

**Mount Lawley Senior High School (MLSHS)**

**School Council**

**MINUTES**

**Tuesday 4 March 2008**

ITEM	ACTION POINTS	PERSON RESPONSIBLE
<p><b>Meeting opened:</b> 7.35pm</p> <p><b>Attendance</b> Milton Butcher (Chair), Christine Richardson, Neil Hudson, Catherine Smith, Jo Furness, Bev Burnside, Don Rowe, Anne Griffiths, Gemma Esvelt, Olivia Burmester, (Members) Petra Zothner, Russell Goodrick, Sanja Zuljevic, John Pryor, (Parents attending the open meeting) Vicki Nash (Minutes Secretary)</p>		
<p><b>Apologies</b> Elizabeth Kernutt, Darcy Rowe, Kevin Pilkington</p>		
<p><b>Minutes of Previous Meeting</b> The minutes of the previous meeting held on 11/2/2008 were accepted as a true record.</p>		
<p><b>Issues Arising from the Minutes</b></p> <ul style="list-style-type: none"> <li>• <b>Graffiti</b> - Not much activity since the last incident during the first week of school.</li> <li>• <b>Industrial Action</b> - Last Thursday 70 teachers were undertaking action or working without pay and 1241 students were absent. Wait and see what develops in the next week or two. No absentees to be marked "absent".</li> <li>• <b>Year 8 BBQ</b> - Payment for teachers to attend was accepted as a one-off arrangement. To be held later in the year when it is a little cooler, after parent information sessions, ie at 6pm. Letter sent last Friday.</li> <li>• <b>Soap in Toilets</b> - Still a work in progress.</li> <li>• <b>LOTE Review</b> - Letter to DG ensuring that all language positions are decided by local merit to give MLSHS the opportunity to get the best person available. A Centre for Languages is being looked at and Milton has certain other factors to consider. Still a work in progress. Young ambassadors and role models from MLSHS were discussed.</li> <li>• <b>\$15000 Partnership Award</b> - Last year MLSHS was looking at a partnership with ECU. As a member of the Council, It is hoped that Kevin will attend the next meeting.</li> </ul>	<p>Consider the possibility of an English-speaking ambassador from MLSHS</p>	<p>Milton Butcher/Neil Hudson Anne Griffiths to provide details.</p> <p>Kevin Pilkington to consider options.</p>
<p><b>Chairman's Report for 2007</b> The report was tabled and Christine Richardson gave a verbal overview. The report included the following:</p> <ul style="list-style-type: none"> <li>• As a Council, being involved in the planning process to establish and review the School's directions.</li> <li>• Feedback to the Minister about assessment and reporting (from levels to a grade system).</li> <li>• An increase in entry into MLSHS.</li> </ul>		

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<ul style="list-style-type: none"> <li>• Terry Boland's farewell function.</li> <li>• Opportunity to review the budget .</li> <li>• Approval of changes and contributions - which is done quite diligently - is a work in progress, and will in future, be attended to earlier in the year.</li> <li>• Council has members who can contribute financial skills - eg Rob Walker (Deputy Chair) and the development of a reporting framework (still a work in progress).</li> <li>• The successful writing of a grant to help secure chaplaincy funding from the Federal Government (\$20 000 pa for 3 years for the Chaplain to be employed full-time).</li> <li>• MLSHS has submitted a grant for \$200 000 to Health Active Australia, working with parents and ECU.</li> <li>• Very comprehensive performance statistics provided to council, which is now a regular feature.</li> <li>• The new student uniform has been very well received. In 2007 Council adopted recommendations to strongly support a sunsafe hat and ergonomic bag.</li> <li>• the purchase of class sets of heavy books to reduce weight carried by students.</li> <li>• Terms of Reference were reviewed with further improvement in the representation by students.</li> <li>• MLSHS was one of two winners in WA - and 15 across Australia - of a Teaching Australia Award, and Terry Boland was a runner-up for School Principal of the year.</li> <li>• MLSHS Council is involved in the placement process for the Principal. It was noted that this power does not seem to be widely adopted by other School Councils.</li> </ul>		
<p><b>Backpacks/Lockers/</b></p> <ul style="list-style-type: none"> <li>• The lack of school lockers and the use of backpacks were discussed at length. Ergonomic backpacks must be adjusted correctly, and a physiotherapist is being funded to visit MLSHS once a year to demonstrate how to wear a backpack correctly. A discussion document is available on the P&amp;C website.</li> </ul>		
<p><b>Moved</b> by Milton Butcher to accept Christine Richardson's report. <b>Seconded</b> by Bev Burnside. Motion unanimously carried.</p>		

