Minutes of P&C Annual General Meeting
10 March 2025

Held: In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High School.

Meeting Opened: 5.45pm

ATTENDANCE MEMBERS

Amanda Greenman Andrew Lippiatt Ana Santos Ben Harvey (secretary) Kristy Riches Louis van Aardt (President) Paul Atkins Lesley Street (Principal) **GUESTS** No guests were present	Danielle van Kampen (secretary) Helen Goldsmith Helen Toracchic Keiran Looby Louise Aston Monique Herbst	Mei-Ling Day (Board Rep) Minnie Tran Michael Camilleri (Assoc Principal) Nabil Luyer (Treasurer) Yvette Sholdas Sagneetha Durgam

APOLOGIES

Malay Parikh Martina Bordoni Denise Quathamer

ITEM	ACTION (name)
1. Acknowledgement of Country	**Helen Goldsmith**
2. Open and Welcome 2.1. Quorum present 2.2. Apologies noted above 2.3. No conflicts of interests acknowledged 2.4. **Confirmation of Minutes of Previous Meeting** **Resolution:** That the minutes of the previous General Meeting of Mount Lawley Senior High School P & C Association Inc on 17 February 2024 be taken as read and confirmed as true and accurate record with the following amendments: Item 8.8 Amend to add other fundraising opportunities to be considered to reduce the 10 years estimated. (Kieran Looby)	**Helen Goldsmith**

ITEM	ACTION (name)
Item 8.14 Note that it is still within the Music Committee remit to make a decision (i.e. amend, change or cancel) proposals for the Grand Piano. (Kieran Looby) **Moved: Mei-Ling Day Seconded: Yvette** ***Motion Carried*** 2.5. **Business Arising from Previous Minutes** ACTION TRACKER - A motion not noted in P & C minutes from June 2024. This was approved at a subcommittee meeting yet not included in June 2024 P&C minutes. 2024-001 To approve payment to Jumping Jigsaws for website hosting for $275 for 1 year **Moved: Lesley Street Seconded: Mei-Ling Day** ***Motion Carried*** 2.6. **Correspondence** Helen noted email and verbal feedback objecting to the motion to purchase a Grand Piano **3. Annual Reports** **3.1. School Principal's Report** No report provided. Brief update shared by the Principal on results from 2024. **Additional Notes:** 3.1.1. School performed very well in ATAR last year 3.1.2. Results shared in School Board representatives report	**Lesley Street**
3.2. President's Report **Resolution:** That the attached President's Report be adopted **Notes:** Refer to President Report for P&C Monday 10 March 2025	**Helen Goldsmith**
3.3. Treasurer's Report **Resolution:** Treasurer's Report be adopted	**Paul Atkins**

ITEM	ACTION (name)

Additional Notes: 3.3.1. The new Committee might want to look at bank accounts. Currently cannot add debit cards, or set up interest bearing accounts.	
3.4. Music Support Committee Report **Resolution:** That the attached Music Committee Report be adopted **Additional Notes:** 3.4.1.	**Keiran Looby**
3.5. SVAPA Support Committee Report **Resolution:** That the attached SVAPA Committee Report be adopted **Additional Notes:** 3.5.1. Helen (President) Due to the onboarding to honour their late motions 6 hours after midnight. Needed for the float - normally need 7 days.	**Kristy Riches**
3.6. GAT Support Committee Report **Resolution:** That the attached GAT Committee Report be adopted **Additional Notes:** 3.6.1. GAT Parents Event for networking.	**Sagneetha Durgam**
3.7. LAA Committee Report **Resolution:** That the attached GAT Committee Report be adopted **Additional Notes:** 3.7.1. It was noted that a mostly new committee this year, yet they had already raised $6k plus. 3.7.2. Helen was instrumental in changes being made and her support to be noted for these changes.	**Louise Aston /Monique Herbst**
4. Elections Nominations received from Ana Santos renominating for Vice President, Mei Ling Day renominating for P&C Representative on School Board and Louis van Aardt for President.	

ITEM	ACTION (name)
Further nominations received on the night from Nabil Luyer for Treasurer, Ben Harvey for co Secretary and Andrew Lippiatt to renominate for Web & Mail List Coordinator **4.1. Office Bearers elected** 4.1.1. President - Louis van Aardt 4.1.2. Vice President & WACSSO Representative - VP Ana Santos 4.1.3. Treasurer - Nabil Luyer. Another person is being sought to support the treasurer role. 4.1.4. Secretary - Danielle van Kampen and Ben Harvey 4.1.5. Website Coordinator - Andrew Lippiatt 4.1.6. Mailing list Coordinator - Andrew Lippiatt **4.2. Executive Members -** Yvette Sholdas, Paul Atkins , Minnie Tan and Helen Goldsmith **4.3. P&C Representative for School Board -** Mei Ling Day will continue in the role again this year. **4.4. Parent Engagement Committee Convener -** not filled, Helen Goldsmith will continue to seek a parent(s) to take up this role.	
5. Appointments 5.1. **Appointment of auditor / reviewer** No one has come forward to take up this role. Another request to be posted in the community forum, and we will motion to pay for the same auditor as last year, if an alternative is not identified prior to the next meeting reporting period, along with a relevant motion for funding. 5.2. **Delegates to attend the WACSSO Annual Conference** will be the new President, Louis van Aardt and Vice President and WACSSO representative, Ana Santos. 5.3. **Bank account signatories** Paul has been unable to have Ana Santos added as a signatory to theCommbiz account, due to length of name. Nabil Luyer, Danielle van Kampen, Louis van Aardt, Ben Harvey to beadded as signatories. The existing signatories and executive members Paul Atkins, Helen Goldsmith and Yvette Sholdas will remain as signatories. Helen Goldsmith and Paul Atkins will only to stay as Executive until we have more authorised members set up withComm Biz and Yvette Sholdas will remain for 2025.	

ITEM	ACTION (name)
Signatories to be removed are Denise Quathamer, Malay Parikh, Elizabeth Craig 5.4. Appointment of other subcommittee office bearers 5.4.1. **Music** - The Music committee AGM is scheduled for 20 March 2025 and will be ratified at the next General Meeting. 5.4.2. **SVAPA** - New appointments for the SVAPA committee is Convener Kristy Riches , Secretary, Tracey Keary and Treasurer Mandy Greenman (M&S) Lesley and Singita 5.4.3. **GAT** - Convenor for the GAT committee is Sagneetha Durgamwith co-convener Nur Brkich, Secretary is Martina Bordoni with Nur Brkich supporting as co-secretary and Treasurer is Teri Loe Mau 5.4.4. **LAA** - Convenors are Louise Aston & Monique Herbst, Secretary is Monique Herbst and Treasurer Gary Corbett It was noted that Keiran Looby who was listed as co-treasurer, is an error in the submitted list of LAA committee / role holders attached ***Approved by Yvette Sholdas, Seconded by Louise Aston*** ***Motion Carried*** **6. General Business**	
6.1. Code of conduct The code of conduct is outlined in WACSSO's P&C Handbook. All new members will receive a mail with items to be read and acknowledged as read as part of their onboarding process. This includes the Code of Conduct, P&C Handbook, Constitute and Terms of Reference of the subcommittee that they are supporting. All key documents are available on the P&C Public website - https://mlshspc.org.au/	
6.2. General Meeting Reports **6.2.1. President's report** **Resolution:** That the attached President's Report be adopted **6.2.2. Treasurer's Report**	

ITEM	ACTION (name)
Resolution: That the attached President's Report be adopted **Motion for Approval:** 6.2.2.1. **PC250303-1** Motion to fund the balance of the Signup Genius subscription for 2025, outstanding balance of $172.17. Original motion was for $269.89, which was USD. Total cost is AU$427.11 plus a $14.95 transaction charge. Total $442.06. ***Approved by Lesley Street, Seconded by Mie Ling, Motion Carried*** ***<u>Action :</u> Nabil to look at a better way for payments to be made that isn't requiring individuals to fund personally and recoup payment. Possibly via debit cards*** **6.2.3. Vice President & WACSSO Representative** **Resolution:** no report provided, nothing specific to note. **6.2.4. Music** **Resolution:** That the attached Music Committee Report be adopted **Additional Notes:** 6.2.4.1. Taken report as read **Motions for approval:** **6.2.4.2. M2025.02.20.01** Allocate up to $200 for additional 2024 Sundowner food expenses. (Original motion was insufficient to cover member reimbursements). 6.2.4.3. **M2025.02.20.02** Allocate up to $350 for additional 2024 Sundowner drinks expenses. (Original motion was insufficient to cover member reimbursements) 6.2.4.4. **M2025.02.20.03** Allocate up to $1000 to 2025 sundry expenses and member reimbursements. (This will ensure there is a fund available to reimburse members promptly if they have to make payments on behalf of the Committee eg for fundraising events 6.2.4.5. **M2025.02.20.04** (Non-financial motion) Reconsider the dates MSC meetings are held each term to align with the P&C meetings to streamline and speed up the approval of motions	

ITEM	ACTION (name)
Approved by Lesley Street, Seconded by Monique Herbst ***Motion Carried*** **6.2.5. SVAPA** **Resolution:** That the attached SVAPA Committee Report be adopted **Additional Notes:** 6.2.5.1. Treasurer appointed doesn't have finance background, yet keen to learn 6.2.5.2. P&C acknowledged the new committee and their engagement in taking over even before the AGM. 6.2.5.3. Noted the new committee appreciated motions being accepted for approval, due to being informed of the deadlines late **Motions for Approval:** **6.2.5.4. S.2025.02.20.02** Motion to fund Term 1 2025 Early Morning Classes for Years 7 and 8 up to the value of $1800 6.2.5.5. **S.2025.02.20.03** Motion to fund Term 2 2025 Early Morning Classes for Years 7 and 8 up to the value of $1800 6.2.5.6. **S.2025.02.20.04** Motion to fund Term 1 2025 Full Day Workshop for year 9 up to the value of $900 6.2.5.7. **S.2025.02.20.05** Motion to fund Term 2 2025 Full Day Workshop for year 9 up to the value of $900 ***Approved by Monique Herbst, Seconded by Kieran Looby*** ***Motion Carried*** **6.2.6. GAT** **Resolution:** That the attached GAT Committee Report be adopted **Additional Notes:** 6.2.6.1. No motions raised **6.2.7. LAA** **Resolution:** That the attached LAA Committee Report be adopted **Additional Notes:**	

ITEM	ACTION (name)
6.2.7.1. No motions raised **6.2.8. School Board** **Resolution:** That the attached Vice President's Report be adopted **Additional Notes:** 6.2.8.1. There was some discussion on the Grand Piano resolution by the Board. Lesley noted that she had personally received feedback from parents, concerned about the amount of money required and to consider other options as this will only benefit a small cohort of students. 6.2.8.2. Remainder of report taken as read. **6.2.9. Parent Engagement Committee** **Resolution:** No report provided	
6.3. Training requirements Treasurer training will be provided for Xero. **Action - Nabil to organise with Emma.** **Action - Helen to connect Nabil with Emma**	
6.4. Update on google workspace setup 6.4.1. The URL has been purchased to set up the Google Workspace for non-profit. When it is approved, Yvette will set up the main P&C committee emails and storage space, along with subcommittee emails and storage areas.	
6.5. Update square - previously noted	
6.6. Update on sign up genius - previously noted	
6.7. Re-coding transactions for audit 6.7.1. Update required from Malay (new committee will have to complete this as Malay is not able to complete this now)	
6.8. Other business	

ITEM	ACTION (name)
6.8.1. Keiran Looby raised a suggestion that the P&C consider the subcommittee treasury function move to the P&C. This will be considered by the new treasurer. 6.8.2. Helen raised, given the amount of written and verbal feedback regarding the Grand Piano motion approved in February, that the discussion regarding the motion be reopened for further consideration and discussion at the next meeting. 6.8.3. Yvette raised that there is a Capital Grant available for up to $20,000, this may be used for the community seating request that was delayed due to lack of available funds. The new committee to pick this up and progress. Grant closes on the 28th of March. 6.8.4. Monique Herbst from LAA again raised that Bunnings had reached out requesting to do a sausage sizzle. This was discussed at the February 2025 meeting. To be raised and further considered at next meeting by new committee 6.8.5. Louise Aston, raised again that Wanneroo Mazda has offered a car for raffle to be considered at the Parent Engagement Committee. Lesley expressed some concern around taking on a fundraiser like this and would like to talk to someone who has successfully undertaken this with a school P&C **Action - Louise to go back to Wanneroo Mazda to find if any other schools have successfully done this in the past?** 6.9. Helen Goldsmith outgoing President extended her thanks and appreciation to all outgoing and incoming volunteers on the P&C and subcommittees. Volunteer appreciation certificates were handed out acknowledging 2024 volunteers.	
7. Next meeting The next meeting will be a General Meeting held on Monday **7 April 2025** at 5.30pm In the Conference Room (upstairs) in the Main Administration Building at Mount Lawley Senior High school	
8. Meeting Closed 7.35pm	

3.2. President's Report

President report for AGM

2024 P & C was a full year of many things that was achieved:

1. Set up of co roles

2. Set up of Procedures: Motions, Comm Biz & Xero
3. Set up of procedure for the agenda, minutes and reports in Google drive
4. Motion process set up in Google drive
5. Full Audit of accounts
6. Started on a new document storage process
7. Set up of a new Domain name to allow P & C emails to be standardized
8. Annual calendar and activities

2024 came with many challenges and the set up of new processes and procedures will allow new committees moving forward systems in place for ongoing consistency.

The Executive committee worked really hard over the last 12 months & I wanted to thank the whole team.

I would also like to thank all of the sub committee members for all of their hard work over the last 12 months. I know it was challenging with new processes and procedures but it was nice for many to embrace these changes.

Moving forward with the new committee in 2025 I do hope the Treasurer will arrange a time to meet with all Treasurers and to assist with the training of Xero, Comm Biz and the new procedures/processes.

I do hope that the new committee continues to follow the procedures and processes that have taken many hours to set up.

I would also like to thank all members of the P & C who voted me in the role of President in 2024 in what was a very difficult year for me personally. I do wish you all the very best in the future.

3.3. Treasurer's Report

MLSHS P&C Treasurer's Report - DEC 2024 YTD

Summary

1. Bank Reconciliation Statement
2. Bank Statement(s)

3. Statement of Receipts and Payments
4. Balance Sheet
5. Profit and Loss Statement

1. Bank Reconciliation Statement

See Attachment 1 – Bank Reconciliation Report

Notes

- There does not appear to be any suspicious or unusual bank activity in the General Committee account.

2. Bank Statements

See Attachment 2 – Bank Statement

- Funds held in the General Account as of 9th Feb 2025 YTD: $**24K**

3. Statement of Receipts and Payments

See Attachment 3 – Statement of Receipts and Payments.

- As of 31st Dec 2024 YTD we have received (Receipts) $30K in General Committee.
- As of 31st Dec 2024 YTD we have spent (Payments) $83K from the General Committee to MLSH.

4. Balance Sheet (Comparison Dec 24 YTD & Dec 23 YTD)

See Attachment 4 – Balance Sheet as of Dec' 2024 YTD

5. Profit and Loss (Comparison Dec 24 YTD & Dec 23 YTD)

See Attachment 5 – Profit and Loss Statement for the period Dec 2024 YTD.

