping them.
Moved: Mark Westera Seconded: Michelle Deiley **Carried**
- Art Auction Committee has requested a separate bank account. Music & SVAPA have agreed for the Art Auction Committee to open a new bank account with the signatories to be the same as all other P&C accounts. Music & SVAPA have agreed to deposit some money to start the account. The bank has confirmed there will be no extra fees.
Motion: The P&C agrees to open a new bank account for the Art Auction Sub-Committee.
Moved: Mark Westera Seconded: Randal Wells **Carried**

6. P&C STANDING COMMITTEES

6.1. Music Sub –Committee Report

- NIL

6.2. Languages Sub-Committee Report

- The soiree was a great success.
- Discussion was held on how to encourage students in Year 11 & Year 12 to choose language as a subject.
- AGM was 17.03.15, committee members to be advised.

6.3. SVAPA sub-committee Report

- The SVAPA AGM at the Mount Lawley Bowling Club was fun. Committee members have been elected.
- A sub-committee for the Arts Festival Day has been created.
- Arts Festival Day: SVAPA parents have been asked to participate in Arts Festival Day by baking cupcakes, preparing icing, organising a stand. All activities are free, and food can be purchased.

6.4. Lawley Art Auction sub-committee Report

- Artist entry is open! Invitations have been emailed. Please direct artists to the website if they would like more information <http://lawleyevents.com>.
- The website has been updated and is looking superb.
- An advert has been placed in Little Aussie Directory. Frank Hayes has agreed to be the auctioneer and Russell Goodrick has agreed to be the MC.
- LAA will start contacting sponsors this week. If you have any leads please email the Coordinator for Sponsors Michele McDonald: sponsors@lawleyevents.com
- Contact is due to be made with Arts department to request student involvement on auction night. Our guests really enjoy seeing the students on the evening, it demonstrates that they are committed and willing to give up their time; they are a great incentive for buyers to support the students by purchasing artwork.



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6.5. Finance sub-committee Report

- NIL – Meeting postponed

6.6. Health sub-committee Report

- Next meeting 27.04.15

6.7. School Board Report

- The meeting was the AGM, and the Chair presented her report for the year and confirmed the new members on the Board, including Jo Furness as P&C Representative and Jo Wynaden as Parent Member. Dr Jenny Fay remains as Chair.
- Financial reports were tabled and noted.
- The school Business Plan 2015-2017 was tabled and discussed. Areas were identified that needed further consideration.
- The Annual School Report for 2014 was tabled and endorsed.
- The Board endorsed the suspension of the school timetable for the Reporting to Parents Day, scheduled for 02.07.15
- A Deed of Licence between the school and Perth Boot Camp was tabled and endorsed.
- Mount Lawley Primary School temporary site was discussed. There is the potential to retain the concrete area and refurbish with park benches and shade structures.

7. GENERAL BUSINESS

7.1. Change to Terms of Reference for the Languages Support Committee

- An overview of the current TOR and the changes requested was given.
Motion: To amend the Terms Of Reference as below:
 - **Item 2.2:** The members shall be elected by and from parents of students in the GAT & general Languages programs and Languages Teachers.
 - **Item 12:** All income raised by the Committee shall be applied solely for the benefit of the Languages program and its students. In the event of a function or tour, it is considered appropriate to for the benefit of the Languages program to subsidise the cost all of all participants, even non-GAT Languages students attending.

Moved: Jo Furness

Seconded: Sue Faranda

Carried

7.2. Auditors Report for 2014 & appointment of an Auditor for 2015

- All P&C bank accounts were able to be reconciled with all bank statements/summaries when compared to the cheque and deposits records on a test basis. However some clarifications are needed;
 - \$300 float reconciliation for SVAPA - Treasurer to follow up.
 - Languages missing minutes: The Languages Sub-Committee has sent an update on the minutes.
 - The independent audit has approved that the Balance Sheet and Operation Results Statements for the year ending 2014 for the MLSHS P&C were accurate and compiled in accordance with applicable P&C Constitutional requirements.

Motion : To accept the independent audit report for 2014

Moved: Jo Furness

Seconded: Michelle Deiley

Carried

- The P&C needs to appoint an auditor for 2015. The President and Treasurer to investigate who may be available. To discuss at the next meeting.



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7.3. Endorsement of the Members of the P&C Sub-Committees for 2015.

- **Endorsement of Members of the Music Support Committee for 2015**

Convenor: Tony Reed

Secretary: David Rose

Treasurer: Michael Forster

Committee Members: Alan Kopp, Martina Gosnell, Jessica Goodland & Kristie Metcalf

Moved: Jo Furness

Seconded: Michelle Deiley

Carried

- **Endorsement of Members of the SVAPA Support Committee for 2015**

Convenor: Jason Dallman

Secretary: Sonja Davidson

Treasurer: Carole Watson

Moved: Jo Furness

Seconded: Sharon Cockroft

Carried

- **Endorsement of Members of the Languages Support Committee for 2015**

Convenor: Position Vacant

Secretary: Position Vacant

Treasurer: Position Vacant

If the positions are not filled the following procedure will apply for the dissolution of the Language Support Group:

- If there is a lack of interest by the parents of language program students in continuing the operations of the Language Support Group, the P&C Committee shall suspend the operations of the group and freeze any funds in the bank account of the group until the commencement of the following year.
- If there is still insufficient parental interest by the end of the first term of the following year, the group shall be disbanded.
- Upon dissolution any profits or assets of the Committee shall be distributed according to the recommendations of the P&C Committee.

- **Endorsement of Members of the Lawley Art Auction Committee for 2015**

Convenor: Sonja Davidson

Secretary: Position Vacant

Treasurer: Jo Furness

Moved: Sharon Cockroft

Seconded: Belinda Derby

Carried

7.4. Confirm Dates for 2015 Meetings (all on a Monday)

Jo has emailed John Pryor dates for all committee meetings to post on the website.

7.5. Back Pack / Computers

Discussion was held regarding computer storage during lunch 1 & lunch 2. It has been suggested that there may be a possibility for the form teachers to lock the form room during lunches.

Michael Camilleri to investigate the option to secure computers during lunch 1 & lunch 2

8. CORRESPONDENCE

8.1. **Mail – In:** Reading marathon, WACSSO newsletter, receipt

8.2. **Mail – Out :** Nil

9. DATE OF NEXT MEETING – Monday 25th May 2015 at 7.00pm

Meeting closed: 8:20pm