

**Mount Lawley Senior High School (MLSHS)
School Council Annual Open Meeting
Warren Daniels Conference Room, MLSHS
MINUTES
Monday 21 June 2010 at 6:30pm**

	ITEM	ACTION POINTS	PERSON RESPONSIBLE
1	Meeting opened: 6:35pm		
2	Introduction and Welcome Catherine Smith welcomed Council members to the meeting, with a special welcome to Saxon Goodrich.		
3	Attendance Catherine Smith, Stephen Spice, Neil Hudson, Ron Pearce, Don Rowe, Yvonne Scott, Kevin Pilkington, Jo Furness, Glenn Scott, Saxon Goodrich, Claire Raphael and Vicki Nash (Minutes Secretary).		
4	Apologies John Cloake, Geoff Clayton and Kate Prast.		
5	Minutes of Previous Meeting The Minutes of the previous meeting held on 17 May 2010 were tabled and accepted as a true record. Moved by Jo Furness. Seconded by Don Rowe. Carried.		
6	<p>Update on Action Points from Previous Meetings</p> <ul style="list-style-type: none"> ▪ Sponsorship Catherine advised that the principles are not developed but will hopefully be completed by the end of the year. ▪ Healthy Active Australia Grant Catherine advised that Suzi is working as per her contract. Suzi's written Proactive Report included: <ul style="list-style-type: none"> ❖ In Term 2, there was a Zumba session with a Healthy Active Breakfast to celebrate Physical Activity week. MLSHS was awarded a participation certificate from ACHPER. Group training [on Wednesday and Friday afternoons] is very successful with results being felt by everyone. To date, over 120 students have registered for the World Cup afternoon on 30 June from 12:30pm-3:00pm. . ❖ For Term 3, there will be Wednesday morning Zumba sessions at 7:15am from 28 July and Street Fourz soccer will run for six weeks from 19 August. ▪ Centre for Asian Languages Catherine advised that there has been no change. ▪ Staff Profile Catherine advised that there has been no change. 		

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<ul style="list-style-type: none"> ▪ IPS Report <p>Catherine advised that MLSHS is still waiting to hear outcome.</p>		
<p>7 Discussion Items</p> <ul style="list-style-type: none"> ▪ MLSHS Mobile Phone & Electronic Device Policy <p>The draft policy was tabled for review. At the moment, the policy puts restrictions on student use of mobile phones only in the classroom. The draft policy seeks to extend this ban to all times during the school day and includes all electronic equipment together with mobile phones. Stephen advised that this has been discussed at the school level and is also on the P&C agenda for next Monday (June 28). Considerable discussion about the positive and negative aspects of such a policy:</p> <p>Positives included: Reduced chance of school yard fights being videoed and put onto YouTube resulting in bad publicity fro the school. Reduced opportunity for distribution of inappropriate material e.g. pornography. Reduced opportunity for cyber bullying. Reduced opportunity to cheat. Students moving faster to class and between classes. Students hearing and responding instructions (not wearing head phones) from teachers.</p> <p>Negatives included: Restricting appropriate use of phones and electronic equipment by good students. Increased clerical time required to take parent calls. Parents required to pick up the phone – this can also be seen as a positive.</p> <p>Confiscated phones would be given to an Associate Principal or the Principal for the parents to collect. If students want to contact parents, it is through School reception.</p> <p>The majority of Council members were in favour, however points against included the word 'IPod', and the wording of the 'Recipient of Inappropriate Material'.</p> <p>Catherine summarised the discussion by confirming that the majority of the School Council were in favour of strengthening the existing policy to include bans during all school hours and they were in favour of continuing discussions with the school community over this issue.</p> <p>RECOMMENDATION</p> <p>School Council to support the discussion of implementation of the Mobile Phone and Electronic Device Policy so that mobile phones are banned from the moment a student arrives at School until the student leaves.</p>		