Net

- All accounts 42K Net Profit Dec'24 YTD
- General account (12K) Loss Dec'24 YTD

6. Total Receipts and Payments

Receipt: $152K FY 2024

Payment $110K FY 2024

Bank Summary

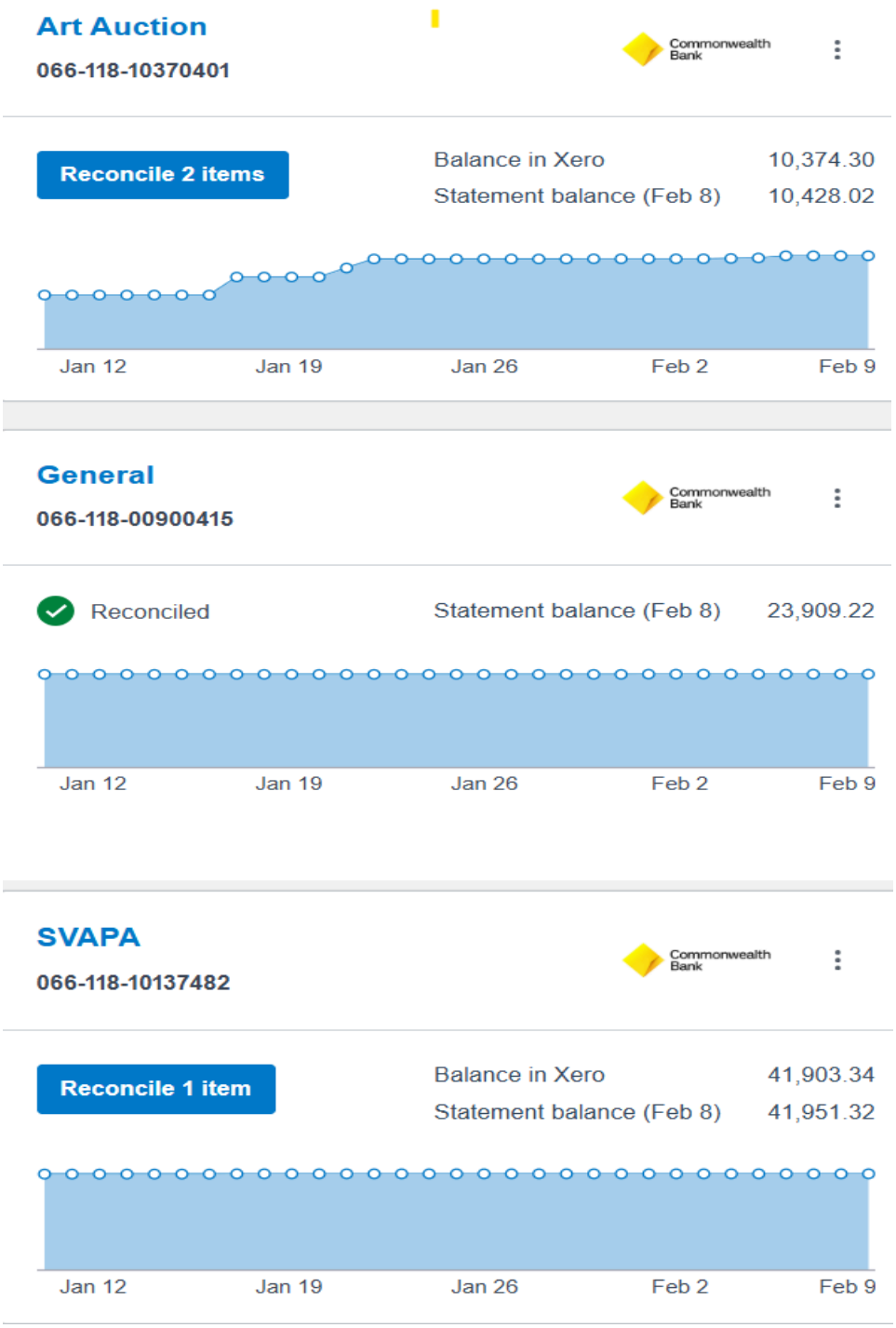
Mount Lawley Senior High School P&C

For the period 1 January 2024 to 31 December 2024

Account	Bank Account Type	Status	Opening Balance	Cash Received	Cash Spent	Closing Balance
Art Auction	Bank	Active	3,251.36	84,832.72	82,084.32	5,999.76
GAT	Bank	Active	5,924.50	4,114.80	2,899.00	7,140.30
General	Bank	Active	77,419.39	29,565.19	83,178.54	23,806.04
Languages	Bank	Active	3,909.05	-	3,919.05	(10.00)
Music	Bank	Active	92,574.03	36,613.14	22,482.89	106,704.28
SVAPA	Bank	Active	26,160.69	28,674.69	13,085.99	41,749.39
Total			**209,239.02**	**183,800.54**	**207,649.79**	**185,389.77**

Dashboard view all accounts – 09th Feb 2025.

Xero:



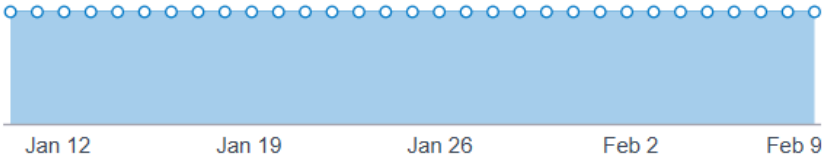
Music

066-118-10218602

Commonwealth Bank

Reconcile 2 items

Balance in Xero	106,705.93
Statement balance (Feb 8)	107,747.76



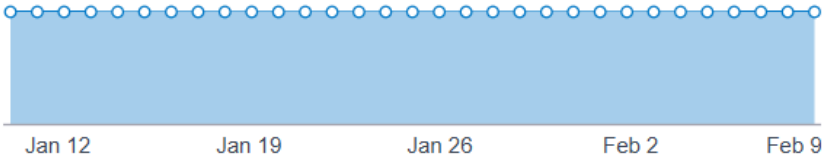
GAT

066-118-10404333

Commonwealth Bank

Reconcile 2 items

Balance in Xero	7,140.30
Statement balance (Feb 8)	4,714.01



COMMBIZ BANK ACCOUNTS SUMMARY AS AT:
09th Feb ’2025

Accounts Showing 7 of 7 accounts Edit favourite accounts

Art Auction	Society Cheque Account | 611810370401	Available balance +$ 10,428.02
GAT	Society Cheque Account | 611810404333	Available balance +$ 4,714.01
General Committee	Cheque Account Bearing Interest | 611800900415	Available balance +$ 23,909.22
Language	Business Transaction Account | 611810264430	Available balance N/A
Music	Cheque Account Bearing Interest | 611810218602	Available balance +$ 107,747.76
SVAPA	Society Cheque Account | 611810137482	Available balance +$ 41,951.32

Attachment 1 – Bank Reconciliation Report

Xero:

General Reconciliation Summary

Reorder columns

Mount Lawley Senior High School P&C
As at 31 December 2024
General

Date	Description	Reference	Amount
Totals Summary			
31 Dec 2024	Balance in Xero		23,802.91
	Plus outstanding payments		-
	Less outstanding receipts		-
	Plus unreconciled statement lines		-
31 Dec 2024	Statement balance (calculated)		23,802.91
31 Dec 2024	Imported statement balance		23,802.91
31 Dec 2024	Calculated balance out by		-
Balance in Xero			
31 Dec 2024			23,802.91
Statement Balances			
31 Dec 2024	Statement balance (calculated)		23,802.91
31 Dec 2024	Imported statement balance		23,802.91
31 Dec 2024	Calculated balance out by		-

Commbiz:

General Committee	Available balance
Cheque Account Bearing Interest | 611800900415	+$ 23,909.22

Attachment 2 – Bank Statement for General Account

Movements between 11the Nov 2024 to 9th Feb 2025

11 transactions found, displaying 1-11 transactions

Date	Description	Debit	Credit	Balance
1/02/2025	Credit Interest		$57.74	$23,909.22 CR
15/01/2025	(T) COMMBIZ FEES TRANS FEES-0337193	$3.85		$23,851.48 CR
15/01/2025	COMMBIZ FEES TRANS FEES-0337193	$1.20		$23,855.33 CR
1/01/2025	Credit Interest		$53.62	$23,856.53 CR
16/12/2024	COMMBIZ FEES TRANS FEES-0337193	$1.20		$23,802.91 CR
16/12/2024	(T) COMMBIZ FEES TRANS FEES-0337193	$1.93		$23,804.11 CR
12/12/2024	Direct Credit 301500 Mount Lawley Sen MOU01312122024		$4,661.25	$23,806.04 CR
5/12/2024	Credit Interest Adjusted		$0.01	$19,144.79 CR
1/12/2024	Credit Interest		$44.77	$19,144.78 CR
15/11/2024	COMMBIZ FEES TRANS FEES-0337193	$0.90		$19,100.01 CR
15/11/2024	(T) COMMBIZ FEES TRANS FEES-0337193	$1.65		$19,100.91 CR

Attachment 3 – Statement of Receipts and Payments for the General Committee as of 9th Feb 2025.

No. of transactions	6	5	
Total debits			$10.73
Total credits			$4,817.39

Attachment 4 – Balance Sheet for all Committees

FINANCIAL COMPARISION: 31 December 2024 & 31 Dec 2023

Account	31 Dec 2024	31 Dec 2023
Bank		
Art Auction	5,999.76	3,251.36
GAT	7,140.30	5,924.50
General	23,802.91	77,419.39
Languages	0.00	3,909.05
Music	106,704.28	92,574.03
SVAPA	41,749.39	26,160.69
Total Bank	185,396.64	209,239.02
Current Assets		
Accounts Receivable	22,000.00	0.00
Total Current Assets	22,000.00	0.00
	207,396.64	209,239.02
Current Liabilities		
Accounts Payable	3,511.62	47,379.82
GST	(483.20)	0.00
Languages	10.00	0.00
Rounding	(0.18)	(0.18)
Total Current Liabilities	3,038.24	47,379.64
	3,038.24	47,379.64
Net Assets	204,358.40	161,859.38
Current Year Earnings	42,499.02	5,592.03
Retained Earnings	161,859.38	156,267.35
Total	204,358.40	161,859.38

Attachment 5 – Profit and Loss Statement: 31th Dec 2024 YTD & 31st Dec 2023 YTD.

Profit and Loss

Mount Lawley Senior High School P&C
For the year ended 31 December 2024

Account	2024	2023
Trading Income		
Donations	9,553.50	0.00
Interest Income	1,467.88	1,586.94
Memberships	(2,227.39)	24.00
Parent Contributions	29,626.80	30,149.00
Refunds/Creditors	0.00	3,111.82
Sales Fundraising Movie Night	0.00	1,327.60
Sales/ Fundraising Show Concert	8,397.26	8,967.25
Sales/Fundraising	105,489.14	444.22
Sales/fundraising Auction	0.00	65,892.30
Sales/Fundraising Lazer Blaze	0.00	2,192.55
Sales/fundraising Sponsorship	0.00	6,050.00
Sales/Fundraising Sundowner	0.00	6,631.39
Total Trading Income	**152,307.19**	**126,377.07**
Gross Profit	**152,307.19**	**126,377.07**
Operating Expenses		
Auditor Fees and Charges	1,350.00	0.00
Bank Fees	(116.08)	75.53
BAR SALES	0.00	421.05
Equipment	14,376.54	12,234.98
Fee - Xero	603.75	500.25
Fundraising	2,671.60	3,869.71
Insurance	0.00	275.00
LAA Artist Payment	31,324.60	0.00
Membership Fees	0.00	1,738.61
Other	1,355.00	935.44
Refunds/Returns	201.64	35,833.30
Reimbursement- Miscellaneous	19,202.55	(10.00)
Reimbursement:Auditions	405.00	500.00
Reimbursement:MSND Production	0.00	2,893.04
ReimbursementArt Exhibition	0.00	732.99
ReimbursementArt Workshop	330.18	9,457.84
ReimbursementCatering	158.68	2,496.50
ReimbursementFlowers	0.00	50.00
ReimbursementGradution Reimbursement	0.00	110.00
ReimbursementPerth Festival	0.00	6,019.00
ReimbursementPhotography	0.00	4,323.95
ReimbursementStudent Awards	1,277.35	1,754.25
ReimbursementSUPPLIES	105.00	26,270.44
RENTAL EXPENSES	0.00	1,496.00
Special Projects	12,270.01	3,518.00
Supplies	24,292.35	5,289.16
Total Operating Expenses	**109,808.17**	**120,785.04**
Net Profit	**42,499.02**	**5,592.03**

1. Profit and Loss Dec 2024 YTD & Dec 2023 (General Account)

Profit and Loss

Mount Lawley Senior High School P&C

For the year ended 31 December 2024

Committee is General.

	2024	2023
Trading Income		
Interest Income	1,128.33	1,386.06
Memberships	(2,284.39)	-
Parent Contributions	24,498.80	24,448.00
Total Trading Income	**23,342.74**	**25,834.06**
Gross Profit	**23,342.74**	**25,834.06**
Operating Expenses		
Bank Fees	58.34	58.03
Fee - Xero	603.75	500.25
Membership Fees	-	1,738.61
Reimbursement- Miscellaneous	17,210.00	-
ReimbursementPerth Festival	-	5,000.00
ReimbursementStudent Awards	50.00	-
ReimbursementSUPPLIES	-	24,915.00
Supplies	17,218.27	-
Total Operating Expenses	**35,140.36**	**32,211.89**
Net Profit	**(11,797.62)**	**(6,377.83)**

END OF REPORT

3.4. Music Support Committee Report

Report to P&C Committee for AGM 10 March 2025.

MUSIC SUPPORT COMMITTEE – ANNUAL REPORT 2024

- MSC held eight committee meetings during 2024 – two meetings per term, in weeks 2 and 6.
- Day of the week and times of meetings were adjusted during the year to run back-to-back with SVAPA committee meetings ad MLSHS' request. This was to improve security and to reduce health and safety risk associated with after-hours attendance.
- Major music events held or contributed to during the year were –
  - MLSHS Arts Festival - Mar 2024
  - Ex-POW Service (King's park) - May 2024
  - Lawley Art Auction - Jun 2024
  - MLSHS Music Concert Series - Aug 2024
  - WA Schools Jazz Festival (WAAPA) - Aug 2024
  - ABODA WA - Aug/Sep 2024
  - End of Year Sundowner - Dec 2024
- MLSHS also hosted an Jazz Camp for school children during the school holidays in July.
- MSC aggregated financial movements during 2024 were -

Opening Balance	01/01/2024	**$ 92,574**
Deposits		$ 37,734
Payments		($ 22,562)
Closing Balance	31/12/2024	**$ 107,746**
Payments in Progress		($ 264)
Committed Funds		($ 46,363)
Available Funds		**$ 61,120**

- Funds were used to purchase various items of equipment and services including –
  - Tenor saxophone
  - Music Sheets
  - Conductor Stand
  - Keyboard Amplifier
  - Guitar Amplifiers
  - Wireless microphones
  - Music Stand Trolleys
  - Photography
  - ATAR student accompaniment
  - Piano tuning
  - Sound engineering
  - Outdoor lighting
  - Workshops
  - Music Camp
- An audit of the MLSHS Music Administration Assistant role concluded the tasks undertaken by this role now differed those at its inception. MLSHS agreed to continue to fund this position relieving the MSC of the financial commitment to this initiative. This resulted in a release of significant funds that had been provisioned for in order to meet this cost.
- LAA 2024 made a significant contribution ($22,000) to MSC. Funds were received in December.
- The possibility of expending some or all of MSC's uncommitted funds on a grand piano was considered at length. This resulted in a series of motions being tabled and voted on by the Committee. The outcome of this was the decision that MSC should (a) make provision in each year for the following year's operational costs and (b) that the 50% of the funds in excess the anticipated operational should be set aside for the purchase of a grand piano in the future. It was noted that the Committee can amend or reverse this decision at a future date if this is supported by a majority of members.
- MSC raised the issue of the interest rate that the MSC account with Commonwealth Bank accrues (0.01% p.a.) and committed to investigating how a better rate could be achieved.
- Committee member inputs during the year were estimated at approximately 400 person-hours.

