



**P&C GENERAL MEETING MINUTES**

Held on 21 August 2017 – Opened at 7:07pm

**1. ATTENDANCE**

John Pryor, Randal Wells, Rosanna Fanciulli, Michael Camilleri, Germaine Jeffree, Michael Forster, Fiona Horning, Vanessa Lombardo, Andrew Lippiatt, Niall Kilcullen, Karen Johnston, Sharon Cockroft.

**2. APOLOGIES**

Mark Westera, Cameron Brooks.

**3. MINUTES OF THE PREVIOUS MEETING (Held 26 June 2017)**

*Motion to accept the minutes of the previous meeting as a true and accurate record.*

Moved: Randal Wells    Seconded: Andrew Lippiatt    Carried

**4. MATTERS ARISING FROM THE MINUTES**

**4.1 Student safety at Alexander Drive/Walcott Street intersection**

- President John Pryor observed crossing on Tuesday 20 June 2017 from 7:45am to 8:35 am
  - 10 students crossed the intersection
  - No dangerous crossings observed
  - Students should be counselled to obey the law and to be aware that motorists commonly do not give way when they are turning and therefore need to take caution
- Motion for Karen to write a letter to local members on behalf of the P&C highlighting the issue of students crossing busy intersections.*

Moved: Randal Wells    Seconded: Niall Kilcullen    Carried

- John also observed Woodsome Street crossing. Many students not waiting for traffic to clear before crossing. Carry this point over for further discussion at next meeting.
- Mention was made of students crossing in between cars on Fitzgerald Street.
- Also the lights at Alexander Drive and Bradford Street intersection was discussed.

**4.2 \$500 insurance fee for damaged artwork during art auction**

- Discussed insurance excess fee for damaged artwork claim and decided that the \$500 cost to be paid from Art Auction account.
- Artist is donating an artwork to replace damaged one. This to be kept by the art auction committee and be used for next year's event.

*Motion for Art Auction account to pay the insurance excess of \$500 to Ansvor Insurance and artwork to go to Art Auction Committee for next year's event.*

Moved: Karen Johnston    Seconded: Niall Kilcullen    Carried

**4.3 Cancel uniform shop ABN**

- Carry over to next meeting.

**4.4 Open GAT bank account**

- Opened GAT account. Cheque book arriving soon.

#### **4.5 New Theatre Building Sub-committee**

*Motion to establish a theatre sub-committee to investigate support and feasibility of developing a new theatre at MLSHS.*

Moved: Randal Wells                      Seconded: Andrew Lippiatt                      Carried

- Members must be financial P&C members
- Interest shown by Keith Bales (School Board member), Randal Wells, Stuart Halusz and Rebecca Davis (SVAPA Parents)

*Motion for Randal Wells to be the convenor of the Theatre Building sub-committee.*

Moved: Karen Johnston                      Seconded: Vanessa Lombardo                      Carried

#### **4.6 Destroy treasury records older than 5 years.**

- Confirmed with WACSSO. Treasury records can be destroyed after 5 years, employment records after 7 years and minutes are to be kept indefinitely.

### **5. REPORTS**

#### **5.1 Principal's Report**

- IMSS WA Schools' Senior Concert Band Festival and Orchestra Festival was held and judging from the feedback from independent sources, our students in the Band and Orchestra were simply outstanding gaining an Outstanding and an Excellence for their performances!! This was followed up with the Semester MS/SS concerts which were well attended and a joy to watch.
- World Cup Soccer and Street Fourz, Suzie is the master of these events and the number of students who participate is a testament to her capacity to get everyone involved.
- Suzie and Judy have been providing breakfast for an increasing number of students.
- Year 12 High Achievers Breakfast which was again held.
- Reporting Night as always is a rewarding day and it reinforces our policy of "no surprises."
- New School Gardener.
- Andrew is currently in his 25<sup>th</sup> year with Cadets and has completed a tour of Shark Bay during the holidays and is currently in the Goldfields. All reports indicate the students have a great experience.
- A special STEM professional learning day was held on the first day back this term attended by all primary and secondary network schools. It was a great day and I have received positive feedback from many staff. We will be pursuing the STEM initiative in classes. Discussions are already taking place re the use of Integrated Studies in the Middle School for STEM activities.
- The Mock trial competition students made it to the Final.
- The Year 12s are on the home straight and we have organised for a revision and master classes for students.
- Music staff have been auditioning potential Year 7 students for the oversubscribed music program for next year as has Josie for the oversubscribed year 11 Hospitality courses. It's great to see such demand for students attending Mount Lawley.
- The Honours Society Assembly was held acknowledging the students who have been performing highly over a two-year period. Also at the assembly, the new school song was unveiled.
- The Year 10 Leadership Camp has been held and by all accounts was the best yet.
- The Prefect's Quiz night was also very successful with over 120 participants.
- Our Sister School students and teachers came for a visit and we extended our long-standing friendship with hospitality.