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<p>Moved by Catherine Smith to endorse the recommendation. Seconded by Ron Pearce. Carried.</p> <ul style="list-style-type: none"> ▪ Website Update The 'New Website' document was tabled. Stephen advised the reason for the delay, ie, it is ready to go but there are still issues that must be resolved before hand over. He confirmed that completion of the website is imminent. ▪ Rollover Stephen advised that current Yr 10 and Yr 11 students will begin their respective Yr 11 and Yr 12 Course of Study programs in Week five of Term 4. The last day of the year will be 10 December for both year groups. Stephen advised that making this change to the normal program will give the Yr 12 students an extra five weeks to complete their final year. This has been approved by the District Director. <p>With regard to exams, invigilators will be provided for the Yr 11 exams. For the Yr 10 exams, Stephen proposes a week of exams (Week 4 Term 4), with an exam each day, after which students can go home. In this way, Yr 10s are treated as Yr 11s and some time is provided to teachers to help the roll over the following week.</p> <p>RECOMMENDATION</p> <p>School Council to endorse the proposed Year 10 exam week.</p> <p>Moved by Glenn Scott to endorse the change in exam times as set out above. Seconded by Don Rowe. Carried.</p> <ul style="list-style-type: none"> ▪ Letter to parents re short turn around time to purchase text books A copy of the contents of a parent's email concerning Science resource books was tabled. The email was received by Stephen commending Richard Meagher for his initiative to bring to the attention of parents the availability of Yr 11 and Yr 12 Chemistry and Physics revision books published by Academic Taskforce in Week 4. Catherine expressed Council's appreciation for Richard's efforts. ▪ Upcoming Events Stephen advised that these are included in his report. 	<p>Look at the MLSHS website</p>	<p>Don Rowe, Glenn Scott and Saxon Goodrich</p>

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<p>8 Reports</p> <p> ▪ Financial Reporting 2010</p> <p>Yvonne tabled her financial documents and the Finance Committee Meeting Minutes dated 12 May 2010. She reported that there has been a change in policy and advised that the Finance Committee Meeting Minutes, including submissions for approval or otherwise, have to be presented to Council for ratification. She added that these Minutes will always be a little behind (the Minutes from last week's meeting are not yet ready).</p> <p>Moved by Jo Furness to accept the Finance Committee Meeting Minutes dated 12 May 2010. Seconded by Ron Pearce. Carried.</p> <p>Yvonne gave a verbal overview of the Comparative Budget Report (student numbers have not changed since the last report) and the Voluntary Contributions & Charges Position document. Catherine thanked Yvonne for her report.</p> <p>Moved by Don Rowe to accept the Financial Report. Seconded by Ron Pearce. Carried.</p>	<p>Send Finance Committee meeting Minutes prior to the School Council meeting</p>	<p>Yvonne Scott</p>
<p>Student Representatives' Report</p> <p>There was no report from the student representatives.</p> <p>Yvonne reported that students are busily collecting clothes, a project initiated for students in Timor l'Este. Catherine commented that Student Council should be commended for this great effort.</p> <p>Don mentioned the positive media article on MLSHS and advised that students from around the State are leaving items such as computers, desks, etc in the 40' container at Kent Street.</p>		
<p>Principal's Report</p> <p>The Principal's Report was tabled and Stephen gave a verbal overview of its contents, which included:</p> <ul style="list-style-type: none"> ➤ Website update (already discussed); ➤ IFPS; ➤ Short Turnaround for Textbooks (already discussed); ➤ Exams; ➤ Year 10 Parent Evening; ➤ Year 10 Counselling; ➤ Career Expo; ➤ Year 8 Assembly; ➤ Whole School Assembly; ➤ Music Activities; ➤ SVAPA Activities; ➤ GATE Activities; ➤ Leadership Camp; ➤ Art Auction; 		

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<ul style="list-style-type: none"> ➤ Distinguished Guests; ➤ Final Year Dates (already discussed under 'Rollover'); and ➤ Final School Council Meeting. <p>Ron inquired about the booklists being available prior to students starting. Stephen informed Ron that most of the books (1st edition) will be available – as this is the second year, he does not believe there will be a major problem.</p> <p>Moved by Don Rowe to accept the Principal's Report. Seconded by Jo Furness. Carried.</p>		
<p>P&C Report There was no P&C Report as John Cloake was absent.</p>		
<p>Staff Report Neil Hudson advised that he is keen to put in a more enlivened house system, perhaps reducing prefects. A proposal he is working on has been discussed with Student Council, and he will put the proposal to the leadership team and then report to School Council. Neil reported that a bullying survey is being conducted on-line. Saxon advised that most of the Yr 10 students have completed this survey. Neil added that the results will be looked at by the Safe Schools Committee to consider strategies to initiate. Donna Cross from ECU, a leading expert on cyber bullying, is working with MLSHS staff. This will also be presented to the Safe Schools Committee for a 'whole school' approach.</p>		
<p>9 Other Business</p> <ul style="list-style-type: none"> ▪ Catherine proposed a motion on behalf of School Council thanking Stephen for his time with School Council. School Council has appreciated the enthusiasm, commitment and effort he has put into being Principal of MLSHS. Catherine presented Stephen with a framed Certificate of Appreciation. <p>Moved by Catherine Smith. Seconded by Kevin Pilkington. Carried.</p>		
<p>10 Next Meeting Monday, 16 August 2010 at 6:30pm</p>		
<p>11 Meeting Closed At 7:55pm, Catherine declared the meeting closed.</p>		