

MOUNT LAWLEY SENIOR HIGH SCHOOL

Music Support Group

Date: 5:30pm, Thursday, 7 May 2026

Venue: Music Room 3, MLSHS

Attendees: Michelle deRozario (Performing Arts Coordinator), Bek Ledingham (Convenor), Pauline Coi (Treasurer), Helen Pelusey (Secretary), Ana Santos (P&C Vice President), Tim Jewell, Tom O'Halloran, Rowena Smith, Kevin Keary, Howard Anderson, Shannon Edwick, Lorna Davies, Heath Hastings-Fernance, Marie Rodatz,

Apologies: Dijon Summers (Teacher In Charge Music)), Gee Yap, Grant Ferstat, Preeti Ramdoyal, Genevieve Wilkins, Julie Eglin, Trace Luk, Amanda Humphreys, Ineke Moyle, Michelle Lehmann, Michelle Wilkins, Hang Nguyen

1. Welcome, Apologies and Introductions

- Bek opened the meeting at 5:30pm, noted the apologies and welcomed everyone.
- A quorum was met for this meeting.

2. Previous Minutes

Accept the Minutes of the 19 March 2026 meeting as a true and accurate record.

Resolution: Carried

3. Actions arising from previous minutes

Action	Status
• Finance	
- Sort access and transfer funds to MSC Bank account at the Bendigo Bank (P&C/ Treasurer)	In progress - Waiting for access and for funds to be transferred from the old account.
- Investigate Square set up for MSC (Treasurer)	In progress - Nabil, P&C Treasurer, is working with Sub-Committee Treasurers to set up Square with the new bank accounts. Contact needs to be made with the original account 'owner', Iain Bradley, possibly a SVAPA Committee member many years ago. Nabil will then coordinate getting a verification code from Iain so changes can be made to the Square account. ACTION: Helen to email reminder to Ana Santos to see if she can find any record/ contact for Iain.
- Request the Semester 2 2025 Music Parent Contributions from MLSHS Finance (Julie Moxley)	Completed – Advised that the funds have been transferred though the money is yet to hit the account.

- Check with Dijon if following motions can be closed (Treasurer): - M2024.08.28.13 Sound Tech Sundowner 2025 - M2024.08.28.18 Music Workshops 2025	In progress- Bek will check if this has been completed
- Look into feasibility of opening a high interest-bearing account for grand piano funds (Treasurer)	In progress
- Run the proposed invoicing process past school finance office and bring back any issues for refinement. (Dijon)	Completed
• Develop an inventory of current instruments including a forecast of instrument requirements in the foreseeable future (Music Dept)	Ongoing
• Liaise with Marie Rodatz re volunteer coordination (Helen)	Complete – Helen will cc Marie when organising volunteers so Marie can shadow.
• Set up WhatsApp Groups for Play It Forward and Quiz Night Working Group members (Helen)	Completed
• The P&C to circulate some dot points for inclusion in any parent letters regarding the ECU Redevelopment Plan.	Completed – Ana circulated an update and information on the MLSHS P&C Facebook. Also see Item 10.
• Add establishing a working group for Nannup Music Festival to next MSC meeting agenda (Helen)	Completed see item 5

4. Treasurer's Report

- No report provided due to ongoing issues with access to the accounts.
- Bek will organise a face-to-face meeting with Pauline, Dijon and Nabil to tidy up all the issues around the finances so everything is up to date for Pauline to continue on as Treasurer.
 - Michelle asked to be cc'd into any emails trying to resolve the finance issues to see if she can expedite a response and resolution.
 - The process around payment of invoices needs to be clear in terms of which invoices are paid directly by the Treasurer from the MSC bank account, and which go through the school for payment first and reimbursement claimed from the MSC.
 - Pauline will get access to the new bank account
 - Nabil has access to the old account. This will be needed to complete reporting up to when funds transfer to the new account.

ACTION: Bek will let Amanda Humphreys know that her invoice for 2026 Photography Services will be processed for payment asap.

5. Funding Requests

There were no funding requests to review.

6. Working Group for Nannup Music Festival

- Applications for the Nannup Music Festival 2027 are now open. Bek will email the link to the application form to Dijon to make sure he is aware.

- Fremantle College go every year and are happy to collaborate with Mt Lawley SHS. Broome College have attended before but won't be next year so there is definitely space.
- It was noted that not all students may be able to go so having some additional musicians to fill gaps could be useful. It was suggested that current Year 12s could be invited to attend.
- It was agreed that forming a working group will be deferred to a meeting later in the year when it may be needed to help organise logistics.