- We have 4 Saudi teachers present for the term. They are part of a group enrolled in a program with UWA and Phoenix. We have been learning some things from them as I'm sure they have from us.
- The school is participating in a NAPLAN online testing program this year in preparation for the official trials next year.
- Iva and Mary are continuing their efforts to help parents understand adolescent behaviours at the Triple P sessions. This is the second round for the year and over 70 parents attended.
- The P&C acknowledges and thanks Michael Camilleri for his work over the year as Acting Principal.

*Motion for President to co-sign a letter with the School Board Chair (with the executive committee's support) for a Principal to be permanently assigned to MLSHS as it is felt an Acting Principal is detrimental to the school.*

Moved: John Pryor

Seconded: Niall Kilcullen

Carried

## **5.2 Treasurer's Report**

- Available funds:
 

General account funds	\$23,155.97
Art Auction account funds	\$4,247.18
Languages account funds	\$1,524.12
Music account funds	\$47,922.00
SVAPA account funds	\$20,254.97
- Signatories are completed on all accounts
- John to remove signatory information from website as this information is shown on the minutes.

## **5.3 President's Report**

- Suggestion box on P&C website
- Walcott Street/Alexander Drive intersection report as per 4.1 of the minutes
- Meeting with Michael Camilleri on 28 August
- Meeting with Micah of In Season on 28 August. Emailed flyer on 13 August. Will review with Micah mid-September.
- Attended Year 12 hospitality breakfast on 16 August
- Met with Randal regarding theatre building on 16 August. Best to form an ad hoc committee without a Terms of Reference than a formal committee as no money will be expended by this sub-committee.
- Attended WACSSO conference. Attended 'Presidents Role' and 'Alcohol, Drugs, and Road Safety' workshops.
- Inappropriate emails between students – request response from Principal on policy regarding informing parents. Mike explained that a student sent an email to 'All Students' with an inappropriate attachment. Sought advice from Regional District Office. Advised not to send letter home to parents as per National Policy. Students no longer able to email 'all students'. There is a code of conduct for students when using technology. Teachers informed students to remove the email. Middle school restricts use of laptops at lunch time.

- Reminder to all sub-committees to include John on all correspondence that goes to committee members. Minutes of meetings must include motions to approve expenditure. Please note WACSSO guidelines on expenditure in particular the preference for funds raised to be expended on the current school population. Please prepare meeting dates for 2018. Guidelines for meeting dates are on the P&C homepage. These schedules are designed to avoid conflict. John will visit each committee before the end of the year.
- Records information as provided by Mark Westera from the WACSSO FAQ: "Correspondence does not need to be kept longer than a year unless it is of an ongoing nature or may need to be referred to. Books of accounts should be retained for 5 years. Minutes are to be retained permanently as these are the historical record of the P&C Association. You are required to keep all employment records for a minimum of seven years from resignation or termination of an employee. P&C records should be kept at the school, preferably in a locked cabinet.
- Meeting with Simon Millman on Friday 25 August. Looking for items to highlight that are a concern of the P&C. Please email any items to John.
- Visit by Sue Ellery (Education Minister) and Simon Millman (MLA Mt Lawley) on Thursday 31 August.
- Introduction meeting with new Principal on Monday 4 September.