Kieran Looby
28 February 2025

MUSIC SUPPORT Sub-Committee 2024 FINANCIAL REPORT

DATE	MOTION	Description	Amount	Notes	Bank Balance
31/12/2023		**OPENING BALANCE**			**92,574.03**
		CREDIT			
01/01/2024		Credit Interest	0.77	Bank Interest	
01/02/2024		Credit Interest	0.79	Bank Interest	
15/02/2024		Direct Credit 421520 KIERAN LOOBY 19 MSC Member Fees	26.00	Annual Membership Fees	
01/03/2024		Credit Interest	0.73	Bank Interest	
01/04/2024		Credit Interest	0.73	Bank Interest	
01/05/2024		Credit Interest	0.71	Bank Interest	
01/06/2024		Credit Interest	0.73	Bank Interest	
01/07/2024		Credit Interest	0.71	Bank Interest	
01/08/2024		Credit Interest	0.65	Bank Interest	
07/08/2024		Direct Credit 301500 Mount Lawley Sen MOU01507082024	5,128.00	Parent Contributions (Part 1)	
08/08/2024		Transfer From COMMBIZ TRANSFER EmailMSC/LAA050824	142.22	Concert Series - Square Payments via LAA a/c	
18/08/2024		Transfer From COMMBIZ TRANSFER Square pmt via LAA	44.14	Concert Series - Square Payments via LAA a/c	
01/09/2024		Credit Interest	0.65	Bank Interest	
03/09/2024		Fast Transfer From TIEN LUK CS2024 CS2024	15.00	Concert Series Entry Fee	
03/09/2024		Fast Transfer From MR PHILLIP RAE CREDIT TO ACCOUNT CS2024	30.00	Concert Series Entry Fee	
03/09/2024		DEPOSIT CASH $870.00 CHEQUE $0.00 Branch MOUNT LAWLEY	870.00	Concert Series - Cash Receipts/Door	
04/09/2024		Fast Transfer From Tracey Niwayama CREDIT TO ACCOUNT CS2024 String Ensembles	10.00	Concert Series Entry Fee	
04/09/2024		Fast Transfer From S WILSON CS2024	30.00	Concert Series Entry Fee	
09/09/2024		Direct Credit 475789 Looby J and Loob Concert Ticket	15.00	Concert Series Entry Fee	
21/09/2024		Fast Transfer From HANNAH NGUYEN CS2024 CS2024	55.00	Concert Series Entry Fee	
01/10/2024		Credit Interest	0.66	Bank Interest	
11/10/2024		Direct Credit 301500 Mount Lawley Sen MOU01509102024	7,302.26	Concert Series - TryBooking via MLSHS	
15/10/2024		Fast Transfer From AMARU ZACHARIASSEN CS2024 CS2024	15.00	Concert Series Entry Fee	
18/10/2024		Fast Transfer From Alanna O'dea CS2024 CS2024	55.00	Concert Series Entry Fee	
01/11/2024		Credit Interest	0.69	Bank Interest	
01/12/2024		Credit Interest	0.70	Bank Interest	
09/12/2024		DEPOSIT CASH $867.00 CHEQUE $0.00 Branch MOUNT LAWLEY	867.00	Sundowner 2024 Cash Receipts	
10/12/2024		Transfer From COMMBIZ TRANSFER 20240903	22,000.00	LAA 2024 Distribution	
12/12/2024		Direct Credit 301500 Mount Lawley Sen MOU01512122024	1,121.00	Parent Contributions (Part 2)	
		TOTAL CREDITS 2024	**37,734.14**		

		DEBIT	
27/02/2024	#295	Transfer To Mount Lawley Senior High Sch CommBiz Motion#295 - Piano Tuning 2023	1,200.00
05/03/2024	#291	Transfer To Mount Lawley Senior High Sch CommBiz Motion#291	300.00
05/03/2024	#300	Transfer To Mount Lawley Senior High Sch CommBiz Motion#304 & #300	73.64
05/03/2024	#304	Transfer To Mount Lawley Senior High Sch CommBiz Motion#304 & #301	95.76
05/03/2024	#288	Transfer To Mount Lawley Senior High Sch CommBiz Motion#288	300.00
05/03/2024	#298	Transfer To Mount Lawley Senior High Sch CommBiz Motion #298	490.00
05/03/2024	#300	Transfer To Mount Lawley Senior High Sch CommBiz Motion#300	823.95
05/03/2024	#299	Transfer To Mount Lawley Senior High Sch CommBiz Motion #299 - Wireless Mics	1,104.55
30/03/2024	#321	Direct Credit 301500 Mt Lawley SHS P& Co AHP23032024	2,000.00
02/05/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Motion #308 Music Sheets 2024	79.30
02/05/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Motion #308 Sheet Music 2024	86.99
02/05/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Motion #308 Music Sheets 2024	56.44
02/05/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Motion #308 Sheet music 2024	49.00
01/07/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #308 - Sheet Music...	96.32
01/07/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #308 - Music Sheet...	104.20
01/07/2024	#319	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #319 - ATAR Music ...	80.00
01/07/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #308 - Sheet Music...	478.86
23/07/2024	#313	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion#313 - Music Stand ...	1,058.63
30/07/2024	#311	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #311 - Tenor Saxop...	3,635.45
31/07/2024	#320	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion#320 - Conductor Sta	294.55
31/07/2024	#309	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #309 Arts Festival...	300.00
31/07/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #308 Music Sheets ...	60.00
31/07/2024	#312	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #312 Music Folders	1,806.81
31/07/2024	#317	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #317 - Roland Keyb...	862.73
31/07/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion # 308 - Music Shee...	165.41
05/08/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #308 - Music Sheet...	119.97
07/08/2024	#324	Transfer To Mount Lawley Senior High Sch CommBiz MSC Motion #324 - 2 x Orange ...	900.00
18/08/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #308 - Music She...	641.06
11/09/2024	#318	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #318 - Piano Tun...	350.00
11/09/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #308 - Sheet music	89.58
15/10/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #308 - Sheet Mus...	384.86
15/10/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #308 - Sheet Mus...	467.65
17/10/2024	#315	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion#315 - Instrument...	210.00
07/11/2024	M2024.07.31.01	Transfer To Mount Lawley Senior High Sch CommBiz M2024.07.31.01 - Music Stand ...	795.00
07/11/2024	#306	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #306 - Sundowner...	974.00
18/11/2024	#325	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #325 - Piano Acc...	405.00
10/12/2024	M2024.08.28.08	Transfer To Helen Pelusey CommBiz M2024.08.28.08 Sundowner 2024...	58.50
10/12/2024	M2024.08.28.07	Transfer To Helen Pelusey CommBiz M2024.08.28.07_Sundowner 2024...	824.68
10/12/2024	M2024.08.28.08	Transfer To Andrew Lipp New CommBiz M2024.08.28.08_Sundowner 2024...	660.00
10/12/2024	#308	Transfer To Mount Lawley Senior High Sch CommBiz Music Motion #308 - Music She...	79.17
		TOTAL DEBITS 2024	**22,562.06**

31/12/2024	**CLOSING BALANCE**	**107,746.11**

3.5. SVAPA Support Committee Report

SVAPA Annual Report 2024

P&C AGM
10th March 2025

Fundraising & Events

A range of successful fundraising initiatives throughout the year included:

- **Fairy Floss Fundraiser:** Generated $656.33 profit, plus leftover supplies for next year.
- **Bake Sales:** Supported various events, including WAMED 2024 and the Year 8 “MSND” (A Midsummer Night’s Dream) production.
- **Lawley Art Auction (LAA):** Held on 15 June 2024; a huge success. Congratulations and thanks to the team who delivered this incredible event.

Student Highlights & Activities

- **London International Arts Tour:** Students experienced top-tier theatre (including “Six” and performances at the Globe), exhibitions (Tate’s *Women in Revolt!*), and orchestral events (London Symphony Orchestra at Royal Albert Hall). Next international tour set for 2027.
- **Hans Zimmer Excursion:** Year 8 students attended a film-music concert at Perth Concert Hall.
- **Cannes Film Festival:** Year 11 student, Austen Wilmot, appeared in “The Surfer” starring Nicolas Cage.
- **PICA Workshops:** With a focus on extending artistic and theatrical skills for Years 9–12.
- **Early Morning Classes:** Students benefited from a range of enrichment classes which focused on the full breadth of artistic performance

Performances & Productions

- **Year 8 Mid-Summer Night’s Dream:** Another hugely successful and sold out production in late June.
- **Year 9 Tiny Works Program:** an innovative, creative, small-format performance series.
- **Music Sundowner:** A joint celebration working of musical and artistic achievements.

Major Initiative: Creative Pathways Partnership

A key achievement for the committee in 2024 was the launch of the **Creative Pathways** partnership between Mount Lawley Senior High School and Perth Festival. This program, which debuted during the 2025 festival, will give SVAPA students in Years 7–12 direct access to internships, training, and behind-the-scenes experiences—grounding their artistic growth in real-world industry needs.

The partnership aims to deepen students’ skills and guide them toward inspiring careers in the arts and culture economy, reinforcing Mount Lawley’s long-standing reputation as a leading arts school. By complementing the existing SVAPA coursework (including Certificate II in Creative Industries for Years 11–12), the Creative

Pathways partnership bolsters the school's pipeline of emerging talent and enriches Western Australia's broader arts sector.

Treasurers Report

Financial position as of 31st Dec 2024

Xero Balance: $41,749.39

Bank Balance: $41,749.39 (reconciled)

Funds Committed: $30,935.03

Available Funds: $11,106.29

Leadership Changes

- SVAPA Coordinator Moya Thomas went on leave in 2025 to return next year. Thanks to Moya for her amazing work and dedication to the SVAPA program.
- We welcome the interim coordinator for 2025, Shahna Gallagher.
- Thanks to outgoing committee members:

  - Cystal Sant – Treasurer
  - Tony Millar – Convenor
  - Bec Thompson – Secretary

- Welcome to new committee members:
  - Mandy Greenman – Treasurer
  - Kristy Riches – Convenor
  - Tracey Keary - Secretary

The SVAPA Parent Support Group thanks everyone—teachers, volunteers, and students—for making 2024 a productive and inspiring year. We look forward to sustaining this momentum and further enriching the SVAPA program in 2025 and beyond.

Register of Motions

Motion #	Meeting #	Meeting Date	Amount	Description	Date of Action	Amount Actioned	Motion Balance	Notes
~~Motion 2023.4.1.2~~	~~2023 T4 M1~~	~~25th October 2023~~	~~$500.00~~	~~SVAPA Planning Day Food~~			~~$0.00~~	~~Motion to Release 2024.1.2 ($500)~~
2024	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8
Motion 2024.1.1.2	2024 T1 M1	15th February 2024	$1500.00	Semester 2 Saturday Master Classes			$1500.00	
Motion 2024.1.1.3	2024 T1 M1	15th February 2024	$600.00	Food for SVAPA Welcome Night	8/11/2024	$158.68	$441.32	
Motion 20241.1.4	2024 T1 M1	15th February 2024	$1700.00	Art Day Festival - Big Hoo Haa & Junkadelick 2024			$1700.00	
Motion 2024.1.1.5	2024 T1 M1	15th February 2024	$450.00	Fairy Floss - Arts Day Festival	31/3/24	$384.00	$66.00	
Motion 2024.1.1.6	2024 T1 M1	15th February 2024	$4000.00	Hannah Davidson Assistant Director & EMC for MS	21/8/24	$4000.00	$0.00	Loaded into CommBiz 21.08.2024
Motion 2024.1.1.7	2024 T1 M1	15th February 2024	$1000.00	Visual Art Class Support	20/10/2024	$584.92	$415.08	
Motion 2024.1.1.8	2024 T1 M1	15th February 2024	$3750.00	Complicite Workshop - SVAPA Tour			$3750.00	
~~**Motion 2024.1.2.2**~~	~~2024 T1 M2~~	~~13th March 2024~~	~~$1500.00~~	~~Amanda Humphries 2024 Photography Services~~	~~31/3/24~~	~~$1500.00~~	~~$0.00~~	
Motion S.2024.07.31.02	2024 T3 M1	31st July 2024	$500.00	Food for SVAPA Rehearsal - Midwinters Nights Dream			$500.00	
Motion S.2024.07.31.03	2024 T3 M1	31st July 2024	$3000.00	Year 7 & 8 Art Exhibition - Art Supplies			$3000.00	
Motion S.2024.07.31.04	2024 T3 M1	31st July 2024	$650.00	Food for Tiny Works			$650.00	
Motion S.2024.07.31.05	2024 T3 M1	31st July 2024	$1350.00	Tiny Works Vouchers including Activation Fee	8/11/2024	$1227.35	$122.65	
Motion S.2024.07.31.06	2024 T3 M1	31st July 2024	$500.00	SVAPA Media/Screening Night - November 2024			$500.00	
Motion S.2024.07.31.07	2024 T3 M1	31st July 2024	$1150.00	SVAPA Year 9 Graduation Breakfast & Slideshow (Bfast $650, Show $500)			$1150.00	
Motion S.2024.07.31.08	2024 T3 M1	31st July 2024	$165.00	SVAPA End of Year Student Awards			$165.00	
Motion S.2024.07.31.09	2024 T3 M1	31st July 2024	$500.00	Food for SVAPA Planning Day			$500.00	
Motion S.2024.07.31.10	2024 T3 M1	31st July 2024	$700.00	SVAPA T-shirts & Bags			$700.00	
Motion S.2024.08.28.02	2024 T3 M2	28th August 2024	$1500.00	Alex Pond - Rebranding & Media Publications	8/12/2024	$1019.30	$480.70	
Motion 2024.11.21.02	2024 T4 M2	21st November 2024	$1500.00	Term 1 Saturday Master Classes			$1500.00	
Motion 2024.11.21.03	2024 T4 M2	21st November 2024	$1700.00	Arts Festival Day for Performers			$1700.00	
Motion 2024.11.21.04	2024 T4 M2	21st November 2024	$400.00	Fairy Floss Machine hire and consumables for Arts Festival Day			$400.00	
Motion 2024.11.21.05	2024 T4 M2	21st November 2024	$1000.00	Visual Art Class Support, tools, Posca Pens etc, request from Lynda Kuntyi			$1000.00	
Motion 2024.11.21.06	2024 T4 M2	21st November 2024	$1600.00	Amanda Humphries Photography 2025			$1600.00	
Motion 2024.11.21.07	2024 T4 M2	21st November 2024	$600.00	Food for SVAPA Rehersal/Production (volunteers and Cert II crew)			$600.00	
Motion 2024.11.21.08	2024 T4 M2	21st November 2024	$3000.00	Year 7 and Art Exhibition art supplies			$3000.00	
Motion 2024.11.21.09	2024 T4 M2	21st November 2024	$600.00	SVAPA Welcome Night in October - catering for future parents			$600.00	
Motion 2024.11.21.10	2024 T4 M2	21st November 2024	$600.00	Tiny Works - Food			$600.00	
Motion 2024.11.21.11	2024 T4 M2	21st November 2024	$1600.00	Tiny Works - Vouchers			$1600.00	
Motion 2024.11.21.12	2024 T4 M2	21st November 2024	$500.00	SVAPA Media/Screening Night in November 2025			$500.00	
Motion 2024.11.21.13	2024 T4 M2	21st November 2024	$650.00	Yr 9 Grad. Bfast 2025 - $500 for production slideshow (remaining for food)			$650.00	
Motion 2024.11.21.14	2024 T4 M2	21st November 2024	$165.00	SVAPA End of year 2025 Student Awards			$165.00	

3.6. GAT Support Committee Report

ANNUAL REPORT 2024 GAT COMMITTEE

Activities 2024:

- Term 1: No activity this year
- Term 2: No activity this year
- Term 3: Laser Tag on 18/10/24. This was a fundraising activity with sausage sizzle and baked goods. Around +/- 70 tickets sold, raised around $1.300.
- Term 4: Bowling at Rosemount on 10/11/2024, including raffle (included in ticket price). Nice evening, turn up was a bit disappointing, hired less lanes than originally planned, raised around $450.