7. Music Department Report

Update on activities and upcoming events:

- Music students have already performed at one ANZAC service and there are two more coming up. These involve the choir and senior Concert Bands 1 and 2.
- Year 8 SVAPA students are in the midst of rehearsals for Midsummer Night's Dream.
- Applications are due this term for the Term 3 festivals eg ABODA.
- Michelle is keen to pursue the idea of a tour for music students to Melbourne. This was proposed as a possible follow on from the Guest Artist in Residence (Rick Keenan from Eltham High School, Melbourne) who visited MLSHS earlier this year. Michelle noted she has tried to get a tour off the ground for many years (the last one was in 2005) so this is a great opportunity.
 - It would take place in the week WA schools are on holidays but it's term time for Victorian schools.
 - Michelle has many contacts in Victoria eg Melbourne Youth Orchestras This will help build the program and assist with loan instruments for those that can't be easily transported. Bek mentioned she may also have some contacts. Michelle encouraged anyone with music contacts in Victoria to send them through to her.
 - Ana mentioned that P&C can do fundraising to support the cost of the travel.
 - MSC members supported the proposal.

8. Fundraising Events and Activities

Lawley Art Auction 2026 Update

- About 160 artworks were received at Art Drop-off day last Sunday and on Tuesday there was a curator's meeting to decide on the layout of displays
- The Committee voted to open the event earlier than in previous years eg 2pm. It is hoped the earlier start time will suit families better and will allow more time to view the art. They have applied for a liquor licence from 2pm.
- The bands don't usually start playing until about 4:30pm but if possible, they could start earlier. Michelle noted while she is keen to give more students the opportunity to perform, her only concern is the pressure that may put on music staff as legally a staff member would have to be present for insurance. It may not be possible this year but could be worked towards for future years. Michelle noted her preference for music equipment set up is Friday.

Play it Forward Update

- The Working Group has been formed.
- Michelle has started testing some of the donated gear and needs some guidance from the Committee about the items that the school doesn't have a use for. Also Michelle couldn't get some of the equipment working though may just need someone who is knowledgeable with those particular items. Eg in-ear monitors and a programmable drum pad.
- It was noted the original proposal suggested anything the school can't use could be offered to MLSHS Students for a small fee or then to primary schools or similar.

ACTION: Helen to let the Working Group know that there is equipment that needs to be assessed to see if it works if someone has the expertise and a process needs to be established for items that the school can't use eg sale to students, donation to other schools/ organisations.

MSC Quiz Night Fundraiser 2026

- Bek looked into venues and availability in Term 3. In the end, only one date worked, so it is proposed the event will be held on Friday 28th August at the Royal Park Hall, Corner Vincent and Charles Sts. They have a capacity of 200 and can provide trestle tables that seat 8 and a kitchen area with a hatch that the bar can operate from. A walk-through can be organised before the event.
- The cost is \$30/ hour so the Working Group needs to work out how long is required for set up. The room is available from 7am. It is suggested that the doors will open at 6pm and the quiz will start at 7pm. It will be important to book soon before the availability changes.
- Michelle is happy to make the Music Dept equipment available, but we will need to work out getting it there.
- The quiz night will be open to kids with parental supervision.
- MSC members were happy with the proposed venue and date

ACTION: Bek to book the Royal Park Hall for Friday 28th August 2026 for the MSC QUIZ Night

9. NEW BUSINESS / OTHER BUSINESS FOR NOTING

Possible Piano Donation

- Shannon Edwick has inherited a piano but already has one. She is having it assessed to see if it is playable or not worth the work required. Ideally, she would love to have both pianos as she has two daughters, but she would need to loan out the second one for 10-15 years if that happened to be an option. Otherwise, she'll look to donate and wondered if the school would be interested. Michelle confirmed the school takes pianos and while already at capacity if the new one was better than the current pianos it could replace it. Alternatively, if the piano is not playable it could be donated to use for an art installation. Shannon will wait until the piano has been assessed and then make further contact.

Next meeting

- The Year 7 River Cruise clashes with the next MSC meeting on 4 June but the Committee decided to keep the date as a quorum should still be possible even if a few Year 7 parents are missing.
- Helen is unable to attend the 4 June meeting as it clashes with a work meeting. A volunteer to take the minutes is needed. Helen can prepare the template so it is part written already and can tidy it up afterwards, so just needs someone to take notes during the meeting.

ACTION: Helen to circulate the request for someone to take the minutes at the 4 June meeting.

ECU Redevelopment Plan

- Ana informed Members that local MP, Frank Paolino, will be at the next general meeting of the P&C on 25 May at 7pm to explain what has happened to the original promise that MLSHS would be given the WAAPA building after ECU moved out. Parents are encouraged to attend.

10. SUMMARY OF NEW ACTIONS:

- Helen to email reminder to Ana Santos to see if she can find any record of/ contact for Iain Bradley.
- Bek will let Amanda Humphreys know that her invoice for 2026 Photography Services will be processed for payment asap.
- Helen to let the Play It Forward Working Group know that there is equipment that needs to be assessed to see if it works if someone has the expertise and a process needs to be established for items that the school can't use eg sale to students, donation to other schools/ organisations.
- Bek to book the Royal Park Hall for Friday 28th August 2026 for the MSC Quiz Night.
- Helen to circulate the request for someone to take the minutes at the 4 June meeting.

Meeting closed: 6:25pm

NEXT MEETING

Date: Thursday 4 June 2026, Term
1 Week 7

Time: 5:30pm

Venue: Music Room 3

Please enter school through rear gate off Learoyd St
(accessed via Stancliffe St)