#### **5.4 School Board Representative's Report**

- School Board Meeting No. 5 held Monday 14 August 2017 at 5.30 pm.
- P&C Representative reported to the Board on key points from the P&C's 26 June 2017 meeting.
- Selected matters discussed at the Board meeting:
  - 1) MLSHS Financial Report was tabled and noted. The school has total funds of approximately \$19.34 million and expenditure of approximately \$18.99 million with a surplus variance of approximately \$355k. Of the \$19.34 million total funds, approximately \$1.38 million is from Locally Raised Funds.
  - 2) The 2018 additional charges were endorsed for years 7 through 12. Items include competitions, excursions/ incursions/ cultural activities, and country tours etc. The charges are maximum charges. Most of the charges are unchanged for 2017. Most of the changes were decreases, with some minor increases, and a few additional charges for items not previously provided.
  - 3) MLSHS School Attendance Report for 2016 was tabled and noted. MLSHS is well above the Public School average and also above the comparative similar Senior High Schools. The Board asked the Principal to extend the Board's congratulations to the students.

#### **5.5 Finance Committee Representative's Report**

- Meeting was held on Wednesday 9 August.
- School Financial Reports were tabled, discussed and passed by the committee
- The 2018 additional charges document was tabled and approved with some minor adjustments before going to the school board.
- The committee then discussed and considered 3 funding requests for the school.
  - 1) The purchase of 2 blower/dryers was approved for \$598 to help dry rooms when water damaged. This recently happened in the school library and equipment needed to be hired to dry the building.

- 2) A pack of Edison Robots was approved for \$882. These robots will help students develop an understanding of programming and coding with the expectation that this will result in students enjoying science.
- 3) Additional funds of \$627 were approved for the Arts Festival to cover additional events and activities. The Arts Festival this year was said to be one of the best and students will be encouraged to take part in this next year.
- Next meeting 18 October

## 5.6 Health Committee Representative's Report

- No report presented

## 6 P&C STANDING COMMITTEES

### 6.1 Music Sub-Committee Report

- Good attendance at last meeting 27 July
- Middle School concert was a sell out and the Senior School concert was very well attended too
- Music Sub-committee acknowledges the Art Auction Sub-committee on another successful event.
- The next music concerts will take place on 5 September. Tickets are available.
- Increased admin assistant Denise Cleasby's days to 3 per week.
- Discussed planned spending. Music department's wish to spend on enrichment and equipment, performance and composition workshops. Michelle deRozario has taken ideas away and will bring back to next meeting.

### 6.2 Languages Sub-Committee Report

- Korean chef from Nobu coming in to teach students to prepare Korean food.

### 6.3 SVAPA Sub-Committee Report

- Apologies for not attending meeting.
- Lawley Art Auction  
\$14, 500 to SVAPA PSG. Thanks to all who contributed to making the night a huge success.
- A Midsummer Night's Dreaming  
PSG CAKE STALL held over the 3 nights of production. Raised \$665.00
- Maths Through Movement  
SVAPA PSG is helping to fund *Maths through movement* program. *Creative Moves* provides workshops that enrich each student's understanding of maths concepts via multisensory, whole body learning. They also give students an opportunity to make artistic, creative decisions with dance vocabulary and embodiment of mathematical ideas. \$600

### 6.4 GAT Sub-Committee Report

- Have had 3 well attended meetings
- Building community links
- Italian GAT students attended Voletto Bocce Club
- Running a fundraising event at Morley Rollerdrome
- Convenor invited to speak at GAT induction day. A lot of parents signed up to receive information on the GAT sub-committee.

### 6.5 Lawley Art Auction Report

- Committee in recess until February 2018

## 7 GENERAL BUSINESS

### 7.1 Music Sub-committee funds to be spent

- John spoke to convenor Cam Brook. Plan to usefully spend funds by end of 2017.
- Revisit with music sub-committee next year.

### 7.2 GAT mailing list

- Michael Camilleri following up.