Funding requests / Motions:

- Debate coach
  - **Motion 004 (motion from May 2023):** Costs of two assistant coaches $500.
  - **Motion 005:** Allocate $500 for coach Debate Teams.

  Total amount motioned $1.000; total spend $540.

- Laser Tag venue and food
  - **Motion 006:** Allocate $1.400 for renting the Laser Tag venue and allocate up to $ 200 for food for the sausage sizzle/baking goods.
- Membership fees
  - **Motion 007:** Allocate $3 for transferring the membership fees of Martina, Sagneetha and Teri to the general account of the AGM.
- GAT vouchers
  - **Motion G2024.08.07.1**: Allocate $400 for GAT Vouchers for best language students per class.
- Participation international chemistry quiz
  - **Motion G2024.08.28.1** Allocate $ 290 to the international chemistry quiz.
- Year 8 end of year rewards
  - **Motion G2024.08.28.2** Allocate $900 to the end of year rewards Year 8
- Transport GAT club term 4 visit Chinese restaurant.
  - **Motion G2024.08.28.3** Allocate $1,000 for transport GAT Club 4 excursion.
- Bowling term 4 activity
  - ~~**Motion G2024.08.28.4** Allocate $1,700 for venue bowling Holey Moley~~ (motion is replaced by:
  - **Motion G2024.08.28.4** Allocate $1,700 for fundraising activity term 4
- Bunning sausage sizzle term 4.
  - ~~**Motion G2024.08.28.5** Allocate $700 for sausages, drinks and materials for Bunnings sausage sizzle~~ (motion is withdrawn)

- Purchase square reader:
    - **Motion G2024.09.08.1** Allocate $ 65 for purchase square payment device. **Square device is purchased, invoice still needs to be recorded in Xero and paid. Costs around $40.**
- Picnic term 1 2025
    - **Motion: G2024.10.23.1** Allocate $200 for social event term 1 2025. **This motion is still open, no costs in 2024.**

Financial overview:

Financial Statement		**Reporting Year** 2024/2025 GAT
		Reporting Year
Opening Balance	$	5,924.50
Income		
Other (membership fee collected)	$	4.00
Laser Blaze Ticket sales	$	2,106.00
Sausage Sizzle, Lollies & Drink Sales	$	592.05
Container for Change	$	3.50
Bowling Fun Day	$	1,409.25
Total Income	$	4,114.80
Expenses		
Debating Coach	$	540.00
Laser Blaze venue hire	$	1,400.00
Membership Fee Paid to Main PC	$	4.00
Rosemount Venue	$	955.00
MLHS reimbursement (Int Chemistry, Gift Voucher, Yr 8 End of Yr Reward, GAT Club 4 Transport)	$	2,426.29
Total Expenses	$	5,325.29
Closing Balance	$	4,714.01

3.7. LAA Committee Report

ANNUAL REPORT 2024

LAWLEY ART AUCTION

Sub-committee of the Mount Lawley Senior High School P&C
65 Woodsome Street
Mount Lawley, WA, 6050

chair@lawleyarts.com
www.lawleyarts.com

LETTER FROM THE CHAIRS

CELEBRATING 20 YEARS OF THE LAWLEY ART AUCTION

The 2024 Lawley Art Auction (LAA) marked a significant milestone—its 20th anniversary. As newly appointed Chairs and recent members of the Mount Lawley Senior High School community, we embraced the challenge of leading this historic event with a deep respect for its legacy while introducing fresh innovations for the future.

Guided by the principle of 'respecting the past whilst embracing the future,' we introduced some changes to leverage modern tools and enhance relationships, whilst ensuring that the core values of the LAA remained at the heart of our efforts. Among the key changes implemented were the successful launch of an online raffle and the expansion of the Irving Gallery Space, including the introduction of an online store to extend the reach of our exhibited pieces.

Reflecting on the success of the 2024 event, we are overwhelmed by the incredible support from our community. The auction night was an action-packed evening, featuring dynamic pre-auction activities that engaged attendees from the outset. Our auction room was filled to capacity, with enthusiastic bidding led by our esteemed auctioneers, Jason Van Straalen and Prash Nayar. A total of 88 artworks were featured in the main auction lineup, complemented by 57 additional pieces in the Irving Gallery, which continued to attract buyers beyond auction night. As a result, 2024 was a record-breaking year for the LAA, and we take great pride in what was accomplished.

Looking ahead to 2025, we are excited to build on this success by strengthening our relationships with artists and sponsorship partners. Additionally, we aim to further streamline and digitise our processes, ensuring that the Lawley Art Auction remains an accessible and thriving platform for artists and art lovers alike. We extend our heartfelt thanks to everyone who contributed to the success of the 2024 LAA and look forward to another year of creativity, collaboration, and community spirit.

Louise Aston & Monique Herbst
Co-Chairs, Lawley Art Auction

FINANCIALS

REVENUE

Revenue was collected from the following sources:

- Artist Entry Fees
- Cash Sponsorship
- Proceeds of Fundraising Raffle
- Sale of Art
- Event Night Sales (Bar, Catalogue, Raffle Wheel, Tea & Coffee Donations)

EXPENSES

Expenditure fell into the following categories:

- Square Fees
- Website Hosting
- Bar Stock
- Catalogue Printing
- Fencing Panels
- Catering
- Raffle Hosting
- Incidentals
- Other

PROFIT

- Net profit for 2024 was **$47,443.29**
- The SVAPA and Music committees each received a payment of $22 000
- $6014.76, was retained to cover 2025 expenses

LAWLEY ART AUCTION Sub-Committee 2024 FINANCIAL REPORT

DATE	MOTION	Description	Amount	Notes	Bank Balance
01/01/2024		**OPENING BALANCE**			**3,251.36**
		CREDITS			
05/03/2024		Fast Transfer From Kerry A Chernoff Entry to auction k chernoff	15.00	Artist Entry Fee	
05/03/2024		CASH DEPOSIT CBA ATM ROCKINGHAM B WA 615802 AUS R Bristow	15.00	Artist Entry Fee	
07/03/2024		Fast Transfer From KIERAN LOOBY CREDIT TO ACCOUNT	12.00	Membership Fees	
08/03/2024		Fast Transfer From T MANSER-SMITH MLSHSArtAuction - Manser-Smith	15.00	Artist Entry Fee	
08/03/2024		Direct Credit 048807 TM BANK From HAWTHORN	15.00	Artist Entry Fee	
11/03/2024		Fast Transfer From SIMON MYER WALTERS Donation from S Walters, Lawley Art Au... Simon Walters	1,000.00	Sponsorship	
12/03/2024		Direct Credit 333732 TRIO HOME BUILDE Trio Homes Sponsor	1,000.00	Sponsorship	
15/03/2024		Fast Transfer From PAUL DOUTEFF Janet Douteff art entry	15.00	Artist Entry Fee	
19/03/2024		Direct Credit 141000 RED FOX PROPERTY NATALIE HOYE	1,000.00	Sponsorship	
22/03/2024		Fast Transfer From PAMELA GLEISINGER P Gleisinger exhibition P Gleisinger exhibition	30.00	Artist Entry Fee	
23/03/2024		Fast Transfer From Sandra Perry Entry fee	15.00	Artist Entry Fee	
25/03/2024		Fast Transfer From MARILYN HAMILTON Marilyn Hamilton Entry Mt Lawley Art Acution	15.00	Artist Entry Fee	
26/03/2024		Fast Transfer From EAGLE CREST INVESTMEN Mt Lawley SHS Albert Property	1,000.00	Sponsorship	
26/03/2024		Fast Transfer From EMMA THOMSON Emma Thomson	15.00	Artist Entry Fee	
26/03/2024		Fast Transfer From KARLA OBRIEN Karla Freitag Artist entry Tasmania	15.00	Artist Entry Fee	
27/03/2024		Fast Transfer From P NEWBY P Newby art entry Value Date: 28/03/2024	15.00	Artist Entry Fee	
27/03/2024		Fast Transfer From NAOMI KEENAN Artist Naomi Clare	15.00	Artist Entry Fee	
28/03/2024		Direct Credit 421520 Advanced Dental INV 0157	1,000.00	Sponsorship	
29/03/2024		Fast Transfer From DEBBIE JOHNSON DebbieJohnson DebbieJohnson	15.00	Artist Entry Fee	
30/03/2024		Fast Transfer From Heather Liebenau CREDIT TO ACCOUNT Entry to art auction	15.00	Artist Entry Fee	
01/04/2024		Fast Transfer From JACQUELINE CURRIE Jackie Currie 'Goodnight Moon' Jackie Currie 'Goodnight Moo	15.00	Artist Entry Fee	
01/04/2024		Fast Transfer From MR CLIVE PHILLIP BOYL S BOYLE ENTRY FEE	15.00	Artist Entry Fee	
02/04/2024		Fast Transfer From J ELLIS-NEWMAN J Ellis-Newman art entry	15.00	Artist Entry Fee	
02/04/2024		Fast Transfer From Mrs Rebecca Ann Austi Lawley Art auction Becky Austin	15.00	Artist Entry Fee	
02/04/2024		Direct Credit 175029 DRUYAN,ANDREA RU ADruyan LAA entry	15.00	Artist Entry Fee	
02/04/2024		Fast Transfer From Ms Dianne Sylvia Loft Dianne LoftsTaylor Art: Waterfront	15.00	Artist Entry Fee	
02/04/2024		Fast Transfer From VKIDD art auction entrance fees Vivienne Peters	30.00	Artist Entry Fee	
03/04/2024		Fast Transfer From MISS AMY ANNE HAWKINS CREDIT TO ACCOUNT Amy Hawkins	15.00	Artist Entry Fee	
03/04/2024		Fast Transfer From Mrs Meagan Louise Lon CREDIT TO ACCOUNT Meagan Lonergan	15.00	Artist Entry Fee	
04/04/2024		Fast Transfer From ELIZABETH JACKSON Marilyn Board Marilyn Board Art	15.00	Artist Entry Fee	
04/04/2024		Fast Transfer From MR CRAIG EASTON DEMPS DempseyArtAuctionFee	15.00	Artist Entry Fee	
04/04/2024		Fast Transfer From R BASTICK Bastick entry fee	15.00	Artist Entry Fee	
05/04/2024		Fast Transfer From LINDY HALL Lindy Hall Mt Lawley art auction Lindy Hall	15.00	Artist Entry Fee	
05/04/2024		Fast Transfer From Tracie M Barbour Tracie Barbour art Tracie Barbour art	15.00	Artist Entry Fee	
05/04/2024		Fast Transfer From L O'BRIEN LindaO'Brien	15.00	Artist Entry Fee	
06/04/2024		Fast Transfer From SIMONA MILEA Entry Fee Art Auction Art Auction for Mount Lawley SHS	15.00	Artist Entry Fee	
07/04/2024		Fast Transfer From EDWARD CHIN Edward Chin	15.00	Artist Entry Fee	
07/04/2024		Fast Transfer From F KOENIG F Koenig entry Lawley Art Auct 2024 Fran V Koenig entry LawleyAA	15.00	Artist Entry Fee	
08/04/2024		Direct Credit 175029 WIKRAMANAYAKE,KS Kahani Wikramanaya	15.00	Artist Entry Fee	
08/04/2024		Fast Transfer From Mrs Rachel Marie Cond CREDIT TO ACCOUNT Rachel Conduit	15.00	Artist Entry Fee	
08/04/2024		Direct Credit 080260 BANK OF QLD LOUISE WELLS	15.00	Artist Entry Fee	
08/04/2024		Fast Transfer From ROBYN ABBOTT Lawley Art Auction Robyn Leoni Abbott	15.00	Artist Entry Fee	
09/04/2024		Fast Transfer From SUSANNA HAWKES Susanna Hawkes fee	15.00	Artist Entry Fee	
09/04/2024		Fast Transfer From JULIE SILVESTER JulieSilvester	15.00	Artist Entry Fee	
09/04/2024		Fast Transfer From MS SARA LOUISE LANCAS Sara Lancaster Entry Fee S Lancaster	15.00	Artist Entry Fee	
10/04/2024		Direct Credit 204386 KB DICATALDO KERRIE DI CATALDO	15.00	Artist Entry Fee	
10/04/2024		Fast Transfer From SUSAN FINDLAY Sue Findlay Lawley Art Auction	15.00	Artist Entry Fee	
10/04/2024		Fast Transfer From JILL YELLAND Jill Yelland Lawley art auction Entry ... Jill Yelland	15.00	Artist Entry Fee	
10/04/2024		Fast Transfer From MS MICHELLE FLEUR KNO Michelle Knowles Michelle Knowles	15.00	Artist Entry Fee	
10/04/2024		Fast Transfer From G L & K P RICKMAN Auction Entry fee Karen Rickman	15.00	Artist Entry Fee	
10/04/2024		Fast Transfer From JENNIFER MERRITT TAS Lawley Art Auction entry fee Jennie Merritt	15.00	Artist Entry Fee	
11/04/2024		Fast Transfer From JASNA KARAVCIC Art auction	15.00	Artist Entry Fee	
11/04/2024		Fast Transfer From JUDITH WILLIS Jude Willis art entry Jude Willis art entry	15.00	Artist Entry Fee	
11/04/2024		Fast Transfer From MS CORAL ANNE CARTER auction Carter auction Carter	15.00	Artist Entry Fee	
12/04/2024		Direct Credit 141000 Glynda Ward Glynda Ward	15.00	Artist Entry Fee	
12/04/2024		Fast Transfer From The Black Mountains A Submission fee from Robert Jenkins	15.00	Artist Entry Fee	
12/04/2024		Fast Transfer From VICTORIA EDWARDS EdwardsV Art auc	15.00	Artist Entry Fee	
13/04/2024		Fast Transfer From CHRISTINE BLOWFIELD Blowfield entries	15.00	Artist Entry Fee	
13/04/2024		Fast Transfer From MRS SIOUX TEMPESTT SiouxTempestt SiouxTempestt	15.00	Artist Entry Fee	
13/04/2024		Fast Transfer From LITTLE DESIGN GROUP P Jane Coffey Artist	15.00	Artist Entry Fee	
13/04/2024		Fast Transfer From N ELLIOTT	15.00	Artist Entry Fee	
13/04/2024		Transfer from LINDA FARDOE NetBank Linda fardoe art	15.00	Artist Entry Fee	
13/04/2024		Fast Transfer From WILMA MOTTERAM Art auction entry fee. Wilma Motteram	15.00	Artist Entry Fee	
14/04/2024		Fast Transfer From BRADLEY NEL Bradley Nel artist	15.00	Artist Entry Fee	
14/04/2024		Fast Transfer From MRS JENNY KAYE MCGRAT CREDIT TO ACCOUNT Jenny McGrath	15.00	Artist Entry Fee	
14/04/2024		Fast Transfer From MARSHALL ARTS CREDIT TO ACCOUNT Chris Marshall	15.00	Artist Entry Fee	
14/04/2024		Fast Transfer From MRS DELMA JOY WHITE CREDIT TO ACCOUNT Delma White	15.00	Artist Entry Fee	
14/04/2024		Fast Transfer From M HAMMAT M Hammat M Hammat	15.00	Artist Entry Fee	
14/04/2024		Fast Transfer From Sharon D Clifford Lawley Art Auction entry fee Sharon D Clifford	15.00	Artist Entry Fee	
14/04/2024		Fast Transfer From Nicola Cowie CREDIT TO ACCOUNT Nicola Cowie	15.00	Artist Entry Fee	
15/04/2024		DEPOSIT CASH $15.00 CHEQUE $0.00 Branch WARWICK 6182 fowler	15.00	Artist Entry Fee	
16/04/2024		Fast Transfer From Miss Danica Wichterma Danica Wichtermann Lawley art auction... Danica Wichte	15.00	Artist Entry Fee	
16/04/2024		Fast Transfer From LINDA TRINICK Linda Trinick - Deep Beauty	15.00	Artist Entry Fee	
18/04/2024		Fast Transfer From S CALLOW Sharon Callow	15.00	Artist Entry Fee	
18/04/2024		Fast Transfer From KEVIN KERRY inv0158 2024 Lawley Art Auction Spons...	500.00	Sponsorship	
19/04/2024		Fast Transfer From AKENT Kent A	15.00	Artist Entry Fee	
20/04/2024		Fast Transfer From Silvana FERRARIO Lawley Art Auction Silvana Ferrario Lawley Art Auction	15.00	Artist Entry Fee	
20/04/2024		Fast Transfer From Sandra Menegola Entry S Menegola Lawley Art Auction S Menegola	15.00	Artist Entry Fee	
21/04/2024		Fast Transfer From Renira A Roberts Undersea Calm Entry fee Entry fee Nira Roberts	15.00	Artist Entry Fee	
21/04/2024		Fast Transfer From E SEGGIE SEGGIE -MLSHS Art Auction Entry Fee SEGGIE -MLSHS Art Auction Entry F	15.00	Artist Entry Fee	
21/04/2024		Fast Transfer From SIMON GREETHAM Mount Hawthorn Mount Hawthorn	15.00	Artist Entry Fee	
21/04/2024		Fast Transfer From SHEILEILA D'PAIVA D'PAIVA S Lawley Art Auction	15.00	Artist Entry Fee	
22/04/2024		Fast Transfer From KENNERA SRESTHA Kennera Srestha Art Auction - Kennera Srestha	30.00	Artist Entry Fee	
22/04/2024		Fast Transfer From Geoff Lane CREDIT TO ACCOUNT Lawley Art Auction	15.00	Artist Entry Fee	
22/04/2024		Fast Transfer From KCMC Dennis Marg Dennis Marg Dennis	15.00	Artist Entry Fee	
22/04/2024		Fast Transfer From MR ISAAC THOMAS HUGGI Isaac Huggins LAA entry fee	15.00	Artist Entry Fee	
22/04/2024		Fast Transfer From MR TREVOR MICHAEL GOR Art Entry Gorey	15.00	Artist Entry Fee	
22/04/2024		Direct Credit 080260 BANK OF QLD SCOTT KIMBERLEY	15.00	Artist Entry Fee	
22/04/2024		Fast Transfer From MARGOT NATTRASS CREDIT TO ACCOUNT	15.00	Artist Entry Fee	
22/04/2024		Fast Transfer From Tegan L Jenkins Tegan Jenkins-Mother Tree	15.00	Artist Entry Fee	
23/04/2024		Fast Transfer From D LANE David Lane	15.00	Artist Entry Fee	
23/04/2024		Fast Transfer From R A BOYLE Lindy Boyle - For the Love of Flowers 2024 Lawley Art Auction	15.00	Artist Entry Fee	
23/04/2024		Direct Credit 185871 J E PEACH JACKIE PEACH ARTIS	15.00	Artist Entry Fee	