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<p><b>Council Office Bearers and Membership Office Bearers</b></p> <ul style="list-style-type: none"> <li>Christine Richardson - (nominated by Anne Griffiths, seconded by Bev Burnside) As President for 2008.</li> <li>Catherine Smith (nominated by herself, seconded by Jo Furness) and Jo Furness (nominated by Catherine Smith, seconded by Don Rowe) - Deputy Chairs</li> </ul> <p><b>Membership</b></p> <ul style="list-style-type: none"> <li>The member of Council was confirmed as Kevin Pilkington, Christine Richardson and Anne Griffiths - Community Representatives</li> <li>Jo Furness P &amp; C</li> <li>Catherine Smith and Don Rowe - elected Parents Representative</li> <li>Student Council Representative to be decided on Thursday morning. Milton advised seeking a member of a Consulate to serve on Council to acknowledge special Language Program. Seeking to co-opt. Ms Zuljevic advised she was the Croatian Consul's and was willing to consider co-option.</li> <li>Bev Burnside and Neil Hudson - elected staff.</li> <li>Gemma Esvelt, Olivia Burmester, Darcy Rowe, Lucy Dean and Alice Ding - elected students.</li> </ul>	<p>Speak with Sanya Zuljevic regarding Consulate representative position on MLSHS Council (as a coopted member)</p>	<p>Milton Butcher</p>
<p><b>Student Representative Report</b></p> <ul style="list-style-type: none"> <li>Milton welcomed the two new student members, Gemma Esvelt and Olivia Burmester, to the MLSHS Council.</li> </ul>		
<p><b>P&amp;C Report - Catherine Smith</b></p> <ul style="list-style-type: none"> <li>There was no change of office bearers at the election, with Suzie Barnes continuing as President. The meeting was very well attended, with over 30 people present.</li> </ul>		
<p><b>Principal's Report - Milton Butcher</b></p> <ul style="list-style-type: none"> <li><b>School Ball</b> - the social event of the year. Discussion took place on strategies to make it a trouble-free occasion, ie only MLSHS students attending, an age limit if outsiders are to attend, possible police clearance, and a suitable venue (this issue will be considered further).</li> <li><b>Police Patrols</b> - due to fights in the park, with at least two involving outsiders (one was quite serious with a potential for injury), MLSHS is seeking to get police to patrol the area at school finishing time (MLSHS will also write to parents asking them to speak to their children).</li> <li><b>High Achievers</b> - were welcomed back from last year, and it was a good assembly. Shortly, there will be a "rogues gallery" on display downstairs.</li> <li><b>Trip to China</b> - is planned for 50 students in a couple of weeks time, with sufficient teachers and Chinese-speaking adults accompanying the students to attend to supervision and duty of care. Milton is looking at some way for the Minister to acknowledge the trip.</li> <li><b>Potential Vacancy in English</b> - which is a Level 3 position currently occupied by Malcolm Crisp and it was suggested a Council member participate in the selection panel. Council resolved to participate.</li> </ul>	<p>Participate in selection panel</p>	<p>Christine, Jo and Catherine</p>

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<ul style="list-style-type: none"> <li>• <b>State Junior Chess Championships</b> - will be held in MLSHS staff room during the first week of school holidays (14-18 April).</li> <li>• <b>Fees</b> - there have been a couple of discrepancies, with the Music course and Year 10 English. The Year 10 English course was not included in the invoice (over \$9000 of revenue) and will need to be followed up as a matter of course. SVAPA charges were incorrect and the family music contribution was not included. The latter will be followed - up ASAP.</li> <li>• <b>Financial Report</b> - has not been provided as there is a discrepancy in the books and the financial program is to go back to the computer people for remediation. Milton suggests starting the budget process earlier.</li> <li>• <b>Annual School Report</b> - Milton hopes to have a draft produced to go to all parents and the final document available for early next term.</li> <li>• <b>Australian Scholarship Group</b> - Milton asked Council to consider any teacher they considered deserving of a nomination for the NEITA awards.</li> <li>• <b>Solar Panels</b> - these will be installed shortly.</li> <li>• <b>Mobile Telephones</b> - Milton tabled a Mobile Telephone Order from Ocean Reef Senior High School with the view, following discussion to develop a similar one for MLSHS Staff will put the order into classrooms as a guide for students on how to use mobile telephones during school hours. Further discussion ensued on the merits, or otherwise, of mobile telephones and Council members were asked to consider the order for discussion at the next MLSHS Council meeting. Will also be canvassed at other forums in the school.</li> </ul>	<p>Screen vending machine from view of visitors</p> <p>Write to parents of music students requesting \$25.00 contribution.</p> <p>Produce a draft document</p> <p>Raise this issue at P&amp;C and the Student Council meeting.</p> <p>Provide Jo with a current Code of Conduct</p>	<p>Milton Butcher</p> <p>Milton Butcher</p> <p>Milton Butcher</p> <p>Jo Furness/Neil Hudson/Milton Butcher</p> <p>Milton Butcher</p>
<p><b>Staff Reports</b></p> <ul style="list-style-type: none"> <li>• Bev commented that issues such as the BBQ have already been addressed.</li> </ul>		
<p><b>Other Business</b> - Nil.</p>		
<p><b>Next meeting</b> The next meeting is scheduled for <b>Monday, 31 March 2008.</b></p>		
<p><b>Meeting closed: 9.10pm</b></p>		