### 7.3 STEM extracurricular activities

- Parents looking for ways to involve students with STEM in lunchbreaks, eg clubs.
- Current STEM opportunities in senior school include Conico Phillips Science, Rio Tinto, Astro Focus, Curtin Robo girls.
- Engineering challenge and Robotics group in middle school
- Robotics group meets at lunchtime and is coordinated by Chantal Crabtree
- STEM projects in the school are inclusive not exclusive
- Maths club runs after school

## 8 CORRESPONDENCE

### 8.1 Mail In

- Bank statements, Art Auction cheque book
- Tax forms
- P&C Voice

### 8.2 Mail Out

- Nil.

## 9 DATE OF NEXT MEETING

9.1 Next meeting – Monday 30 October 2017 at 7:00pm.

**Meeting closed at 8:55pm.**

I authorise that this is a true copy of the Minutes.

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John Pryor  
President & Chairperson

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Date

Appended:

- Traffic Survey of 2017-06-20
- Full Treasurer's Report

## Student Crossing at Interseciton of Walcott Stree and Alexander Drive / Fitzgerald Street

Survey conducted by: John Pyror

Date: Tue 2017-06-20

Weather: Fine, no rain and no threat of rain. Presumably a typical school day.

Observations Start: 07:45

Observations End: 08:35

The arrow heads ( ◀ ▶ ▲ ▼ ) indicate the direction they walked **away from** the corner.

The direction they arrived from should be intuitively obvious.

<ul style="list-style-type: none"> <li>▼ 07:58 Adult Cyclist</li> <li>▲ 07:59 Student (no crossing)</li> </ul>	<b>Alexander Drive</b>	<ul style="list-style-type: none"> <li>▼ 07:54 Adult</li> <li>▲ 08:01 Adult (no crossing)</li> <li>◀ 08:16 Adult</li> <li>◀ 08:18 Adult</li> <li>▲ 08:32 2 Adults, 1 child (no crossing)</li> </ul>
<b>Walcott Street</b>		<b>Walcott Street</b>
<ul style="list-style-type: none"> <li>▲ 07:52 Adult Cyclist against Red Light</li> <li>▲ <b>07:53 Two Students</b></li> <li>▲ <b>07:53 Student Cyclist</b></li> <li>▲ 07:56 Adult Cyclist</li> <li>▲ 07:56 Adult</li> <li>▲ <b>08:00 Student</b></li> <li>▲ <b>08:04 Student</b></li> <li>▲ <b>08:06 Student on Skateboard</b></li> <li>▲ <b>08:07 Student against Red Light</b></li> <li>▲ 08:16 Adult</li> <li>▲ <b>08:16 Two Students</b></li> <li>▲ <b>08:18 Student against Red Light</b></li> </ul>	<b>Fitzgerald Street</b>	<p>No Crossings</p>

### Summary:

10 MLSHS Students crossed between 07:45 to 08:35 (due at school by 08:30).

2 MLSHS Students crossed against red lights but not dangerously.

2 MLSHS (08:16) had to give way to a car that did not give them their right of way (common).

### Conclusions:

No dangerous crossings observed.

### Personal Recommendations:

Students should be counselled to obey the law.

Students should be counselled that motorists commonly to not give way when they are turning and therefore need to take caution when exercising that right of way.

## MLSHS P & C ASSOCIATION

### GENERAL COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS

Date this report 17/08/2017

Date last report 22/06/2017

#### CASH BOOK

<b>Cash book opening balance</b>	17/08/2017		58,983.02
<b>Add: Deposits</b>			
<b>Total Deposits</b>		<u>0.00</u>	
<b>Less: cheques drawn and fees</b>			
Stop cheque fee	27/07/2017 -	15.00	
WACSSO Affiliation fees	000412	1,412.05	
Reimbursement Gift Card to auditor	000413	100.00	
<b>Total Cheques</b>		<u>1,527.05</u>	
<b>Cash book balance as at</b>	17/08/2017		<u>57,455.97</u>

#### BANK RECONCILIATION

<b>Bank balance as at</b>	17/08/2017		57,455.97
<b>Add: Outstanding deposits</b>		0.00	
<b>Total Outstanding deposits</b>		<u>0.00</u>	
<b>Deduct: Unpresented cheques</b>			
<b>Total Unpresented cheques</b>		<u>0.00</u>	
<b>Adjusted balance (agrees with cash book)</b>			<u>57,455.97</u>

