Mount Lawley SHS Music Support Committee

Minutes of the Meeting Held on 28 August 2014 at 7:00pm MLSHS Music Department, Woodsome Street, Mt Lawley

1. Attendance

David Rose, Alan Kop, Sue Faranda, Michelle deRozano, Tony Reed, Fran Spencer

2. Apologies

Neil Rollond, Sonja Davidson

3. Minutes of the Previous Meetings

3.1 Minutes of 31 July 2014 accepted

Moved: Tony Reed Seconded: Michelle deRozano CARRIED

3.2 Minutes of 19 August 2014 accepted

Moved: Tony Reed Seconded: Michelle deRozano CARRIED

4. Business Arising

4.1 Concert

TryBooking done

Tickets to reflect \$10 for adults and \$5 for concession/child

Good idea to have generic "Music Support Committee" badges for volunteers to wear on the night

ACTION: Sue Faranda to arrange

Went through and discussed the various roles required and who was willing to help

- Stage hands Tony plus ...
- Door Alan
- Tickets Denise or Sue
- Program, Sound, Lights, Supper, Ushers etc

Discussion around holding room(/s). Green room to be available, and possibly other smaller rooms

Trestles

Float to be arranged from previous fundraising yet to be banked.

ACTION: Tony to arrange for a fundraising sheet to be filled in to cover previous event (approx \$165)

ACTION: Tony to use \$165 as float for concert, and then prepare a separate fundraising sheet

Advertising

ACTION: letter to be sent home with students

ACTION: Tony to get John Pryor to send out e'mail notification of concert

Food, include need in letter to parents

4.2 Availability of funds

{inc 7.1 Voluntary funds to Music}

Information share that the school can purchase piano, and other items, by showing proof that the Music Committee has committed funding (ie a copy of the minutes).

Discussion about use of funds, particularly in light of feedback from special meeting where people had raised concern over fundraising is being used to pay for admin staff.

- Denise is doing a fantastic job, the teachers really appreciate it and feeling is that it helps them deliver better outcomes to the students
- Agreement that it was not intended to be an ongoing commitment, but (that said) it was felt there was strong support to cover busy time of the year
- Unfortunately school funding formula does not cater for MLSHS where you have Middle and Upper school admin etc.

Discussion and awareness around Music voluntary contributions received, as part of the school fee list. Students of music have a suggested \$25 contribution amount. This year we received about \$2,000. This led to a lot of discussion:

- Input from the general P&C on points raised about the equitable distribution of fundraising between the sub-committees (ie Language, Music, SVAPA)
- The demand for funds, and that Music is a high cost area (eg piano)
- That Music covers a large student population
- RECOMMEND that we not only seek fundraising dollars, but also seek a stronger parent involvement
- Acknowledged that we need to foster a community

5. Treasurer's Report

Mount Lawley Senior High School				
Music Support Group				
Meeting 28 August 2014				
Opening Bank Balance as at 29 July 2014				\$ 44,426.74
Plus: Deposits:	Motion No.			
Auction: Direct Credit Nonie			\$ 95.00	
Auction: Return Bond			\$ 500.00	
Credit Interest			1.72	
Total Income				\$ 596.72
Less: Presented chas	Motion No.			
Motion 30 : Textbooks	30	224		
Motion 21: Admin Support	21			
Motion 34 : Masterclass	34			
Auction : Artist Commission		170	-	
Auction : expenses			\$ 34.16	
Auction : advertising		223	-	
Auction : Artist Commission			\$ 210.00	
Auction : return entry fee		151	\$ 10.00	
Total Paid Expenses				4,845.8
Balance as per bank statement 28 August 2014				\$ 40,177.58
Less: Unpresented chas	Motion No.	Chq No		
Auction : Return entry fee		145, 153	\$ 20.00	
Auction : Artist Commission		172, 186, 191, 196	\$ 870.00	
Auction : Wrapping paper & GST		222,225	\$ 256.33	
Motion 34 : masterclass		226, 227	260.00	
Motion 33 : lessons		230	900.00	
Total Paid Expenses				2,306.3
Less: Committed funds	Motion No.			
Masterclass (\$800)	34		410.00	
30 weeks of lessons (\$1500)	35		600.00	
Guitar	36		400.00	
3 amps	37		1000.00	
Baggage Trolley	38		300.00	
Art Festival - Band	39		400.00	
Art Festival - Junkadelic	40		600.00	
Piano - " seek 50% reimb from Finance Committee "	41		6500.00	
Percussion and drum accessories	48		500.00 3000.00	
Admin assistant to end 2014 Total committed expenses			3000.00	13,710.0
Available funds				\$ 24,161.26
Music Committee				\$ 4,356.98
Art Auction 2014 (approx)				\$ 19,804.28
Term Deposit due - 3rd Dec 2014	46		50,000.00	50,000.0
Total (Music) funds				\$54,356.9
Treasurer: G. David Rose				
Action required:				
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Noted that Art Auction report should be available soon and that we will need to provide (approx) \$10k to SVAPA for their share. This will leave us with a working balance of \$14k.