23/04/2024		Fast Transfer From Katherine C Ferguson Kat fergusonKat Ferguson	15.00	Artist Entry Fee
23/04/2024		Fast Transfer From JOYCE WOLFE My Red Chair - Paul Wolfe Paul Wolfe	15.00	Artist Entry Fee
23/04/2024		Fast Transfer From JOYCE WOLFE Our New Bathers - Joyce Wolfe Joyce Wolfe	15.00	Artist Entry Fee
24/04/2024		Fast Transfer From IRVINE HAY Auction entry fee	15.00	Artist Entry Fee
27/04/2024		Fast Transfer From J MARRON Jane Marron Jane Marron	15.00	Artist Entry Fee
27/04/2024		Fast Transfer From ADRURAN LIAA Diane Marks LIAA Diane Marks	15.00	Artist Entry Fee
28/04/2024		Fast Transfer From MISS MELCAH SIARN WHIT CREDIT TO ACCOUNT auction entry	15.00	Artist Entry Fee
28/04/2024		Fast Transfer From MR MARK DAVID PLATT CREDIT TO ACCOUNT Art Entry Fee	15.00	Artist Entry Fee
30/04/2024		DEPOSIT CASH $0.00 CHEQUE $300.00 Branch MOUNT LAWLEY	300.00	Sponsorship - Drill
04/05/2024		Fast Transfer From MRS DAVIE EDITH FERGUS Entry fee Robert Ferguson Robert Ferguson	15.00	Artist Entry Fee
06/05/2024		Transfer From COMMBIZ TRANSFER LIAREIMBURSEMENT	28.42	Artist Entry Fees
10/05/2024		Direct Credit 310791 WANNEROO MAZDA WANNEROO MAZDA	1,500.00	Sponsorship
10/05/2024		Fast Transfer From NFP Property Grp Inv 0162	1,000.00	Sponsorship
15/05/2024		Direct Credit 475789 Lesley Land Lesb Artist Reg $$$15	15.00	Artist Entry Fee
17/05/2024		Fast Transfer From UNIFORM CONCEPTS CREDIT TO ACCOUNT INV-0160	500.00	Sponsorship
21/05/2024		Fast Transfer From MRS SUZANNE LORRAINE Splash cards Splash Cards	1,000.00	Sponsorship
22/05/2024		Transfer from CBA NetBank INV0164	500.00	Sponsorship
24/05/2024		Direct Credit 310791 WANNEROO MAZDA WANNEROO MAZDA	1,500.00	Sponsorship
25/05/2024		Transfer from CBA NetBank raffle refunds	2,586.10	Raffle
01/06/2024		Transfer from CBA NetBank raffle refunds	2,865.10	Raffle
04/06/2024		Fast Transfer From DAGUI CREST WAESTREN Mount Lawley SHS 0171 Waestrp	1,000.00	Sponsorship
11/06/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	640.59	Sales
13/06/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	88.03	Sales
14/06/2024		Direct Credit 310791 WANNEROO MAZDA WANNEROO MAZDA	1,000.00	Sponsorship
15/06/2024		Fast Transfer From Square Australia Pty CREDIT TO ACCOUNT TSEDYDTNSUBAWS	337.41	Sales
16/06/2024		Fast Transfer From Square Australia Pty CREDIT TO ACCOUNT TSAIPACKNPWNQD	16,550.93	Sales
17/06/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	28,446.66	Sales
18/06/2024		Fast Transfer From MISS MICHELLE TRUONG Flowers - IG41 Flowers - IG41	200.00	Sales
18/06/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	1,622.50	Sales
20/06/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	4,177.04	Sales
21/06/2024		Fast Transfer From Lesby Land Lesby K Refund Bunnings CR	6.10	Balance Bunnings Voucher
22/06/2024		Fast Transfer From MR BROCK ANTHONY ROBE Brock Robertson - Art 129	300.00	Sales
24/06/2024		Fast Transfer From Lesby Land Lesby K Balance cash LIAA	11.80	Cash Sales - Bar & Catalogues
24/06/2024		CASH DEPOSIT CBA ATM MOUNT LAWLEY WA 011801 AUS Lia2024 cash	416.20	Cash Sales
24/06/2024		DEPOSIT CASH $1380.00 CHEQUE $0.00 Branch MOUNT LAWLEY	1,380.00	Cash Sales
24/06/2024		Direct Credit 080280 BANK OF QLD BROCKROBERTSON ART	100.00	Sales
25/06/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	890.00	Sales
25/06/2024		Transfer from CBA NetBank raffle refunds	6,301.70	Raffle
09/07/2024		DE NO ACCOUNT Lawley Art Auction	480.00	Sales
09/07/2024		DE NO ACCOUNT Lawley Art Auction	450.00	Sales
31/07/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	142.22	Square- use of LIAA A/C (See corresponding debit)
07/08/2024		Direct Credit 405450 SQUARE AU PTY LT SQUARE AU PTY LT	44.54	Square- use of LIAA A/C (See corresponding debit)
08/08/2024		Direct Credit 128709 IGA COMMUNITY CH 7000MP000000190	200.00	Sponsorship
09/10/2024		Fast Transfer From Mirk Green MARK GREEN SCHOOL BALL	15.00	? Artist Entry 2025 ?
		TOTAL CREDITS	**84,847.72**	

DEBITS

06/03/2024	2024-001	Transfer To Alexandra Cecilia CommBiz Website Hosting - Jumping Figures	275.00	
07/03/2024	2024-004	Transfer To Glacier Park Group EA Raffle CommBiz Raffle online software	39.00	
10/06/2024	2024-009	Transfer To All Fence U Rent Pty Ltd CommBiz Motion #2024-009 - Supply of ...	1,707.20	
07/07/2024	2024-001	Direct Credit 301500 Mount Lawley Sen Co LIAA 2024	30,849.80	Artist Payments
09/07/2024		(T) DE Reject Return Fee	5.00	
18/07/2024	2024-001	Transfer To Diane Lotta Taylor CommBiz LIAA Motion 2024-001 Artist Pa...	480.00	Artist Payments
18/07/2024	2024-001	Transfer To G & K Rickman CommBiz LIAA Motion 2024-001 - Artist ...	450.00	Artist Payments
23/07/2024	2024-003	Transfer To Pamela M Glasinger CommBiz LIAA Motion 2024-003 Reimburse ...	15.00	Entry Fee Reversal
23/07/2024	2024-013	Transfer To iPrint CommBiz LIAA Motion 2024-013 Catalogue ...	819.50	
23/07/2024	2024-010	Transfer To Tian Chi Pty Ltd CommBiz LIAA Motion 2024-010 Food for ...	200.00	
23/07/2024	2024-008	Transfer To Debbie Collars CommBiz LIAA Motion 2024-008 - Drinks ...	1,262.00	
24/07/2024	2024-005	Transfer To Louise Aston CommBiz LIAA Motion #2024-005 Raffle P...	126.00	
24/07/2024	2024-010	Transfer To Louise Aston CommBiz LIAA Motion # 2024-010 Incident...	20.58	
24/07/2024	2024-010	Transfer To Andrea Dragan CommBiz LIAA Motion 2024-010 Incidents ...	30.00	
24/07/2024	2024-010	Transfer To Monique Anna Herbst CommBiz LIAA Motion 2024 - 010 Purchas...	487.91	
24/07/2024	2024-015	Transfer To Monique Anna Herbst CommBiz LIAA Motion 2024-015 Catering ...	192.88	
29/07/2024	2024-010	Transfer To Tatiana Rangel CommBiz LIAA Motion 2024-010 Auction I...	36.77	
31/07/2024	2024-003	Transfer To Pamela M Glasinger CommBiz Artist Registration Fee - Refund	15.00	Paid twice - in error
31/07/2024	2014-013	Transfer To Emma Eggleton CommBiz LIAA Motion #2014-013 Reimburse ...	41.28	
08/08/2024		Transfer To COMMBIZ TRANSFER EmailPSC/LIAA0/0824	142.22	Square- use of LIAA A/C (See corresponding credit)
08/08/2024		Transfer To COMMBIZ TRANSFER Square pmt 19	44.54	Square- use of LIAA A/C (See corresponding credit)
01/10/2024	2024-020	Direct Credit 301500 Mt Lawley SHS P & Co INV0100	143.64	
26/12/2024	LIAA2024.09.03.27	Transfer To Louise Aston CommBiz LIAA Motion LIAA2014.09.03.27 - ... Value Date: 27/11/2024	609.80	
30/12/2024	LIAA2024.09.03.26	Transfer To COMMBIZ TRANSFER 20240900	44,000.00	Distribution of Funds
		TOTAL DEBITS	**82,884.32**	

31/12/2024	**CLOSING BALANCE**		**6,014.76**

5.4.2. SVAPA - New appointments for the SVAPA committee is Convener Kristy Riches , Secretary, Tracey Keary and Treasurer Mandy Greenman (M&S) Lesley and Singita

5.4.3. GAT

Members GAT committee 2025

Name	Email	Phone number	Address	Role	New in 2025	Paid $1
Martina Bordoni	martinabordoni@hotmail.com	0405324963	29 Salamander St Dianella 6059	Secretary (main)	No	Yes
Nur Brkich	nur_brkich@outlook.com	0400857579	32 Billing Way Caversham 6055	Convenor and Co-secretary	No	Yes
Sagneetha Durgam	dusangeeta@gmail.com	0481563509	129B Morrison Road Midland 6056	Convenor	No	Yes
Diem Hoang	ngocdiemvn@gmail.com	0404300749	5/10 Braeside Road Mount Lawley 6050		No	Yes
Svetlana Lush	svet1108@hotmail.com	0430563148	50 Sexton Road Inglewood 6052		Yes	Yes
Teri Loe Mau	eloemau@hotmail.com	0415099023	32b McKenzie Way Embleton 6062	Treasurer	No	Yes
Rebecca Talbot	rebecca.talbot@mensshedswa.org.au	0423235477	471 the Strand Dianella 6059		Yes	Yes
Ben Talbot	ben@efficiencysystems.com.au	0422754676	471 the Strand Dianella 6059		Yes	Yes
Lin Trinh	linh.trinh10@gmail.com	0402427042	22 Belgrave Street Maylands 6051		Yes	Yes

Owen Davies was online during the AGM meeting. His form is not received yet.

5.4.4. LAA

2025 COMMITTEE

Convenor (shared)	Louise Aston	Monique Herbst	
Secretary	Monique Herbst		
Treasurer	Gary Corbett	Kieran Looby	
Database Manager (shared)	Kieran Looby	Jess Wedlake	
Event Coordinator (shared)	Anoushka Alexander	Michelle Lehmann	Jason Wedlake
Artist Coordinator	Michelle Wilkins		
Curator	Sharon Callow		
Publicist (shared)	Robyn Chesney	Keryn Dunstan	
Graphic Design & Catalogue Coordinator	Emma Eggleton		
Sponsorship Coordinator	Julie Eglin	Luke Taylor	
		Andy Campbell	
		Remkevan Dam	
Catering Manager	Kate Vaserman		
Bar Manager	Kevin Keary		
Volunteer Coordinator (shared)	Monique Wielinga	Pallavi Hedge	
SVAPA Liaison Representative	Julie Eglin		
Music Liaison Representative (shared)	Kieran Looby	Kevin Keary	
General assists	Miriam Moretti		

6.2.1.

P&C MEETING CODE OF CONDUCT

10 RULES TO IMPROVE YOUR ASSOCIATION

A guide to facilitating successful and effective meetings

What is a Code of Conduct?