#### AVAILABLE FUNDS

<b>Cash book balance as at</b>	17/08/2017		57,455.97
<b>Less: Committed funds</b>			
Up to \$10,000 for Achievement Centre for 2016	Motion # (2015) 28	\$10,000.00	
Up to \$14,000 for 2017 school diaries: A5 format, online wellbeing section	(2016) 16	\$14,000.00	
Up to \$10,000 for Achievement Centre for 2017	(2016) 18	\$10,000.00	
Gift voucher up to the value of \$300 as thank you gift for the Auditor	(2017) 6	\$300.00	
<b>Total Committed funds</b>		<u>34,300.00</u>	
<b>Available Funds</b>			<u>23,155.97</u>

#### Notes

Uniform shop commissions TBA will reside in School accounts ~20,000  
Income from Parent contributions November each year ~20,000





Welcome MARK. You last logged on at 6:16:40 PM (Sydney/Melbourne time) on 17 August 2017.

My inbox 1 unread message

Future transactions 0 scheduled

27/07/2017

[Changes to the accounts you have third party authority on have been m...](#)

[Preview](#)

[View all messages](#)

## Accounts

## Portfolio

<u>Nickname / Type</u>	<u>BSB / Details</u>	<u>Account number</u>	<u>Account balance</u>	<u>Available funds</u>
<a href="#">General P&amp;C</a> ▼	06 6118	0090 0415	+ \$57,455.97	+ \$57,455.97
<a href="#">SVAPA</a> ▼	06 6118	1013 7482	+ \$34,254.97	+ \$34,254.97
<a href="#">Music</a> ▼	06 6118	1021 8602	+ \$37,749.31	+ \$37,749.31
<a href="#">Languages</a> ▼	06 6118	1026 4430	+ \$3,624.12	+ \$3,624.12
<a href="#">Art Auction</a> ▼	06 6118	1037 0401	+ \$5,785.18	+ \$5,785.18
<a href="#">GAT</a> ▼	06 6118	1040 4333	\$0.00	\$0.00
<a href="#">Music Term Deposit</a> ▼	06 6118	50111391	+ \$30,667.16	+ \$30,667.16
Total debits: <b>\$0.00</b>	Total credits: <b>+ \$169,536.71</b>	Net position: <b>+ \$169,536.71</b>		

[Show/Hide accounts](#)

[Nickname accounts](#)

Note: The amount noted in **Available funds** may include cheques awaiting clearance.

**MUSIC SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS**

27/07/2017

**CASH BOOK**

<b>Cash book opening balance</b>	1/06/2017		21,267.67
<b>Add: Deposits</b>			
Music Concert door sales			225.00
Music Concert ticket sales			3,977.54
Credit interest			0.72
<b>Total Deposits</b>			<u>4,203.26</u>
<b>Less: cheques drawn</b>	Chq #		
PA system	283		100.00
Canvas prints	284		307.27
<b>Total Cheques</b>			<u>407.27</u>
<b>Cash book balance as at</b>	27/07/2017		<u>25,063.66</u>

**BANK RECONCILIATION**

<b>Bank balance as at</b>	27/07/2017		25,625.66
<b>Add: Outstanding deposits</b>			0.00
<b>Total Outstanding deposits</b>			<u>0.00</u>
<b>Deduct: Unpresented cheques</b>			
Auction - return Entry Fee	153		10.00
Auction - Artist Commission	172, 186		552.00
<b>Total Unpresented cheques</b>			<u>562.00</u>
<b>Adjusted balance (agrees with cash book)</b>			<u>25,063.66</u>

**AVAILABLE FUNDS**

<b>Cash book balance as at</b>	27/07/2017		25,063.66
<b>Term deposit balance as at</b>	27/07/2017		30,658.34
<b>Less: Committed funds</b>	Motion #		
Supper box	105		200.00
Photo frames	113		100.00
Admin Assistant additional Term 2 2017	115		1,000.00
Music Camp	118		1,500.00
Hire Geoff Gibbs Theatre	119		3,600.00
Junkadelic Arts Day	122		300.00
AV equipment	123		700.00
Music Concert sound technician	125		400.00
<b>Total Committed funds</b>			<u>7,800.00</u>
<b>Available Funds</b>			<u>47,922.00</u>

