

# MOUNT LAWLEY SENIOR HIGH SCHOOL

## Music Support Group

**Date:** 7pm, 18 October 2018

**Venue:** Penny Scott Music Room

**Attendees:** Andrew Lippiatt, Shahna Gallagher, Stephen Molloy, Catherine Tabi, David Rose, Cheree Skewes, Amanda Humphreys, Bernadette Bradley, Gretta Littler

**Apologies:** Michelle DeRozario, Michael Forster, Nirit Marom, Mel Dowd, Fiona Hornung

<b>1 Welcome</b>				
Andrew Lippiatt opened the meeting and noted the apologies.				
<b>2 Previous Minutes</b>				
The Minutes of the meeting held on the 23 <sup>rd</sup> August 2018 were accepted as a true and accurate record.				
Moved: Amanda Humphreys                      Seconded: Andrew Lippiatt				
<b>3 Actions Arising (from previous minutes)</b>				
Ref	ITEM	DISCUSSION	ACTION / DECISION	By Whom & When
3.1	Discuss the new lights and batteries.	Amanda has spoken with her contact, who aims to get a good deal from Cosmic for two banks of lights. Amanda will ask Michelle to pay for it on her credit card. The lights are needed by the Soiree.	Ongoing.	Amanda and Michelle
<b>4 Music Department Report</b>				
4.1	Music Concerts debrief - The future of suppers at the concerts	The year 12 recital night went well. The scholarships really helped the year 12s.  The last WAPA concert went well, and the timing and lighting had improved.  Andrew and Michelle have discussed the future of the suppers and would prefer not to have them into the future. The committee will revisit this next year.		
4.2	New microphones and microphone stands	New microphones are needed to replace ones damaged by wear and tear.  Motion 170: Spending of up to \$2,500 for new microphones and microphone stands.	Buy new microphones and microphone stands	Michelle

		Moved: Andrew Lippiatt      Seconded: Stephen Molloy																												
4.3	Sundowner Fri 30 Nov	The committee discussed that the Sundowner is a soiree with mingling and talking, rather than a concert. Could we encourage mingling and talking by placing the band in a different position? By sharing food through bring-a-plate? By having long communal tables? By having a sausage sizzle? By having no chairs to encourage standing?	Amanda to create a poster.	Amanda																										
<b>5. Treasurer's Report</b>																														
5.1	Treasurer's Report	<p>Michael had sent a report.</p> <table style="margin-left: 40px;"> <tr> <td>Cashbook balance</td> <td style="text-align: right;">\$70,209.79</td> </tr> <tr> <td>add Term deposit</td> <td style="text-align: right;">\$16,314.81</td> </tr> <tr> <td>less Committed funds</td> <td style="text-align: right;">\$30,400.40</td> </tr> <tr> <td><b>Available funds</b></td> <td style="text-align: right;"><b>\$56,124.20</b></td> </tr> </table> <p>Available funds are still very healthy</p> <p>Deposits include \$6,224.76 from Trybooking for music concert ticket sales</p> <p>Invoices paid include \$3,284 for PA speakers, lights and fog machine, \$350 for ATAR music scholarship and \$7,000 for Music Assistant</p> <p>Committed funds:</p> <table style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: center;">Motion</th> <th style="text-align: center;">Amount</th> </tr> </thead> <tbody> <tr> <td>Music for Music Library</td> <td style="text-align: center;">134</td> <td style="text-align: right;">2,865.40</td> </tr> <tr> <td>Hire Geoff Gibbs Theatre</td> <td style="text-align: center;">150</td> <td style="text-align: right;">2,500.00</td> </tr> <tr> <td>Music student scholarships</td> <td style="text-align: center;">152</td> <td style="text-align: right;">3,490.00</td> </tr> <tr> <td>Admin Assist Term 3&amp;4 2018, Term 1,2,3&amp;4 2019</td> <td style="text-align: center;">157</td> <td style="text-align: right;">12,250.00</td> </tr> <tr> <td>Sound tech for concerts</td> <td style="text-align: center;">163</td> <td style="text-align: right;">400.00</td> </tr> </tbody> </table>	Cashbook balance	\$70,209.79	add Term deposit	\$16,314.81	less Committed funds	\$30,400.40	<b>Available funds</b>	<b>\$56,124.20</b>		Motion	Amount	Music for Music Library	134	2,865.40	Hire Geoff Gibbs Theatre	150	2,500.00	Music student scholarships	152	3,490.00	Admin Assist Term 3&4 2018, Term 1,2,3&4 2019	157	12,250.00	Sound tech for concerts	163	400.00		
Cashbook balance	\$70,209.79																													
add Term deposit	\$16,314.81																													
less Committed funds	\$30,400.40																													
<b>Available funds</b>	<b>\$56,124.20</b>																													
	Motion	Amount																												
Music for Music Library	134	2,865.40																												
Hire Geoff Gibbs Theatre	150	2,500.00																												
Music student scholarships	152	3,490.00																												
Admin Assist Term 3&4 2018, Term 1,2,3&4 2019	157	12,250.00																												
Sound tech for concerts	163	400.00																												

		Hire Geoff Gibbs Theatre 164 2,500.00 Cello/bass case racks 166 2,000.00 Lights and stands 167 1,500.00 Sound tech for Sundowner 2017 168 300.00 Reconditioned compactus 169 2,595.00 <p style="text-align: center;"><b>TOTAL \$30,400.40</b></p> Question for next meeting: An invoice has been received for concert choir accompaniment (\$240) and Choral Festival piano accompaniment (\$120), but we do not have any motions to cover this.  Question for next meeting: Are there any more reimbursements for ATAR music scholarships?		
<b>6. Standing Item: Strategic Issues for the Music Program</b>				
6.1	Compactus update	The compactus has been installed. It will need to be organised at the end of term 4.	Complete	
6.2	Cello/base case racks	Ongoing.		Andrew
6.3	ATAR 2019	In 2019 there will be 14 Certificate students and 6 ATAR students in year 11. With MSC finances currently healthy, these numbers can be accommodated. However, continued support cannot be guaranteed if funds fall short in the future.  The committee discussed the possibility for the school to organise the accompanists, aiming to get more value for money by booking back-to-back sessions.  The committee discussed the school providing more support for students, assisting them to get the most out of the scholarship, and creating a parent information resource.		
6.4	Further purchases off the wish list	Motion 171: Spending of up to \$1,500 for midi keyboard repairs and/or replacements.  Moved: Amanda Humphreys      Seconded: Gretta Litter	Repair and/or replace keyboards	Michelle

		Shahna to ask Michelle about purchasing a tenor saxophone.		Shahna and Michelle
		Shahna to ask Chris about equipment for recording sound and possibly video.		Shahna and Chris
<b>7. Standing Item: Fundraising Events and Activities</b>				
Planning for the 2019 Art Auction has commenced. Several people have retired from the committee and will need to be replaced. Stephen Molloy volunteered to join. Recruitment needs to start. Amanda will produce an information flier for the parents' information night on the 20 <sup>th</sup> November.				
<b>8 New Business</b>				
The committee clarified the hours they are funding Denise Cleasby as 3 hours per day for 3 days per week equalling 9 hours per week for the remainder of 2019 and all of 2019. The committee are happy for the school to invoice the MSC for the full amount in advance.				
<b>NEXT MEETING</b>				
	<b>Date:</b> 15 <sup>th</sup> November 2018	<b>Venue:</b> Penny Scott Music Room	Please note: Please enter school through rear gate off Learoyd St.	