

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Group

Date: 7pm, 23 August 2018

Venue: Penny Scott Music Room

Attendees: Andrew Lippiatt, Michelle DeRozario, Sharyn Kerr, Stephen Molloy, Bernadette Bradley, Cheree Skewes, Nirit Marom, Michael Forster, Jason Van Straalen, Catherine Tabi, Janet McCracken, Peter McCracken

Apologies: Amanda Humphreys, David Rose

1 Welcome				
Andrew Lippiatt opened the meeting and noted the apologies.				
2 Previous Minutes				
The Minutes of the meeting held on the 26 th July 2018 were accepted as a true and accurate record.				
Moved: Stephen Molloy Seconded: Andrew Lippiatt				
3 Actions Arising (from previous minutes)				
Ref	ITEM	DISCUSSION	ACTION / DECISION	By Whom & When
3.1	Discuss adding to the lighting in the Tricycle Theatre with Moya	Moya is happy to house the new lights. Andrew tabled an email from Amanda recommending some lights. The lights and the kind of battery needed to run them away from power were discussed. Motion 167: to allocate funding up to \$1,500 for two lights and stands as proposed by Amanda. Moved: Nirit Marom Seconded: Michelle DeRozario	Action: Peter and Janet to investigate suitable batteries. Action: Andrew to buy lights.	Peter, Janet, Andrew
3.2	Draft text calling for helpers to organise the music library	Text drafted, call for assistants sent, volunteers recruited, training commenced.	Closed.	
4 Music Department Report				
4.1	Music Concerts Update	The Contemporary/Jazz Concert was a great success. It will be repeated next year. The larger bands may need to be split to fit them on the stage better. The next concert will be on the 4 th September in the Geoff Gibbs Theatre. Stephen has set up the signup genius for		

		volunteers.										
4.2	Discuss the logistics of moving the concert audience through the Geoff Gibbs Theatre foyer.	The logistics of moving the concert audience through the Geoff Gibbs Theatre foyer was discussed. The timing of clearing the stage and bringing in the audience was discussed. It was agreed to set up Denise's ticket booth away from the doors. It was agreed that the ushers should push to get the audience in and that a student will ring a bell to notify the audience. It was agreed that supper will not be included next year.	Action: Michelle to bring a bell and recruit a student to ring it.	Michelle								
5. Treasurer's Report												
5.1	Treasurer's Report	<table border="0"> <tr> <td>Cashbook balance</td> <td>\$74,613.85</td> </tr> <tr> <td>add Term deposit</td> <td>\$16,314.81</td> </tr> <tr> <td>less Committed funds</td> <td>\$39,105.40</td> </tr> <tr> <td>Available funds</td> <td>\$51,823.26</td> </tr> </table> <p>Available funds still very healthy at \$51,823.26.</p> <p>Term deposit matured on 11 August. Interest for 12 months was \$674.68. Proceeds of \$15,000 was transferred to cash account and the balance was reinvested for another 12 months.</p> <p>Deposits for the month include Music parent contribution \$4,662.25 and concert ticket sales \$837.32.</p> <p>Five invoices \$3,583.55 were paid.</p> <p>There was an issue with the payment to Jason van Straalen \$3,284 that has been sorted and payment will be processed in coming days. There was \$2.50 reject fee.</p> <p>Invoice 31777 from Mt Lawley Senior High School with \$300 for sound technician for Sundowner on 1/12/17 was incorrectly attributed to motion 130. We do not have a motion for this and need to raise one.</p>	Cashbook balance	\$74,613.85	add Term deposit	\$16,314.81	less Committed funds	\$39,105.40	Available funds	\$51,823.26		
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		<p>Committed Funds:</p> <p>Admin Assistant Terms 1&2 2018 133 \$5,250.00</p> <p>Music for music library 134 \$2,865.40</p> <p>Hire Geoff Gibbs Theatre 150 \$500.00</p> <p>Sound tech for concerts 151 \$500.00</p> <p>Music student scholarships 152 \$3,840.00</p> <p>PA speakers 155 \$2,000.00</p> <p>AdminAssist T3&4 17 & T1,2,3&4 19 157 \$15,750.00</p> <p>Smoke machine and laser lights 162 \$700.00</p> <p>Sound tech for concerts 163 \$400.00</p> <p>Hire Geoff Gibbs Theatre 164 \$2,500.00</p> <p>Subwoofer 165 \$800.00</p> <p>Cello/bass case rack 166 \$2000.00</p> <p>TOTAL \$39,105.40</p>		
5.2		<p>Motion 168: for sound technician for sundowner 2017 Moved: Michael Forster Seconded: Michelle DeRozario</p>		
6. Standing Item: Strategic Issues for the Music Program				
6.1	Compactus update and quote	<p>The space has been measured and the quotes are \$2,595 for a second hand compactus with a 5 year warranty, or \$5,600 for a new one.</p> <p>Motion 169: to allocate funds of \$2,595 for a reconditioned compactus as per Cheree's quote.</p>	Action: Cheree to check on the compactus and, if suitable, order it and request installation during the school holidays.	Cheree
6.2	Cello/base case racks	Ongoing.		Andrew
7. Standing Item: Fundraising Events and Activities – none.				
8 New Business				
None				

NEXT MEETING		
	Date: 18 th October 2018	Venue: Penny Scott Music Room
		Please note: Please enter school through rear gate off Learoyd St.