**MLSHS P & C ASSOCIATION****SVAPA SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS**

Date this report 31/07/2017

Date last report 3/06/2017

**CASH BOOK**

<b>Cash book opening balance at</b>	3/06/2017		19,059.97
<b>Add: Deposits</b>			
	Art Auction Proceeds		14,500.00
	SVAPA Bag Order / The Dream		30.00
	Cake Stall Proceeds / The Dream		665.00
<b>Total Deposits</b>			<u>15,195.00</u>
<b>Less: cheques drawn</b>	Motion	Chq #	
MLSHS INV 29782 Junkadelik	T1.1.7	000506	800.00
MLSHS INV 29797 Ian Wilkes	T1.1.1	000507	500.00
<b>Total Cheques</b>			<u>1,300.00</u>
<b>Cash book balance as at</b>	31/07/2017		<u>32,954.97</u>

**BANK RECONCILIATION**

<b>Bank balance as at</b>	31/07/2017		34,533.97
<b>Add: Outstanding deposits</b>			
<b>Total Outstanding deposits</b>			<u>0.00</u>
<b>Deduct: Unpresented cheques</b>			
Caroline Whitelock - Popcorn Arts Festival	T1.2.7	000501	279.00
MLSHS INV 29782 Junkadelik	T1.1.7	000506	800.00
MLSHS INV 29797 Ian Wilkes	T1.1.1	000507	500.00
<b>Total Unpresented cheques</b>			<u>1,579.00</u>
<b>Adjusted balance (agrees with cash book)</b>			<u>32,954.97</u>

**AVAILABLE FUNDS**

<b>Cash book balance as at</b>	31/07/2017		32,954.97
<b>Less: Committed funds</b>		Motion #	
Sete to provide early morning CF 2016 (62)	T1.2.3		2,700.00
Danni McGrath Art Workshop T4	4.1.1		100.00
Early Morning Class - Ian Wilkes	T1.1.1		1,900.00
Early Morning Class - Taryne Laffar	T1.1.2		1,900.00
Weekend Workshop 18/3/17 - Carla Hart	T1.1.4		300.00
Weekend Workshop 18/3/17 - Maitland Schnaars	T1.2.6		300.00
Flash Uniforms - SVAPA Bags	T2.1.6		700.00
Early Morning Class - Chloe Flockhart	T2.2.2		3,000.00
Workshop - Math through movement	T2.2.3		600.00
Funds for Materials required by Chloe Flockhart	T2.2.4		1,200.00
Pay Rates for Stuart Haluszkiewicz	T2.2.5		
<b>Total Committed funds</b>			<u>12,700.00</u>
<b>Available Funds</b>			<u>20,254.97</u>

**MLSHS P & C ASSOCIATION  
LANGUAGE SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION  
& AVAILABLE FUNDS**

Date this report 24/07/2017  
Date last report 31/05/2017

**CASH BOOK**

Cash book opening balance	31/05/2017		3,234.12
<b>Add: Deposits</b>			
Wine fundraiser		60.00	
Wine fundraiser		330.00	
Total Deposits		<u>390.00</u>	
<b>Less: cheques drawn</b>			
		Chq #	
Total Cheques		<u>0.00</u>	
Cash book balance as at	24/07/2017		<u>3,624.12</u>

**BANK RECONCILIATION**

Bank balance as at	24/07/2017		3,624.12
Add: Outstanding deposits		0.00	
Total Outstanding deposits		<u>0.00</u>	
Deduct: Unpresented cheques		0.00	
Total Unpresented cheques		<u>0.00</u>	
Adjusted balance (agrees with cash book)	24/07/2017		<u>3,624.12</u>

**AVAILABLE FUNDS**

			3,624.12
<b>Less: Committed funds</b>			
Language expo		Motion # 1.00	2,100.00
Total Committed funds			<u>2,100.00</u>
Available Funds			<u>1,524.12</u>