A code of conduct is a set of rules outlining the responsibilities and proper practices for a particular group. Implementing a Code of Conduct helps to formalise the behaviours and actions of members, in order to ensure successful and effective meetings. ***WACSSO recommends that P&Cs create their own Meeting Code of Conduct and adopt it at the meeting following the AGM each year.***

RULE #1

We respect each other and everyone's opinions at all times. We value the opinion and suggestions of all of our members equally. We practice active listening, never interrupt and always give clear, constructive suggestions. We recognise each other's success.

RULE #2

All votes are equal and it is the collective that makes the decisions. We all have an equal vote in the meeting. The sum of our votes determines whether a motion is successful or not. We will use secret ballots when required.

RULE #3

The agenda will be enforced at all times. Any new items that arise during the meeting or after the agenda is circulated will only be included if a vote is passed at the meeting to allow it. Otherwise they become agenda items for the next meeting.

RULE #4

Stick to the point. Everyone's time is valuable and volunteered. Don't ramble, mumble, go into unnecessary detail, repeat points 10 times, raise matters already discussed, or talk when there is nothing to say.

RULE #5

Delegate when you need to. We will ask each other for help to complete tasks and activities when we are not able to complete them ourselves. We expect everyone to try their best.

RULE #6

The minutes, agenda and any reports must be delivered in writing to all members 7 days prior to the meeting. Read these! By 'reading', we will think about them, identify any issues or concerns, and consider what we want to contribute at the meeting.

RULE #7

This is a meeting, not a coffee circle. EWe only discuss matters relative to the agenda during our meetings - we do not have side conversations or get side- tracked. We allow plenty of time at the end of the meeting to show photos, have a cuppa and discuss the latest results!

RULE #8

It is our right to object constructively. We all have the right to object constructively when discussing all agenda items.

RULE #9

Volunteer only when you can carry through. We only volunteer for actions from the meeting when we are able to commit to the timeframe and activities of the motion. We respect the right to say "no".

RULE #10

Finish on time. If it is nearing finishing time, we will vote on moving unfinished items to the next scheduled meeting, or hold another one in between. We will create a sub-committee to deal with long, technical or contentious items, who will bring recommendations to the next meeting.

WA Council of State School Organisations Inc.

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Western Australia 6004

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East Perth
Western Australia 6892

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e info@wacsso.wa.edu.au

WACSSO

6.2.4. Music

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Group

Date:	5:30pm, Thursday, 20 February 2025
Venue:	Music Room 3, MLSHS
Attendees: (*Voting Members)	Dijon Summers (Teacher Representative), Michelle de Rozario (Performing Arts Program Coordinator), Shahna Gallagher (SVAPA Coordinator) (first 15 mins of meeting), Kieran Looby* (Chair/ Treasurer), Helen Pelusey* (Secretary), Kevin Keary*, Preety Ramdoyal*, Julie Eglin*, Amanda Humphreys*, Tim Jewell*, Melinda Boss*, Karen Hayward, Milton Lima, Mal Cook, Gee Yap, Lauren Gray, Cynthia O'Brien Lynch, Shane O'Brien-Lynch, Versaben Patel, Michelle Lehmann, Monique Wielinga, Sam Hastings-Fernance, Ben Harvey
Apologies:	Grant Ferstat*, Bek Ledingham*, Rowena Smith

1. Welcome and Apologies

Kieran Looby opened the meeting at 5:35pm, noted the apologies and welcomed everyone. A quorum was met. No conflicts of interest were recorded.

Dijon Summer provided an overview of the Music Department for new parents:

- Currently 415 students, 17 IMSS staff and 4 classroom staff –Nami Cheng joined the department from Churchlands this year.
- The Admin Assistant is Denise Cleasby – look out for emails from her.
- There are many ensembles including: 4 Concert Bands, the Feeder School Program, 2 String Orchestras, 2 Classical Guitar Ensembles, several Jazz Ensembles, 4 Contemporary Ensembles, 2 Big Bands and the Choir.
- It was noted the concert format will change this year from a one-hour concert every week in Term 3 to fewer 2-hour concerts across the year. An email with the dates has gone out.
- Some ensembles will perform at Arts Day in Term 1 Week 9, the Lawley Art Auction in June and at the End of Year Sundowner Concert in December.
- Lots of other gigs coming up including as part of the MLSHS 70th Birthday. As part of those celebrations, there will also be an alumni concert on 12 May at Geoff Gibbs Theatre at WAAPA. The String Orchestras have been invited to play at the WA Government Make Music Concert later this year.
- The latest advice is that WAAPA's move out of the Mt Lawley Campus is running to schedule and will happen at the end of this year. This doesn't guarantee when MLSHS will gain the WAAPA facility but is good news.

Kieran provided an overview of the Music Support Committee:

- All music parents are welcome to attend and the Committee can have up to 20 paid up voting members.
- Meetings are held twice a term and members also volunteer at fundraising events throughout the year.
- Main function of the committee is to help raise funds and then approve the allocation of those funds. Between $30-40,000 is spent per year.
- The funds are used for the purchase and maintenance of instruments and equipment, photography, workshops etc-
- Some funding comes from parent contributions (around $7,000), the concert series ticket sales, sausage sizzle etc at the Sundowner but the biggest contribution is from the Lawley Art Auction in June. This includes an art auction, fixed price art sale and raffle (which accounts for a large percentage of the income). Last year it raised $44,000. The proceeds are shared 50:50 with the SVAPA program.

- The LAA also needs new Committee members if anyone is interested. This involves intensive but very rewarding work from February to June each year and is a fabulous Committee to be a part of. There are well-established, well-documented processes but there has also been a lot of innovation in the last couple of years. If you can't join the committee there is a 'No Fuss Fundraiser' underway. You can make a donation towards the event organisation and each $10 contributed will give you one entry into the draw to win $150 in Woolworths Gift Vouchers.
- The next MSC meeting will be the AGM and the Office Bearers will be elected. Due to LAA commitments, Kieran will step down as Convenor, so we will be looking for nominees. He will continue as Treasurer unless someone else is keen to take that on and he can provide training.

2. Previous Minutes

Accept the Minutes of the 20 November 2024 meeting as a true and accurate record.

Moved: Helen Pelusey……. Seconded: Kevin Keary Resolution: Passed

3. Actions arising from previous minutes

Action	Status
Update on purchase of black and white photo canvases. (Dijon)	In progress. Will place order as soon as 2025 accounts are available.

4. Music Department Report

Update on activities and upcoming events:

In addition to the above information, the Year 7 Welcome BBQ is next Tuesday 25 February from 5-7pm. There will be an opportunity to visit your child's community, a sausage sizzle and a couple of bands will play.

5. Funding Requests

The committee voted on the following motions:

M2025.02.20.01 Allocate up to $200 for additional 2024 Sundowner food expenses. (Original motion was insufficient to cover member reimbursements).

M2025.02.20.02 Allocate up to $350 for additional 2024 Sundowner drinks expenses. (Original motion was insufficient to cover member reimbursements).

M2025.02.20.03 Allocate up to $1000 to 2025 sundry expenses and member reimbursements. This will ensure there is a fund available to reimburse members promptly if they have to make payments on behalf of the Committee eg for fundraising events)

M2025.02.20.04 (Non-financial motion) Reconsider the dates MSC meetings are held each term to align with the P&C meetings to streamline and speed up the approval of motions. Kieran asked if the P&C can align with us but they have to hold their meetings one week after the School Board meetings.

Moved: Helen Pelusey ……. Seconded: Kieran Looby Resolution: Passed

Action: Adjust the Music and SVAPA Sub-Committee meeting dates to align with the P&C meeting dates for efficient passing of motions..

6. Treasurer's Report

- Kieran tabled the Treasurer's Report to 9 February 2025 (See Attachment 1). There is over $100,000 in the bank, with around $46,000 in committed funds, leaving approximately $60,000 in uncommitted funds.
- There is approximately $2500 to be transferred from the SVAPA account from Square reader takings at the Sundowner catering and Camp Rock Bakesale, but SVAPA has no treasurer at the moment to action. The Square readers are set up for payments to go into the SVAPA bank account, so they transfer the funds to us. Kieran has tried to get the P&C to fix this up, but it is complicated.
- P&C have developed a procedure manual on making payments etc which is a great step.
- MSC has lots of cash in the bank and is only earning 0.1% per annum. Finding a better account would be an easy way to make money. The P&C advised the only option is to open a bank account with a good interest rate at another bank and transfer the money.

  Action: Investigate better interest-bearing accounts for MSC funds.
- The main P&C AGM will be at their next meeting on 10 March if anyone is interested in attending. There will be opportunities to nominate for an Office Bearer role. Having people with sub-committee experience could be useful as they will have a good understanding of how it all works.

7. Update on Grand Piano Purchase

- Kieran provided the background for new parents. In summary, at the October 2024 meeting after many discussions and the development of a business case, the committee approved a motion to set aside 50% of the money in the bank and 50% of the money raised annually to accumulate over several years for the purchase of a grand piano. This is for the move to WAAPA, where there will be an appropriate place to house it. This is another reason a good interest-bearing account is required. The motion was passed by P&C at their meeting on 17 February 2025.

8. Social Media / Communications Report

- Nominations for the position of Social Media Communications Coordinator will be open at the AGM if anyone is interested.

9. Fundraising Events and Activities

- The End of Year Sundowner Concert was held on 6 December 2024. It was a very successful and enjoyable night. It doesn't usually bring a huge profit. Funds are spent on a sound engineer, lighting and the catering stall supplies, so at most it makes a couple of hundred dollars.

- Playlovers Theatre Group performed Camp Rock the Musical in the Tricycle Theatre in the school holidays. They donated the profits from ticket sales to the preview night on 16 January to the MLSHS performing arts programs. The Music Committee was also invited to run a fundraising bake stall on the evening, which raised $147. Thanks to those who baked and manned the stall for night.

10. New Business other business for noting

- Amanda Humphreys introduced herself to new parents. She is a former parent at the school and continues to provide the photography services for each of the concerts and arts events over the year. This is funded by the Music Support Committee and the photos are made available free of charge to parents. Notifications are sent out via Facebook and the mailing list when they are available for download.
- The main P&C are funding the paid version of Sign-Up Genius. We use Sign-Up Genius for volunteer signs ups over the year and have used the free version to date. The paid version has additional features.
- In response to a parent query, it was noted that some of the Year 7 music students will not have been allocated to an ensemble yet eg electric guitar players. This will usually happen before the end of Term 1.
- It was noted that Brad O'Dea, a new Year 9 parent, was unable to attend tonight's meeting but would like to propose a new initiative. When he worked in schools in London in the early 2000s, they would appeal to the community for donations of unwanted/ unused instruments eg from people who played through high school but gave up as adults. They would offer to add an engraved plate to the instrument with the donor's name. This provides instruments for students who may not otherwise be able to afford them. It is proposed the Committee discusses at a future meeting how this might work at MLSHS.

SUMMARY OF ACTIONS ARISING:

- Investigate better interest-bearing accounts for MSC funds.
- Adjust the Music and SVAPA Sub-Committee meeting dates to align with the P&C meeting dates for efficient passing of motions.
- Include at a future meeting a discussion on the possibility of a community appeal for the donation of unwanted instruments.

Meeting closed: 6:30pm

NEXT MEETING

Date: Thursday 20 March 2025 Week 7 Term 1	**Time:** 5:30pm	**Venue:** Music Room 3	Please enter school through rear gate off Learoyd St (accessed via Stancliffe St)

MLSHS P & C ASSOCIATION
MUSIC SUB-COMMITTEE - CASH BOOK, AVAILABLE FUNDS
09-February-2025

BANK RECONCILIATION

Opening balance	07/11/24			$ 85,784.76
Add: Deposits				
	Bank Interest		$ 0.70	
	Bank Interest		$ 0.73	
	Bank Interest		$ 0.92	
	Parent Contribution 2024 Pt2		$ 1,121.00	
	LAA 2024 Disbursement		$ 22,000.00	
	Sundowner 2024 Cash Receipts		$ 867.00	
Total Deposits			$ 23,990.35	
Less: Payments Made				
	MLSHS 45734	#308 Music Sheets 2024	$ 79.17	
		#325 Piano Tuning 2024	$ 405.00	
	Reimburse	M2024.08.28.07	$ 824.68	
	Reimburse	M2024.08.28.08	$ 58.50	
	Reimburse	M2024.08.28.08	$ 660.00	
Total Payments			$ 2,027.35	
Balance	09/02/25			$ 107,747.76
Bank balance as at	09/02/25			$ 107,747.76
Deduct: Payments in Progress	MLSHS 45714	Foot pedals	$ 263.64	
			$ 263.64	
Cashbook Closing balance as at	09/02/25			$ 107,484.12

Less: Committed funds	#297	B&W Canvasses 2023	$ 1,500.00
	#305	Sundowner 2023 Sound Engineer	$ 600.00
	#306	Sundowner 2023 Lighting	$ 26.00
	#308	Sheet Music 2024	$ 1,286.04
	#310	Adaptors USBC-USBA Keyboards & Laptops	$ 150.00
	#314	Peg Board + Pegs	$ 200.00
	#315	Instrument Maintenance 2024 (excl Piano Tuning. See	$ 1,790.00
	#316	3No. Keyboard Stands	$ 300.00
	#318	Piano Tuning 2024	$ 1,650.00
	#319	ATAR student accompaniment Y11 & Y12	$ 1,920.00
	#322	Music Artist Workshops	$ 2,000.00
	#323	Music Camp - Artist Workshops	$ 1,500.00
	#325	ATAR EoY Accompaniment	$ 1,000.00
	M2024.07.31.0	Music Stand Rechargeable Lights	$ 205.00
	M2024.07.31.0	Sound Engineer T3 2024 Contemporary Concert	$ 500.00
	!2024.08.28.0	Peg Board Trolley Pegs	$ 1,000.00
	M2024.08.28.0	Foot Switches IMSS students	$ 136.36
	M2024.08.28.0	Wireless microphone housings	$ 400.00
	M2024.08.28.0	Cabling - guitars and microphones	$ 600.00
	M2024.08.28.0	Sundowner 2024 - Lighting	$ 1,000.00
	M2024.08.28.0	Sundowner 2024 - Sound Technician	$ 500.00
	M2024.08.28.0	Sundowner 2024 - Food	$ 1,000.00
	M2024.08.28.0	Sundowner 2024 - Drink	$ 750.00
	M2024.08.28.0	Sheet Music 2025	$ 4,000.00
	M2024.08.28.1	Arts Day 2025 - Junkadelic	$ 1,500.00
	M2024.08.28.1	Arts Day 2025 - Sound Technician	$ 500.00
	M2024.08.28.1	Sundowner 2025 - Lighting	$ 1,000.00
	M2024.08.28.1	Sundowner 2025 - Sound Technician	$ 500.00
	M2024.08.28.1	Sundowner 2025 - Food	$ 1,000.00
	M2024.08.28.1	Sundowner 2025 - Drink	$ 750.00
	M2024.08.28.1	Piano Tuning 2025	$ 2,000.00
	M2024.08.28.1	Instrument & amp maintenance 2025	$ 2,000.00
	M2024.08.28.1	Music Workshops 2025	$ 2,500.00
	M2024.08.28.1	ATAR Music accompaniment 2025	$ 3,000.00
	M2024.08.28.2	Photography MLSHS 2025	$ 2,000.00
	M2024.08.28.2	Photography - External Concerts 2025	$ 1,500.00
	M2024.08.28.2	Contemporary Concert 2025 - Sound Technician	$ 500.00
	M2024.10.23.0	Drum Heads	$ 200.00
	M2024.10.23.0	Crash Cymbal	$ 900.00
	M2024.10.23.0	Wireless microphones 2No (additional)	$ 2,500.00
Total Committed funds		**09/02/25**	**$ 46,363.40**
Available Funds		**09/02/25**	**$ 61,120.72**

Report to P&C Committee for Meeting 10 March 2025.