The MasterClass expenses are now covered and there will be no further spend so motion 34 is complete.

5.1 Treasurer Report be accepted

Moved: Tony Reed Seconded: Alan Kop CARRIED

6. Music Department Report (Michelle)

Finished the specialist workshops. Feedback was very positive and gave students a huge confidence boost. A lot of good advice was received.

Concert coming up on 8th.

Recital night for year 11/12 coming up on 15th

Continued clean up of rooms, to remove broken furniture (chairs, tables)

Results from recent competition was really good. Received Outstanding and Excellent. Performances from Orchestra, junior and senior string, concert band.

Need a few things ...

Motion (49): Provide up to \$300 for photos from recent competition.

Moved: Fran Spencer Seconded: Alan Kop CARRIED

Motion (50): Provide up to \$1,400 for a large trolley.

Moved: Tony Reed Seconded: Fran Spencer CARRIED

Motion (51): Provide up to \$1,500 for a projector.

Moved: Alan Kop Seconded: Tony Reed CARRIED

Motion (52): Provide up to \$500 for a piano tune.

Moved: Alan Kop Seconded: Fran Spencer CARRIED

Motion (53): Provide up to \$200 for gifts to concert directors.

Moved: Tony Reed Seconded: Fran Spencer CARRIED

7. Next Meeting

Next meeting - Thursday 23rd October 2014 at 7:00pm in the MLSHS Music Department. Please remember to enter through the large rear gate on Learoyd Street. The gates from the Woodsome Street entries will be locked.

Map can be found at http://www.mlshspc.org.au/index.html#school_map

Meeting Closed 20:52.

Mount Lawley SHS Music Support Committee Extraordinary Minutes 19 August 2014

Open 18:25, electronic special meeting from G. David Rose <david.rose@asgard.com.au>

1. Email to

Jo Furness; Michelle DeRozario; Neil Rollond; Sonja Davidson; Sue Faranda; Tony Reed

2. Motion proposal

The music administration assistant, Denise Cleasby, has played an integral part in keeping the administration aspects of our Music Department running smoothly. Her assistance has proven invaluable for the duration of her contract, and she is very keen to continue in her position.

The music teaching staff fully supports the continuation of this service.

Denise finishes her current contract with the school, effective this Friday 22 August.

Chris Manning has put forward a request to continue the services of an administration assistant, to the end of the year. Motion as follows:

Motion 48: To fund up to \$3,000 for Admin Support to the end of 2014, based on an estimated rate of \$330 per fortnight.

Responses received were mixed, but were in favour of the motion to ensure a continuation of service this year.

35% of respondants would like it known that acceptance is given on the basis that this does not continue and has only been given as there has been a build up of funds raised over the past years. It is felt that the Music Department needs to address its own admin support needs. These funds raised need to be directly applied to student benefit.

Moved: Neil Rollond Seconded: Michelle DeRozario CARRIED

Electronic meeting closed. Thursday (21st) 18:26