

# Annual General Meeting Agenda

GAT committee – AGM

19/02/2025 7 pm

## Attendance

Present: Louise Chapman, Teri Loe Mau, Sangeetha Durgam, Martina Bordoni, Nur Brkich, Diem Hoang, Purdey van der Reis-Geurts, Owen Davies, Svetlana, Lush, Rebecca Talbot, Linh Trinh.

Apologies: Ben Talbot

## Welcome and Introduction

- Greeting by the conveners
- Introduction of board members and key personnel
- Overview of the agenda

Sagneetha welcomes everyone. Great to see new people joining the committee. The purpose of the meeting is discussed, and the different roles are explained.

Conveners = contact with the main P&C, bring back the remarks and notes from the main P&C. They are the representors of the subcommittee.

Secretary= makes the minutes of the meeting, send correspondence to the General meeting (including motions) and prepares other correspondence when necessary.

Treasurer=registers invoices in Xero and makes sure they are paid, prepares financial statements.

All roles are open.

## Notes from P& C meeting on 17/02

- Attendees- Sangeetha Durgam, Nur Birkich, Svetlana
- Small community grant- discussed
- LAA put forth a request to P&C or any other committees to host Bunnings sausage sizzle – they've received an invite from Bayswater bunnings, but can't do

it due to shortage of people to run it. It will probably be fundraising by the main P&C, they will let us know if subcommittees need to run it.

- Paul has been asked to co-ordinate with the sub-committees for setting up of Square and Signup genius accounts. Signup genius: volunteer hours registration.
- All committees to look at setting up a procedure for handover to the new members going forward. There are already procedure documents made by the General committee: how things how to have be reported to the main P&C, Xero procedures.
- Representatives of the sub-committee to be responsible for taking the discussions/actions of the main P&C to their respective sub-committee members

## Financial Report

- |                               |            |
|-------------------------------|------------|
| • Opening Balance 17 Feb 2025 | \$6,182.55 |
| • Transactions                | \$1,468.54 |
| • Closing balance             | \$4,714.01 |

## Transactions

- |                        |            |
|------------------------|------------|
| • Income bowling event | \$1,409.25 |
| • Costs- Bowling venue | \$455.00   |
| • MLSHS reimbursement  | \$2,426.29 |
| • Container for change | \$3.50     |

The costs are based on wish lists from GAT teachers. Items on the wish lists will be paid by fundraising we do. Message from the General meeting: money raised by the (sub) committee needs to be used up in the year in which it is raised.

## Election of Board Members

The Annual General Meeting for the GAT P&C will be held on the 19<sup>th</sup> of Feb. At this meeting the committee will dissolve and a new committee will be formed.

A few necessary things will happen during this meeting:

- Anyone wanting to join the GAT P&C will also need to fill in their membership form for the General P&C body. There is a single form that needs filling out and a \$1 membership fee.
- Elected Positions for the GAT P&C will be voted on. Anyone wishing to put their name forward for a position can do so on the night. If there is only a single

individual who puts forward to the position, then they are elected automatically  
If multiple people put forward for a position, then it goes to a vote.

- The Elected Positions are:
  - Convenor (Currently held by Sangeetha Durgam and Martina Bordoni)
  - Secretary (Currently held by Purdey Van der Reis who is stepping down this year)
  - Treasurer (Currently held by Teri Loe Mau)
- Nominations occurred and the resulting new Elected Positions are:
  - Convenor (Dual position by Sangeetha Durgam and Nur Brkich)
  - Secretary (Dual position by Martina Bordoni (main) and Nur Brkich)
  - Treasurer (Position continued by Teri Loe Mau)

## New Business

### **Planning for the GAT Bbq**

- Date was the 8th of March but is election day, move it to the 9th of March. Time 11.00 am to 1 pm. Location Maccauley Park. Sausage sizzle, gold coin donation. We don't have to contact the shire because numbers is below 200.
- Flyers- Nur will refresh the flyer. When done and approved Louise will distribute the flyer to parents
- Ben will run the BBQ. Last year there were 60/70 people.
- Supplies:
  - Sausages: Martina
  - Buns and vegetarian sausages: Sagneetha.
  - Sausages and precut onions: Beck
  - Baked goods: Svetlana
  - Water: Diem.
  - Soft drinks: Lin.
  - Eski: Sagneetha and everyone who has one available
  - Large outdoor games from school: Louise
- Possibility of holding a raffle again this year: we will do a raffle, offline ticket sale on the day itself. Prices: 1\*100 and 1\*50 gift voucher from Woolworths. Everybody wants to donate the goods so we can use the money of motion G2024.10.23.1 (\$200) for the raffle prices. We will look further into doing raffle ticket sale online. Check how we can set it up cf LAA art auction.

## Fundraising ideas for next term

- Brainstorming new ideas for fundraising this year (one activity per term)

- Anna from the main P&C said she could circulate a document from WACCSSO regarding new fundraising ideas
- An option could be Rollerdrome. I.c.m with baked goods sale.
- If everyone could think of new ideas for next meeting.

## Teachers report

Louise mentions shares some important dates:

- 25th February: Year 7 BBQ
- 5th March OzCLo competition: problem solving competition (regional) for Years 7-10
- 15th/16th March GAT testing
- 4th of April language festival

## Closing Remarks

- Thank you note from the Chairman
- Adjournment