## MLSHS P & C ASSOCIATION

### ART AUCTION SUB-COMMITTEE - CASH BOOK, BANK RECONCILIATION, AVAILABLE FUNDS

Date this report 01.08.17

Date last report 20.06.17

## CASH BOOK

**Cash book opening balance** 20.06.17 \$71,950.71

Date	Add: Deposits	
18/07/2017	Ingot Metals - Sponsorship (received by Daniel Ganon)	\$500.00
3/07/2017	Direct Debit CBA Merchant Fee	-\$545.25
2/07/2017	CBA POS Fee - Point of Sale Value Date: 30/06/2017	-\$1.25

**Total Deposits** -\$46.50

Less: Cheques drawn		Chq #		
27/07/2017	Kshanti Wikramanayake	Motion AA27	233 \$	420.00
27/06/2017	Sue Codee	Motion AA27	180 \$	462.00
27/06/2017	Peteris Ciemitis	Motion AA27	181 \$	720.00
27/06/2017	Sharon D Clifford	Motion AA27	182 \$	180.00
27/06/2017	Phillip Cook	Motion AA27	183 \$	10.00
27/06/2017	Kerrie Di Cataldo	Motion AA27	184 \$	420.00
27/06/2017	Pippin Drysdale	Motion AA27	185 \$	3,720.00
27/06/2017	Joanne Duffy	Motion AA27	186 \$	1,320.00
27/06/2017	Regina Eccleston-Wirth	Motion AA27	187 \$	204.00
27/06/2017	Nick Economo	Motion AA27	188 \$	1,200.00
27/06/2017	Neil Elliott	Motion AA27	189 \$	950.00
27/06/2017	Cynthia Ellis	Motion AA27	190 \$	480.00
27/06/2017	Jenny Ellis-Newman	Motion AA27	191 \$	180.00
27/06/2017	Silvana Ferrario	Motion AA27	192 \$	1,050.00
27/06/2017	Karla Freitag	Motion AA27	193 \$	80.00
27/06/2017	Lisa Gleeson	Motion AA27	194 \$	270.00
27/06/2017	Valerie Glover	Motion AA27	195 \$	180.00
27/06/2017	Miik Green	Motion AA27	196 \$	480.00
27/06/2017	Keith Hamilton	Motion AA27	197 \$	255.00
27/06/2017	Bill Hawthorn	Motion AA27	198 \$	310.00
27/06/2017	Janis Heston	Motion AA27	199 \$	367.00
27/06/2017	Patricia Hines	Motion AA27	200 \$	555.00
27/06/2017	Jasna Karajcic	Motion AA27	201 \$	570.00