MUSIC SUPPORT COMMITTEE

- Most recent MSC meeting held on 20 February 2025.
- MSC AGM has been postponed until the second meeting of the year (20 March 2025) so as to free up time in the first meeting to explain to new parents attending the role and methodologies of the MSC and of the Music Dept.
- MLSHS 70th Birthday – Alumni Concert in Geoff Gibbs Theatre, WAAPA on 12 May 2025.
- MLSHS String Orchestras have been asked to play at the WA Govt 'Make Music' concert later this year.
- Number of new parents attending the first meeting of the year is down on previous years.
- MSC table at Year 7 BBQ on 25 February 2025. 3 sign-ups for MSC info.
- Xero is reconciled and up-to-date.
- Some **2023** invoices still not received. Music Dept chasing.
- Financial position as of 28 February 2025

Opening Balance	09/02/2025	$ 107,748
Deposits		$ 0
Payments		($ 0)
Closing Balance	09/02/2025	**$ 107,748**
Payments in Progress		($ 264)
Committed Funds (approved)		($ 46,284)
Commitment requests to P&C 10/03/2025		($ 1,550)
Available Funds		**$ 59,650**

- MSC expenditure requests since last P&C meeting (included above) -

M2025.02.20.01	Allocate up to $200 for additional 2024 Sundowner food expenses to cover actual costs	$ 200.00
M2025.02.20.02	Allocate up to $350 for additional 2024 Sundowner drinks expenses to cover actual costs	$ 350.00
M2025.02.20.03	Allocate up to $1000 to 2025 sundry expenses and member reimbursements.	$ 1,000.00
M2025.02.20.04	Review MSC meetings dates to align with the P&C meetings	NA

- Motions closed – None
- MSC will investigate interest bearing bank accounts in view of P&C advice that this cannot be accommodated through Commonwealth Bank.
- Possible initiative to source unwanted/unused musical instruments from the local community was raised and this will be investigated further in subsequent meetings.
- MSC AGM will be held on Thursday 20 March 2025 at 5.30pm.

MLSHS P & C ASSOCIATION
MUSIC SUB-COMMITTEE - CASH BOOK, AVAILABLE FUNDS
27-February-2025

BANK RECONCILIATION

Opening balance		**09/02/25**		**$ 107,747.76**
	Add: Deposits			
	Total Deposits		**$ -**	
	Less: Payments Made			
	Total Payments		**$ -**	
Balance		**27/02/25**		**$ 107,747.76**
Bank balance as at		**27/02/25**		**$ 107,747.76**
Deduct: Payments in Progress		M2024.08.28.02 MLSHS 45714 Foot pedals	$ 263.64	
			$ 263.64	
Cashbook Closing balance as at		**27/02/25**		**$ 107,484.12**

Less: Committed funds	#297	B&W Canvasses 2023	$ 1,500.00
	#305	Sundowner 2023 Sound Engineer	$ 600.00
	#306	Sundowner 2023 Lighting	$ 26.00
	#308	Sheet Music 2024	$ 1,206.87
	#310	Adaptors USBC-USBA Keyboards & Laptops	$ 150.00
	#314	Peg Board + Pegs	$ 200.00
	#315	Instrument Maintenance 2024 (excl Piano Tuning. See #318)	$ 1,790.00

#316	3No. Keyboard Stands	$ 300.00
#318	Piano Tuning 2024	$ 1,650.00
#319	ATAR student accompaniment Y11 & Y12	$ 1,920.00
#322	Music Artist Workshops	$ 2,000.00
#323	Music Camp - Artist Workshops	$ 1,500.00
#325	ATAR EoY Accompaniment	$ 1,000.00
M2024.07.31.01	Music Stand Rechargeable Lights	$ 205.00
M2024.07.31.02	Sound Engineer T3 2024 Contemporary Concert	$ 500.00
M2024.08.28.01	Peg Board Trolley Pegs	$ 1,000.00
M2024.08.28.02	Foot Switches IMSS students	$ 136.36
M2024.08.28.03	Wireless microphone housings	$ 400.00
M2024.08.28.04	Cabling - guitars and microphones	$ 600.00
M2024.08.28.05	Sundowner 2024 - Lighting	$ 1,000.00
M2024.08.28.06	Sundowner 2024 - Sound Technician	$ 500.00
M2024.08.28.07	Sundowner 2024 - Food	$ 1,000.00
M2024.08.28.08	Sundowner 2024 - Drink	$ 750.00
M2024.08.28.09	Sheet Music 2025	$ 4,000.00
M2024.08.28.10	Arts Day 2025 - Junkadelic	$ 1,500.00
M2024.08.28.11	Arts Day 2025 - Sound Technician	$ 500.00
M2024.08.28.12	Sundowner 2025 - Lighting	$ 1,000.00
M2024.08.28.13	Sundowner 2025 - Sound Technician	$ 500.00
M2024.08.28.14	Sundowner 2025 - Food	$ 1,000.00
M2024.08.28.15	Sundowner 2025 - Drink	$ 750.00
M2024.08.28.16	Piano Tuning 2025	$ 2,000.00
M2024.08.28.17	Instrument & amp maintenance 2025	$ 2,000.00
M2024.08.28.18	Music Workshops 2025	$ 2,500.00
M2024.08.28.19	ATAR Music accompaniment 2025	$ 3,000.00
M2024.08.28.20	Photography MLSHS 2025	$ 2,000.00
M2024.08.28.21	Photography - External Concerts 2025	$ 1,500.00
M2024.08.28.22	Contemporary Concert 2025 - Sound Technician	$ 500.00
M2024.10.23.01	Drum Heads	$ 200.00
M2024.10.23.02	Crash Cymbal	$ 900.00
M2024.10.23.03	Wireless microphones 2No (additional)	$ 2,500.00
M2025.02.20.01	Sundowner 2024 2024 DrinksBudget overrun	$ 200.00
M2025.02.20.02	Sundowner 2024 2024 Food Budget overrun	$ 350.00
M2025.02.20.03	Sundry reimbursements to Committee members 2025	$ 1,000.00
Total Committed funds	**27/02/25**	**$ 47,834.23**

Available Funds **27/02/25** **$ 59,649.89**

Motion #	Minutes	Motion Description	Amount	Moved	Seconded	Cheque Number	Chq Amt	Balance	Comments	Status	P&C Approval
291	09.03.23	Trumpet/Trombone mutes	$ 300.00	Tim Jewell	Melinda Boss	Invoice 42882	$ 300.00	$0.00	See Mtn #278	Open	20/05/2024
297	27.07.2023	B&W canvasses (3-4 No)	$ 1,500.00	Bernadette Bradley	Bec Thomson			$1,500.00		Open	20/05/2024
305	19.10.2023	Sundowner 2023 Sound Engineer	$ 600.00	Tim Jewell	Grant Ferstat			$600.00		Open	20/05/2024
306	19.10.2023	Sundowner 2023 Lighting	$ 1,000.00	Helen Pelusey	Melinda Boss		$ 974.00	$26.00		Open	20/05/2024
308	08.02.2024	Sheet Music 2024	$ 4,000.00	Kieran Looby	Preety Ramdoyal	6&45737&435738&45739&45813	$ 2,793.13	$ 1,206.87		Open	20/05/2024
310	08.02.2024	Adaptors USBC-USBA Keyboards & Laptops	$ 150.00	Grant Ferstadt	Kieran Looby			$ 150.00		Open	20/05/2024
314	07.03.2024	Peg Board + Pegs	$ 200.00	Kieran Looby	Melinda Boss			$ 200.00		Open	20/05/2024
315	07.03.2024	Instrument Maintenance 2024 (excl Piano Tuning. See #	$ 2,000.00	Tim Jewell	Grant Ferstat	MLSHS 45755	$ 210.00	$ 1,790.00		Open	20/05/2024
316	07.03.2024	3No. Keyboard Stands	$ 300.00	Rowena Smith	Melinda Boss			$ 300.00		Open	20/05/2024
318	07.03.2024	Piano Tuning 2024	$ 2,000.00	Kieran Looby	Melinda Boss	MLSHS 45706	$ 350.00	$ 1,650.00		Open	20/05/2024
319	07.03.2024	ATAR student accompaniment Y11 & Y12	$ 2,000.00	Grant Ferstat	Suzanne McLay	MLSHS44398	$ 80.00	$ 1,920.00		Open	20/05/2024
322	02.05.2024	Music Artist Workshops	$ 2,000.00	Kieran Looby	Grant Ferstat			$ 2,000.00		Open	20/05/2024
323	02.05.2024	Music Camp Artists Workshops	$ 1,500.00	Kieran Looby	Suzanne McLay			$ 1,500.00		Open	20/05/2024
324	30.05.2024	2x Orange Guitar Amplifiers	$ 900.00	Michelle deRozario	Grant Ferstat		$ 900.00	$ -		Open	24/06/2024
325	30.05.2024	ATAR accompaniment at end 2024	$ 1,000.00	Rowena Smith	Melinda Boss		$ 405.00	$ 595.00		Open	24/06/2024
M2024.07.31.01	31.07.2024	Music Stand Rechargeable Lights	$ 1,000.00	Preety Ramdoyal	Shelley Tudor	MLSHS 45877	$ 795.00	$ 205.00		Open	19/08/2024
M2024.07.31.02	31.07.2024	Sound Engineer T3 2024 Contemporary Concert	$ 500.00	Grant Ferstat	Julie Eglin			$ 500.00		Open	19/08/2024
M2024.08.28.01	28.08.2024	Peg Board Trolley Pegs	$ 1,000.00	Grant Ferstat	Melinda Boss			$ 1,000.00		Open	16/09/2024
M2024.08.28.02	28.08.2024	Foot Switches IMSS students	$ 400.00	Grant Ferstat	Melinda Boss	MLSHS45714	$ 263.64	$ 136.36		Open	16/09/2024
M2024.08.28.03	28.08.2024	Wireless microphone housings	$ 400.00	Grant Ferstat	Melinda Boss			$ 400.00		Open	16/09/2024
M2024.08.28.04	28.08.2024	Cabling - guitars and microphones	$ 600.00	Grant Ferstat	Melinda Boss			$ 600.00		Open	16/09/2024
M2024.08.28.05	28.08.2024	Sundowner 2024 - Lighting	$ 1,000.00	Grant Ferstat	Melinda Boss			$ 1,000.00		Open	16/09/2024
M2024.08.28.06	28.08.2024	Sundowner 2024 - Sound Technician	$ 500.00	Grant Ferstat	Melinda Boss			$ 500.00		Open	16/09/2024
M2024.08.28.07	28.08.2024	Sundowner 2024 - Food	$ 1,000.00	Grant Ferstat	Melinda Boss		$ 851.57	$ 148.43		Open	16/09/2024
M2024.08.28.08	28.08.2024	Sundowner 2024 - Drink	$ 750.00	Grant Ferstat	Melinda Boss		$ 718.50	$ 31.50		Open	16/09/2024
M2024.08.28.09	28.08.2024	Sheet Music 2025	$ 4,000.00	Grant Ferstat	Melinda Boss			$ 4,000.00		Open	16/09/2024
M2024.08.28.10	28.08.2024	Arts Day 2025 - Junkadelic	$ 1,500.00	Grant Ferstat	Melinda Boss			$ 1,500.00		Open	16/09/2024
M2024.08.28.11	28.08.2024	Arts Day 2025 - Sound Technician	$ 500.00	Grant Ferstat	Melinda Boss			$ 500.00		Open	16/09/2024
M2024.08.28.12	28.08.2024	Sundowner 2025 - Lighting	$ 1,000.00	Grant Ferstat	Melinda Boss			$ 1,000.00		Open	16/09/2024
M2024.08.28.13	28.08.2024	Sundowner 2025 - Sound Technician	$ 500.00	Grant Ferstat	Melinda Boss			$ 500.00		Open	16/09/2024
M2024.08.28.14	28.08.2024	Sundowner 2025 - Food	$ 1,000.00	Grant Ferstat	Melinda Boss			$ 1,000.00		Open	16/09/2024
M2024.08.28.15	28.08.2024	Sundowner 2025 - Drink	$ 750.00	Grant Ferstat	Melinda Boss			$ 750.00		Open	16/09/2024
M2024.08.28.16	28.08.2024	Piano Tuning 2025	$ 2,000.00	Grant Ferstat	Melinda Boss			$ 2,000.00		Open	16/09/2024
M2024.08.28.17	28.08.2024	Instrument & amp maintenance 2025	$ 2,000.00	Grant Ferstat	Melinda Boss			$ 2,000.00		Open	16/09/2024
M2024.08.28.18	28.08.2024	Music Workshops 2025	$ 2,500.00	Grant Ferstat	Melinda Boss			$ 2,500.00		Open	16/09/2024
M2024.08.28.19	28.08.2024	ATAR Music accompaniment 2025	$ 3,000.00	Grant Ferstat	Melinda Boss			$ 3,000.00		Open	16/09/2024
M2024.08.28.20	28.08.2024	Photography MLSHS 2025	$ 2,000.00	Grant Ferstat	Melinda Boss			$ 2,000.00		Open	16/09/2024
M2024.08.28.21	28.08.2024	Photography - External Concerts 2025	$ 1,500.00	Grant Ferstat	Melinda Boss			$ 1,500.00		Open	16/09/2024
M2024.08.28.22	28.08.2024	Contemporary Concert 2025 - Sound Technician	$ 500.00	Grant Ferstat	Melinda Boss			$ 500.00		Open	16/09/2024
M2024.10.23.01	23.10.2024	Drum Heads	$ 200.00	Grant Ferstat	Melinda Boss			$ 200.00		Open	18/11/2024
M2024.10.23.02	23.10.2024	Crash Cymbal	$ 900.00	Kieran Looby	Bek Ledingham			$ 900.00		Open	18/11/2024
M2024.10.23.03	23.10.2024	Wireless microphones 2No (additional)	$ 2,500.00	Michelle deRozario	Amanda Humphreys			$ 2,500.00		Open	18/11/2024
M2024.10.23.04	23.10.2024	Annually ringfence the estimated operational costs for subsequent year (currently estimated $25k)	Aggregate estimate only	Kieran Looby	Melinda Boss			NA		Open	17/02/2025
M2024.11.20.01	20.11.2024	Delay MSC AGM until 2nd meeting date in 2025	$ -	Kieran Looby	Bek Ledingham			NA		Open	17/02/2025
M2025.02.20.01	20.02.2025	Allocate up to $200 for additional 2024 Sundowner food expenses to cover actual costs	$ 200.00	Helen Pelusey	Kieran Looby			$ 200.00		Open	TBA
M2025.02.20.02	20.02.2025	Allocate up to $350 for additional 2024 Sundowner drinks expenses to cover actual costs	$ 350.00	Helen Pelusey	Kieran Looby			$ 350.00		Open	TBA
M2025.02.20.03	20.02.2025	Allocate up to $1000 to 2025 sundry expenses and member reimbursements.	$ 1,000.00	Helen Pelusey	Kieran Looby			$ 1,000.00		Open	TBA
								$45,859.16			
Last line											

6.2.5. SVAPA

6.2.3 SVAPA Financial Motions Summary.jpg

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~~.5.2.7~~	~~2023 T3 M2~~	~~30th August 2023~~	~~$500.00~~	~~SVAPA Media/Screening Night~~			~~$0.00~~	~~Motion to Release 2024.1.2 ($500)~~
~~.4.1.2~~	~~2023 T4 M1~~	~~25th October 2023~~	~~$500.00~~	~~SVAPA Planning Day Food~~			~~$0.00~~	~~Motion to Release 2024.1.2 ($500)~~

2024	Column 1	Column 2	# Column 3	Column 4	Column 5	# Column 6	Column 7	Column 8
Motion 2024.1.1.2	2024 T1 M1	15th February 2024	$1500.00	Semester 2 Saturday Master Classes			$1500.00	
Motion 2024.1.1.3	2024 T1 M1	15th February 2024	$600.00	Food for SVAPA Welcome Night	8/11/2024	$158.68	$441.32	
Motion 20241.1.4	2024 T1 M1	15th February 2024	$1700.00	Art Day Festival - Big Hoo Haa & Junkadelick 2024			$1700.00	
Motion 2024.1.1.5	2024 T1 M1	15th February 2024	$450.00	Fairy Floss - Arts Day Festival	31/3/24	$384.00	$66.00	
Motion 2024.1.1.6	2024 T1 M1	15th February 2024	$4000.00	Hannah Davidson Assistant Director & EMC for M	21/8/24	$4000.00	$0.00	Loaded into CommBiz 21.08.2024
Motion 2024.1.1.7	2024 T1 M1	15th February 2024	$1000.00	Visual Art Class Support	20/10/2024	$584.92	$415.08	
Motion 2024.1.1.8	2024 T1 M1	15th February 2024	$3750.00	Complicite Workshop - SVAPA Tour			$3750.00	
~~Motion 2024.1.2.2~~	~~2024 T1 M2~~	~~13th March 2024~~	~~$1500.00~~	~~Amanda Humphries 2024 Photography Services~~	~~31/3/24~~	~~$1500.00~~	~~$0.00~~	
Motion S.2024.07.31.02	2024 T3 M1	31st July 2024	$500.00	Food for SVAPA Rehearsal - Midwinters Nights Dr			$500.00	
Motion S.2024.07.31.03	2024 T3 M1	31st July 2024	$3000.00	Year 7 & 8 Art Exhibition - Art Supplies			$3000.00	
Motion S.2024.07.31.04	2024 T3 M1	31st July 2024	$650.00	Food for Tiny Works			$650.00	
Motion S.2024.07.31.05	2024 T3 M1	31st July 2024	$1350.00	Tiny Works Vouchers including Activation Fee	8/11/2024	$1227.35	$122.65	
Motion S.2024.07.31.06	2024 T3 M1	31st July 2024	$500.00	SVAPA Media/Screening Night - November 2024			$500.00	
Motion S.2024.07.31.07	2024 T3 M1	31st July 2024	$1150.00	SVAPA Year 9 Graduation Breakfast & Slideshow (			$1150.00	
Motion S.2024.07.31.08	2024 T3 M1	31st July 2024	$165.00	SVAPA End of Year Student Awards			$165.00	
M[illegible]S.2024.07.31.09	2024 T3 M1	31st July 2024	$500.00	Food for SVAPA Planning Day			$500.00	
[illegible].2024.07.31.10	2024 T3 M1	31st July 2024	$700.00	SVAPA T-shirts & Bags			$700.00	
M[illegible]S.2024.08.28.02	2024 T3 M2	28th August 2024	$1500.00	Alex Pond - Rebranding & Media Publications	8/12/2024	$1019.30	$480.70	
Motion 2024.11.21.02	2024 T4 M2	21st November 2024	$1500.00	Term 1 Saturday Master Classes			$1500.00	
Motion 2024.11.21.03	2024 T4 M2	21st November 2024	$1700.00	Arts Festival Day for Performers			$1700.00	
Motion 2024.11.21.04	2024 T4 M2	21st November 2024	$400.00	Fairy Floss Machine hire and consumables for Art			$400.00	
Motion 2024.11.21.05	2024 T4 M2	21st November 2024	$1000.00	Visual Art Class Support, tools, Posca Pens etc, re			$1000.00	
Motion 2024.11.21.06	2024 T4 M2	21st November 2024	$1600.00	Amanda Humphries Photography 2025			$1600.00	
Motion 2024.11.21.07	2024 T4 M2	21st November 2024	$600.00	Food for SVAPA Rehersal/Production (volunteers			$600.00	
Motion 2024.11.21.08	2024 T4 M2	21st November 2024	$3000.00	Year 7 and Art Exhibition art supplies			$3000.00	
Motion 2024.11.21.09	2024 T4 M2	21st November 2024	$600.00	SVAPA Welcome Night in October - catering for fu			$600.00	
Motion 2024.11.21.10	2024 T4 M2	21st November 2024	$600.00	Tiny Works - Food			$600.00	
Motion 2024.11.21.11	2024 T4 M2	21st November 2024	$1600.00	Tiny Works - Vouchers			$1600.00	
Motion 2024.11.21.12	2024 T4 M2	21st November 2024	$500.00	SVAPA Media/Screening Night in November 2025			$500.00	
Motion 2024.11.21.13	2024 T4 M2	21st November 2024	$650.00	Yr 9 Grad. Bfast 2025 - $500 for production slides			$650.00	
Motion 2024.11.21.14	2024 T4 M2	21st November 2024	$165.00	SVAPA End of year 2025 Student Awards			$165.00	
Motion 2024.11.21.15	2024 T4 M2	21st November 2024	$600.00	SVAPA Planning Day Food			$600.00	
Motion 2024.11.21.16	2024 T4 M2	21st November 2024	$1650.00	SVAPA T-shirts and Bags 2025	5/2/2025	$1578.50	$71.50	
TOTAL							$30,935.03	

Mount Lawley Senior High School

SVAPA Sub-committee

Treasurer's Report (2025 Term 1 Meeting 1)

Meeting Date : ?? February 2025

Item 1	**Balance at Bank as reported at last meeting**		**$23,521.60**
	Income since last meeting:		
		November Interest	$26.54
		Interest Adjustment	$0.01
		Interest Adjustment	$0.04
		Music Sundowner - To be reimbursed to Music P&C	$1.96
		Music Sundowner - To be reimbursed to Music P&C	$2514.96
		LAA Distribution	$22000.00
		December Interest	$42.13
		Camp Rock Bake Sale Fundraiser	$111.82
		January Interest	$47.98
		TOTAL	**$24745.44**
	Payments made since last Meeting:		
		MOTION S2024.1.1.3 - Drinks Provided for SVAPA Welcome Night	$158.68
		MOTION S2024.8.28.02 - Alex Pond Publication for SVAPA Program	$1019.40
		MOTION 2024.1.1.6 - Hannah Davidson AD & EMC for MSND	$4000.00
		MOTION 24.1.1.7 - Visual Art Class Support	$584.92
		MOTION 23.3.2.2 - Tiny Works Food Supply	$552.72
		MOTION S.2024.11.21.16 - SVAPA T-shirts & Bags (Awaiting	$1578.50
			$6315.72
	Balance at Bank after payments and Income		**$41,951.32**
Item 2			
	Total Funds Committed	**REFER TO REGISTER OF MOTIONS**	**$30,935.03**
	Available Funds		**$11,016.29**
Item 3			
	Motions required		

6.2.

6. GAT

Report to P&C Committee for meeting 10 March 2025

GAT COMMITTEE

- Organised a meet and greet with new parents on 12 February 2025.
- AGM meeting took place on 19 February 2025. A couple of new parents joined the committee. All roles are filled:
  - Convenor (Dual position by Sangeetha Durgam and Nur Birkich)
  - Secretary (Dual position by Martina Bordoni (main) and Nur Birkich)
  - Treasurer (Position continued by Teri Loe Mau)
- Next activity will be the GAT picnic on 9th of March. It is an informal get together for (new) families to meet each other. We will be doing a sausage sizzle, baked goods sale and a raffle for fundraising.
- Next meeting will be 19 March 2025.

- Motions: No motions

- Financial position as of 28 February 2025:
  - Opening Balance 17 February 2025 $ 4.714.01
  - Transactions $ 0.00 -/-
  - Closing Balance 28 February 2025 $ 4.714.01

  Transactions: -

6.2.7. LAA

Lawley Art Auction Committee P&C Report Feb 2025

Treasurer Report

Prepared by Gary Corbett

- Our treasurer is currently overseas and has been unable to provide a report for this meeting.

Convenor's Report

Report by Louise Aston and Monique Herbst

- We had a successful first committee meeting with all main positions being filled. New members will be receiving handovers from old committee members ready for our second meeting.

- 32 Artist entries received as of 1st March 2025.

- "No Fuss Fundraiser" has had good uptake from parents in the school community. As of 1st March, we have received 48 donations and raised $1410. We will continue to promote the fundraiser within the school community until we draw the raffle on 1st April 2025. The prize is $150 worth of Woolworths gift vouchers.

- We are continuing to seek sponsorship and plan to ask the school community if there are any parents with local businesses and/or accommodation.

- Next steps:
  - Meeting 2 is on the 4th March 2025
  - Meeting 3 is on the 18th March 2025
  - Meeting 4 is on the 1st April 2025

Motions

- No new motions

- Current outstanding motions:

Motion Number	Details	Expected Amount	Expended	Balance Remaining
LAA2024.07.13.25	Payment to Jumping Jigsaws for website hosting for 1 year	$325		
LAA2024.09.03.27	**LAA Committee to pay incidental costs incurred with updating LAA Website and marketing material.**	**$1,693**	**$609.60**	**$1,083.40**
LAA2024.10.15.01	Liquor License permit cost	$150		
LAA2024.10.15.02	Cost of online raffle ticket management fee per annum	$125		
LAA2024.10.15.03	Cost of raffle permit	$128		
LAA2024.10.15.04	Marketing of event and raffle	$200		
LAA2024.10.15.05	ADO incidentals	$200		
LAA2024.10.15.06	Panelling for artwork display	$4,000		
LAA2024.10.15.07	Incidentals for running of event	$700		
LAA2024.10.15.08	RSA License reimbursements	$400		
LAA2024.10.15.09	Catalogue printing costs	$2,000		
LAA2024.10.15.10	Envelope stickers for raffle prizes	$40		
LAA2024.10.15.11	Catering costs	$500		
LAA2024.10.15.12	Bar Alcohol and non-alcoholic bevarages, including incidentals	$2,000		
LAA2024.10.15.13	Float for treasurer on auction night	$1,500		

LAA2024.07.13.25 – this was motioned at last year's LAA meeting on the 16th June, but has not been put forward to the main P&C. LAA will motion to cancel at Meeting 2 as we are no longer proceeding with Jumping Jigsaws to host our website.

6.2.8. School Board Board Report for P&C: Meeting Monday 10th

March 2025

Updates from Board Meeting Monday 24th

Feb 2025

~ Board composition updates. 3 positions are rolling off at end of tenures for positions. The Board thank exiting staff member Mike Camilleri, exiting student representative Amy Ehrhardt, and parent representative Elizabeth Matthew. The nomination and election processes for all three vacancies are on the following timeline:
Student/staff/parent Reps- Advertisement starts 25/2/2025, nominations close 7/3
Voting opens 10/3/2025, closes 17/3/2025
Reps to attend first meeting on Monday 31st

March 2025

~ no financial reports available for the initial meeting as the school is still awaiting census data and hence their budget allocation.

~ Board was briefed on student numbers for 2025 (2070 students).

~ It is the schools 70th anniversary this year, board informed there will be several celebratory events and activities for staff, students and Lawley Legends on the calendar.

~ The school is expecting a traffic report from Mainroads who are undertaking a survey for the Bradford St and Alexander Drive intersection

~ The Board endorsed the schools decision to continue with streamlined reporting methods for students, with regular updates on children's progress. These can be communicated though various means which can include task analysis reports, emails, interviews, phone calls, and both interim and formal reports issued twice yearly.

~ Board was given a presentation on the school results from the 2024 leavers cohort:
ATAR mean was 84.35 (second highest on record)
56 Students made the 90's club
11 Students achieved and ATAR of > 98
43 Certificates of Merit awarded
3 Certificates of Excellence
1 Subject Exhibition
80% of students have achieved an ATAR of 70 or higher.

The Board acknowledges the effort of the staff, students and parents in this achievement.

~ Professor Stephen Winn, Chair of the Board, has written a letter on behalf of the Board to Hon Roger Cook regarding an election commitment to an Auditorium for MLSHS.

Next School Board Meeting Monday 31st

March 2025

A. LAA P and C Membership List 2025 .XLSX

File Edit View Insert Format Data Tools Help

A1:D1 | P& C Membership Register 2025

	A	B	C	D
2	**Name**	**Committee**	**Form Received**	**Paid**
3	Andy Campbell	LAA	Yes	Paid
4	Anoushka Alexander	LAA	Yes	Paid
5	Emma Eggleton	LAA	Yes	
6	Gary Corbett	LAA		
7	Jason Wedlake	LAA	Yes	Paid
8	Jessica Wedlake	LAA	Yes	Paid
9	Julie Eglin	LAA	Yes	Paid
10	Kate Vaserman			Paid
11	Keavin Keary	LAA	Yes	Paid
12	Keryn Dunstan	LAA	Yes	Paid
13	Kieran Looby			
14	Louise Aston	LAA	Yes	Paid
15	Luke Taylor			
16	Michelle Lehmann	LAA	Yes	Paid
17	Michelle Wilkins			
18	Mirian Moretti	LAA	Yes	Paid
19	Monique Herbst	LAA	Yes	Paid
20	Monique Wielinga	LAA	Yes	Paid
21	Pallavi Hedge	LAA	Yes	Paid
22	Remkevan Dan	LAA	Yes	
23	Robyn Chesney	LAA	Yes	Paid
24	Sarah Gazia	LAA	Yes	
25	Sharon Callow	LAA	Yes	Paid
26				

Appendix B

MLSHS P&C Financial Motions/Actions

Information populated by Google Form

Timestamp	Email Address	Committee:	Financial motion reference number: eg M250217-1 (The first letter of your committee	Moved by:	Description of motion:	$ amount:	Outcome	Upload Sub Committee minut	Date of subcommittee meeting where motion was raised
24/02/2025 22:47:03	mtlawleymsc@gmail.com	Music	M2025.02.20.01	Helen Pelusey	Allocate up to $200 for additional 2024 Sundowner food expenses. (Original motion was insufficient to cover member reimbursements).	200	Motion carried	https://drive.google.com/open?i	20/02/2025
24/02/2025 22:48:30	mtlawleymsc@gmail.com	Music	M2025.02.20.02	Helen Pelusey	Allocate up to $350 for additional 2024 Sundowner drinks expenses. (Original motion was insufficient to cover member reimbursements)	350	Motion carried	https://drive.google.com/open?i	20/02/2025
24/02/2025 22:49:45	mtlawleymsc@gmail.com	Music	M2025.02.20.03	Helen Pelusey	Allocate up to $1000 to 2025 sundry expenses and member reimbursements. (This will ensure there is a fund available to reimburse members promptly if they have to make payments on behalf of the Committee eg for fundraising events)	1000	Motion carried	https://drive.google.com/open?i	20/02/2025
24/02/2025 22:51:08	mtlawleymsc@gmail.com	Music	M2025.02.20.04	Helen Pelusey	(Non-financial motion) Reconsider the dates MSC meetings are held each term to align with the P&C meetings to streamline and speed up the approval of motions.	Nil	Motion carried	https://drive.google.com/open?i	20/02/2025
03/03/2025 19:39:28	yvettesholdas@gmail.com	P&C	PC250303-1	N/A	Motion to fund the balance of the Signup Genius subscription for 2025, outstanding balance of $172.17. Original motion was for $269.89, which was USD. Total cost is AU$427.11 plus a $14.95 transaction charge. Total $442.06.	172.17	Main P & C Motion (to be approved)		03/03/2025