27/06/2017	Monika Kaszaniczky	Motion AA27	202	\$	150.00
27/06/2017	Renia Lakomy-Edwards	Motion AA27	203	\$	210.00
27/06/2017	Mal Leckie	Motion AA27	204	\$	720.00
27/06/2017	Narelle Manser-Smith	Motion AA27	205	\$	480.00
27/06/2017	Gabrielle Mazalevskis	Motion AA27	206	\$	600.00
27/06/2017	Myra Mitchell	Motion AA27	207	\$	480.00
27/06/2017	Natasha Muhl	Motion AA27	208	\$	300.00
27/06/2017	Judy Nash	Motion AA27	209	\$	180.00
27/06/2017	Kelly Ngatai	Motion AA27	210	\$	345.00
27/06/2017	Helen Norton	Motion AA27	211	\$	1,140.00
27/06/2017	Linda O'Brien	Motion AA27	212	\$	1,800.00
27/06/2017	Michelle O'Neil	Motion AA27	213	\$	510.00
27/06/2017	Jane Packham	Motion AA27	214	\$	255.00
27/06/2017	Jan Quinn	Motion AA27	215	\$	930.00
27/06/2017	Colleen Rintoul	Motion AA27	216	\$	420.00
27/06/2017	Sandy Robertson	Motion AA27	217	\$	360.00
27/06/2017	Ileana Rozitis	Motion AA27	218	\$	300.00
27/06/2017	Jude Scott	Motion AA27	219	\$	420.00
27/06/2017	Ivanka Siljanoski	Motion AA27	220	\$	360.00
27/06/2017	Ella Steiner Total	Motion AA27	221	\$	240.00
27/06/2017	William Stransky	Motion AA27	222	\$	1,650.00
27/06/2017	Wade Taylor	Motion AA27	223	\$	420.00
27/06/2017	Sioux Tempestt	Motion AA27	224	\$	420.00
27/06/2017	Joie Villeneuve	Motion AA27	225	\$	165.00
27/06/2017	Delma White	Motion AA27	226	\$	462.00
27/06/2017	Danica Wichteremann	Motion AA27	227	\$	1,110.00
27/06/2017	Kshanti Wikramanayake	Motion AA27	228	\$	420.00
27/06/2017	Jill Yelland	Motion AA27	229	\$	330.00
27/06/2017	Aurelie Yeo	Motion AA27	230	\$	420.00
27/06/2017	Peta Zeller	Motion AA27	231	\$	270.00
27/06/2017	Paula Hart	Motion AA27	232	\$	309.00
27/06/2017	Shiva Amir-Ansari	Motion AA27	360	\$	330.00
27/06/2017	Greg Ash	Motion AA27	361	\$	410.00
27/06/2017	John Baldock	Motion AA27	362	\$	750.00
27/06/2017	Warayute Bannatee	Motion AA27	363	\$	1,530.00
27/06/2017	Christine Blowfield	Motion AA27	364	\$	480.00
27/06/2017	Marilyn Boast	Motion AA27	365	\$	660.00
27/06/2017	Deborah Bonar	Motion AA27	366	\$	1,380.00
27/06/2017	Lindy Boyle	Motion AA27	367	\$	540.00
27/06/2017	Maureen Bradshaw	Motion AA27	368	\$	420.00

27/06/2017 Jill Bryant	Motion AA27	369	\$	570.00
27/06/2017 Yau Chau	Motion AA27	370	\$	630.00
22/06/2017 Michelle Fornasier	Motion AA28	353	\$	96.83
21/06/2017 Vanessa Lombardo	Motion AA29	354	\$	104.00
21/06/2017 All Fence U Rent	Motion AA30	355	\$	30.00
21/06/2017 De Vine Cellars	Motion AA31	356	\$	538.50
21/06/2017 SVAPA	Motion AA32	357	\$	14,500.00
21/06/2017 Music Dept.	Motion AA33	358	\$	14,500.00
21/06/2017 Amanda Humphries	Motion AA34	359	\$	48.70

**Total Cheques** \$68,077.03

**Add: Cancelled cheques**

27/07/2017 Kshanti Wikramanayake	Artist Return	228	\$	420.00
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**Cash book balance as at** 01.08.17 \$4,247.18

**BANK RECONCILIATION**

**Bank balance as at** 01.08.17 \$8,035.18

**Add: Outstanding deposits**

18/07/2017 Ingot Metals - Sponsorship (received by Daniel Ganon)				\$500.00
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**Total Outstanding deposits** \$500.00

**Deduct: Unpresented cheques**

**Chq #**

27/06/2017 Phillip Cook	Motion AA27	183		\$10.00
27/06/2017 Lisa Gleeson	Motion AA27	194		\$270.00
27/06/2017 Miik Green	Motion AA27	196		\$480.00
27/06/2017 Keith Hamilton	Motion AA27	197		\$255.00
27/06/2017 Helen Norton	Motion AA27	211		\$1,140.00
27/06/2017 Michelle O'Neil	Motion AA27	213		\$510.00
27/06/2017 Ivanka Siljanoski	Motion AA27	220		\$360.00
27/06/2017 Danica Wichtermann	Motion AA27	227		\$1,110.00
8/05/2017 Reimbursement C. Monaghan	Motion AA13	352		\$153.00

**Total Unpresented cheques** \$4,288.00

**Adjusted balance (agrees with cash book)** \$4,247.18

**AVAILABLE FUNDS**

Cash book balance as at	01.08.17		<u>\$4,247.18</u>
Less: Committed funds		<b>Motion #</b>	
Total Committed funds			\$0.00
<b>Available Funds</b>			<u>\$4,247.18</u>